field instructor training program

AGENCY ORIENTATION QUIZ

handout 2a

Instructions

Quiz yourself about the areas you currently discuss during your first meeting with your student or as part of your agency orientation.

On the first day I meet with my student, I talk about...

1. Emergency contact information Yes_____ No _____
2. The agency dress code Yes_____ No _____
3. Reimbursement procedures Yes_____ No _____
4. The clientele the agency serves Yes_____ No _____
5. Types of services provided by the agency Yes_____ No _____
6. What social workers do in the agency Yes_____ No _____
7. How the student should identify him or herself Yes_____ No _____
8. Confidentiality issues Yes_____ No _____
9. Safety precautions Yes_____ No _____
10. Jargon used by the agency Yes_____ No _____
11. Where to find information for making referrals Yes_____ No _____
12. My expectations of the student Yes_____ No _____
13. Times I am available to meet with the student Yes_____ No _____
14. Guidelines regarding assignments and deadlines Yes_____ No _____
15. My vision of the placement experience Yes_____ No _____