Members Present: Jennifer Aceves, Joe Alexander, Michael Allen, Ken Chapman, Patrick Doyle, Holly Ferguson, Kate McCarthy, Mike Magrey, Jennifer Mays, Patrick Newell, Marianne Paiva, Ryan Patten, Steve Robinow, Tom Rosenow, Seema Sehrawat, Debbie Summers, Sara Trechter, Tom Ussery

Members Absent: Sharon Barrios, Larry Maligie, Mary Sidney, Clare Van Ness

Guests: Introduction of Zac Smith, FMS’ Director of Design and Construction

1) Call to Order – 1:00

2) Approval of Minutes from 1.9.20 - minutes were approved

3) New Business
   a) Discussion Items
      i) Projects & Space Requests
         (1) ECC – RJJ Memorial Environmental Engineering Lab
             (a) ECC wants to renovate the lab within the same footprint, and add double doors for equipment. It has not been updated since the ‘70s. The college will commit funds. ECC is hoping Business and Finance and fundraising will provide the remaining need. ECC hoping to have the work commence summer 2021.
         (2) O’Connell 337 update
             (a) The room is old and the technology outdated. It is less cost to update the podium and smart classroom equipment than do a full refresh. Any new equipment must meet minimum Smart Classroom standards. CMT must be involved when technology is included in a renovation because they maintain the technology. This is an exclusive-use classroom now but could be used for other disciplines.

(3) Decision to classify space
    (a) The group discussed the process of how a classroom gets classified as general use. Whether the rationale comes to this group and the decision be made at this level has not been determined. Colleges invest in specialized space and someone else makes the decision to make the room general use. The current EM on space states that the Space
Allocation Committee makes recommendations to the president who makes final decisions.

(4) AJH108 – Remove tables, repair floor
   (a) Built-in cabinets need removed to allow more usable space and a better learning environment. This request is different from the environmental lab renovation because it does not include technology.

(5) New Science Building
   (a) Moving along on schedule. Will be moving people out of PHSC at the end of the school year.

(6) Glenn Hall
   (a) Kicking off feasibility study on Monday. FMS will meet with the architect and start putting together a team. The project will either be in 2021-2022-2023 or, possibly, 2024.

ii) BUTE/PHSC Renovation
   (1) The Fire Marshall’s 27-week minimum schedule may cause the project to be moved out. FMS trying to set up a meeting to ask the Fire Marshall to expedite. Last week campus-wide forums were held to give a first look and gather input. Follow-up meetings are scheduled for January 29th and 30th. All faculty are invited to attend the forums so reach out to your chairs and faculty. Many classes are taught in Butte Hall.
   FMS currently designing PHSC to fit Butte since Butte is the largest building, and the PHSC space will be used for future projects after the Butte project. All Butte department offices will fit into PHSC. It would be good to have the third floor as research space. Nothing has been decided on the third floor at this point.

iii) Optimizer Project Progress Update
   (1) Jenn A. continues to work through issues. Spring 2021 scheduling is postponed pending answers.

iv) Scheduling Task Force/Policy Draft Update
   (1) What Jenn discovers will continue to influence the draft all the way up to the final draft release and beyond. The draft was rolled out this week to various groups. Task Force met last Friday to make revisions. The next revision went out to various groups this week. Will go into effect with fall 2021 scheduling with the recommendation to consider for spring 2021. Exceptions procedure to be developed. The criteria will be left to the permanent committee yet to be formed. It was requested that a GI 2025 representative be included in the committee.

4) Announcements – Power shutdown scheduled for 6/12-6/14 and 6/19-6/21 but may be delayed.

5) Adjournment – 1:57

Upcoming Dates:
- Meeting – 02.06.20 – 1:00 pm – ARTS228
- Meeting – 02.20.20 – 1:00 pm – ARTS228
- Meeting – 03.05.20 – 1:00 pm – ARTS228
- Meeting – 03.19.20 – 1:00 pm – ARTS 228 (spring break week)