Introduction and Welcome

Kaitlyn Baumgartner Lee, Interim Associate Vice President for Enrollment Management, Assistant Vice President for University Advisement

- Remember, our priority is the safety and security of the campus members

Student Learning Center Update

Dawn Frank, Associate Director

- SLC services will be available online and via Zoom starting March 30th
  - 152 tutors available to support the campus
  - The goal is to be able to serve more students by offering longer hours including evenings
- If a student were already working with a tutor, they would keep that schedule; tutors will reach out to them

Drop-In Advising via Zoom

Cameron W. Kelly, University Advisement Training Coordinator

- Departments can hold “Drop-In Advising” via Zoom by setting-up a waiting room
  - Advisors can see the order students added themselves to the waiting room (Students can’t see their place in the queue)
  - Advisors can select a student and place them back into the queue
- Individual or Department training available for Zoom advising
  - Contact Cameron at cwkelly@csuchico.edu

Office of the Registrar Update

Michelle Holmes, Assistant Registrar
Charlene Armitage, Assistant Registrar

- Graduation Advising is offering ‘Drop-In Advising’ via Zoom
  - For more information, go to the Graduation Advising website
- Records and Registration will continue to process transcripts
- Forms that require a wet signature (due to FERPA)
  - Grade Change Forms
  - Repeat with Forgiveness
    - Mail to: Office of the Registrar
      Chico, CA 95929-0720
- Process for Add/Drop forms
  - Student needs to fill out the form
  - The student then scans/take a picture of the form and email to the instructor asking for approval
    - Email MUST be sent from their @mail.csuchico.edu account
  - If approved, the instructor forwards the email to their Department Chair
  - If Department Chair approves, they then forward to College Dean asking for approval
  - College Dean can, at this point, forward the email string, with the form attached, to registrar@csuchico.edu
- Full Semester Withdrawals
  - Students wishing to withdrawal from all classes contact Office of the Registrar at registrar@csuchico.edu
  - Requests will then be processed per the usual Over the Phone Withdrawal process which notifies our pertinent departments
- Plan Change Forms
  - Student completes form per usual; emails PDF to department of the major/minor they are adding
As with Add/drop forms, the department will then forward their approval (with the form attached) to Office of the Registrar at registrar@csuchico.edu

Office of Admissions Update

Jeff Logsdon, Associate Director

- Intent to Enroll deadline has been extended to 6/1/20
- Admissions have increased their video and calling campaigns in the absence of Choose Chico

Summer Orientation Highlights & Ideas

Shawn Ryan, Program Coordinator - Orientation and New Student Programs

- Orientation is working to develop alternative options for summer, including:
  - Further expanding online orientation
  - Options for students unable to attend a traditional, in-person orientation session
- Orientation registration was set to open next week – this has been pushed back (new date unknown)
- Please contact Shawn with any questions, concerns, or ideas regarding summer orientation

Math Preparation

Pam Morrell, Mathematics and Statistics

- Changed course numbers for MATH 031 and 051 in an effort to simplify the registration process
- Math Support Sequence Charts: https://www.csuchico.edu/math/students/math-placement/ge-math-placement.shtml

Fall 2020 Financial Agreement Holds

Gina O’Neal, Student Financial Services

- Financial Agreement holds have been placed on student’s accounts
  - 3000 students have already completed
- Continuing to process refunds and short term loans
  - Refund checks will continue to be issued via mail or direct deposit (encourage students to enroll in direct deposit)
  - Short Term loan checks will be mailed
- Students with past due balances will have a hold on their account
  - Students can make payments online
  - Please refer any student with questions or concerns about their accounts to Student Financial Services’ email – cash@csuchico.edu

Nursing Update

Julie Garnet, Advisor

- Clinical agencies have discontinued clinics for all nursing students
  - This impacts those in their last semester and could push back their graduation
    - Current requirement is 25% of clinical hours can be virtual & 75% must be in person patient care
  - Directors have requested Governor Newsom expand the virtual hours to allow seniors in their final semester to be able to graduate (still awaiting an answer at this time)
- Applications for fall 2020 will continue to be reviewed and will be finalized May 15, 2020
- Info sessions still are offered virtually; see School of Nursing website for days and times

Important Dates and Deadlines

- April 1 - Summer Registration Opens
- April 20 to May 15 - Continuing Student Registration
- Recording of the Zoom meeting will be available soon