



CALIFORNIA STATE UNIVERSITY, CHICO

Associate Deans-Support Unit Administrators

Space and Projects Working Group

Meeting Minutes

April 4, 2019

1:00 pm

ARTS228

Members Present: Joe Alexander, Ken Chapman, Patrick Doyle, Holly Ferguson, Kate McCarthy, Mike Magrey, Ryan Patten, Seema Sehrawat, Debbie Summers, Sara Trechter, Tom Ussery, Karen vonBargen

Members Absent: Jennifer Aceves, Sharon Barrios, Jessica Bourne, Mike Guzzi, Dave Hassenzahl, Larry Maligie, Jennifer Mays, Patrick Newell, Steve Robinow, Tom Rosenow, Clare Van Ness, Jed Wyrick

Guest: None

1. Call to Order – 1:05
2. Approval of Minutes from 03.07.19 - Ken recommended a modification to item 3.ii.1 – please clarify that the reduction in college priority rooms is during the BUTE renovation project. With that change, minutes were approved.
3. New Business
 - a. Discussion Items
 - i. Building Points of Contact
 1. The list is complete. The next step is for Tom U. to present it to CFU and then SAC.
 2. Joe asked about after-hours contacts, which would be UPD. If any issues arise from that, please email Chief Reid.
 3. 8 buildings were affected by the deluge on Tuesday evening.
 - a. If more problems occur please email FMS and cc Mike G. and Mark Kampmann. Please enter a service request to FMS so all issues can be probably catalogued and tracked.
 - b. WHIT lost power due to 4' of water in the basement.
 - c. SHC was hit hard.
 - d. AYRS furnace in under 6' of water in the foundry pit.
 - e. MLIBo31 Distance Learning classroom has been taken offline until further notice.
 - f. Some CME classrooms are also offline due to water and may require extensive repair.
 - g. Other spaces need to be identified so classes can continue to be held.

4. Belfor Restoration is assessing the damage and providing recommendations and restoration.
 - a. An update on building impacts will be sent as soon as Belfor has completed its assessment.
 5. FMS has sandbags available, which are available via work request.
 6. Choose Chico is this Saturday and 5,800 people are expected. Activities may need to be moved to different spaces.
- ii. Update on Scheduling Subcommittee
 1. Mike G. and Ryan are announcing the BUTE renovation/PHSC renovation projects at the Academic Senate meeting this afternoon.
 2. There is a meeting on Monday morning regarding the proposal for ASC's to work over the summer on scheduling changes.
 - iii. New Project Requests
 1. Please enter your requests for summer 2020 project via the project request module in FacilitiesLink.
4. Announcements - none
 5. Adjournment – 1:28

Upcoming Dates:

- Meeting – 04.18.19 – 1:00 pm – ARTS228
- Meeting – 05.02.19 – 1:00 pm – ARTS228
- Meeting – 05.16.19 – 1:00 pm – ARTS228