California State University, Chico
School of Social Work

Practicum Instructor Application

Name: _____ Agency: _____

Address: _____ City/State/Zip: _____

Telephone: _____ E-Mail: _____

Best Time/Means to Reach You: _____

Practicum Instructor Requirements:

- **BSW/MSW degree from an accredited school of social work**
  - **Undergraduate students must be supervised by a staff member with a Bachelor of Social Work (BSW) degree and graduate students must be supervised by a staff member with a Master of Social Work (MSW) degree**
- **Minimum of two years relevant post-graduate experience**
- **Commitment to be available for the full term of the practicum (both fall & spring semesters)**
- **Agree to provide each practicum student with a minimum of one-hour individual supervision each week during the practicum**
- **Knowledge and practice competence related to integrative practice and the student's concentration**
- **Sufficient term of employment at the agency to ensure familiarity with agency policies and procedures**
- **Assist students in developing a Learning Contract with appropriate learning tasks/activities that meet the CSWE competencies**
- **Attend Practicum Instructor Orientation with student prior to the start of practicum or complete the virtual Practicum Instructor orientation**

Thank you for your interest in serving as a Practicum Instructor for the California State University, Chico, School of Social Work. Please answer all the questions to help us determine your qualifications and how we might best involve you in our Practicum Education Program. Please note a resume can be sent in lieu of some of the following questions.

1. List all degrees earned and schools and dates where degrees were earned.

_____

2. Identify any major post-graduate education or fellowships you have completed.

_____

3. List all professional licenses and certifications you currently hold.

_____

4. List your most recent continuing education (past two years) including the subject area and approximate dates.

_____

5. Identify all professional experiences, starting with your most recent employment, giving work responsibilities, job titles and dates of employment - *or attach a resume.*

6. List your current professional and community affiliations.

7. List with dates all present and/or past practicum instruction or other teaching experience. Please indicate the education level (AA, BSW, MSW, PhD/DSW) and the school(s) with which you were affiliated.

8. Identify your areas of professional expertise.

9. Describe your current professional social work responsibilities.

10. Have you served as a practicum instructor for another university that uses S4?
If so, please let us know which university.

Signature: _____ Date: _____