

***Associate Deans-Support Unit Administrators
Space and Projects Working Group
Meeting Minutes***

February 21, 2019

1:00 pm

ARTS228

Members Present: Jennifer Aceves, Joe Alexander, Ken Chapman, Patrick Doyle, Mike Guzzi, Kate McCarthy, Mike Magrey, Patrick Newell, Ryan Patten, Steve Robinow, Clare Roby, Seema Sehrawat, Sara Trechter, Tom Ussery, Jed Wyrick

Members Absent: Sharon Barrios, Jessica Bourne, Dave Hassenzahl, Larry Maligie, Jennifer Mays, Tom Rosenow, Debbie Summers, Karen vonBargen

Guest: None

1. Call to Order – 1:02
2. Approval of Minutes from 02.07.19 - Approved
3. New Business
 - a. Discussion Items
 - i. New Project Requests
 1. Plumas 112 – OMRON sponsored mechatronics lab renovation will happen this summer (begins the day after commencement is over).
 - a. CME's book binding machine (very large) and a few other pieces of equipment including a cutter (also very large) will need to be relocated to 1st floor spaces due to weight. They must be moved as soon as the semester is over.
 - b. Anthropology's bone collection (about 1,000 boxes on loan from the National Park Service until about 2025) will need to be relocated. They must be moved as soon as the semester is over. At least 250 square feet is needed.
 - i. Is a climate controlled container an option?
 - c. The Anthropology Human ID Lab, which uses the bone collection in PLMS 118, is bursting at the seams and needs additional space.
 - i. This lab is very unique, only 8-10 campuses nationwide have a lab like this. Many local law enforcement agencies have contracts with this program for assistance in identifying human remains.

- ii. The lot across from FMS on the corner of 2nd and Cedar is a viable spot to build a new lab. Direct access from the street is a critical consideration for the drop-off/pick-up of remains.
 - iii. Conceptual drawings are being worked on as well as finding possible private funding sources.
 - 2. Summer projects for 2020 must be brought to this group by 5.31.19.
 - a. CMT will be tied up with the new science building during the summer of 2020.
 - i. They are tied up this summer with 40 classroom upgrades.
 - 3. Science building upgrade. The CSU and State Fire Marshal are in discussion right now regarding their comments that did not address structural steel, yet they are holding up the installation of the structural steel.
 - a. Huge additional tax payer dollars would have to be used to get the contractor to catch up if the approval is not given soon to proceed with the steel.
- ii. Update on Scheduling Subcommittee
 - 1. A document that the focus group compiled regarding what must be moved out of Butte was reviewed and is attached to these minutes. Options were discussed.
 - a. Jennifer Aceves has created a spreadsheet to gather information from campus in order to understand all of the scheduling needs. She has recommendations for improved efficiencies.
 - 2. Funding has been approved for the Butte renovation and the call letter for the five-year plan was reviewed.
 - a. Additional funding for PHSC renovation has been approved for seismic upgrades, asbestos abatement, and space reconfiguration.
 - i. This group should provide input regarding the reconfiguration plan.
 - ii. Next month one of the new JOC contractors will review the last plan for PHSC and bring it up to speed to give us a more current, realistic view of what needs to be done and what it'll cost.
 - b. Renovate PHSC 2020-21 to accommodate as much of BUTE surge as possible. It would be used for the same purpose into the foreseeable future for the next round of capital project work.
 - c. Empty BUTE summer 2021 and begin construction fall of 2021.
 - d. If the 4th floor of BUTE goes back to academics, and the data center remains, the 4th floor offices will need to be permanently relocated.

iii. Building Points of Contact

1. Time ran out, so this item was tabled for the next meeting on 3.7.19. Please add your input to the spreadsheet before then.

4. Announcements - none

5. Adjournment – 2:01

Upcoming Dates:

- Meeting – 03.07.19 – 1:00 pm – ARTS228
- Meeting – 03.21.19 – 1:00 pm – ARTS228
- Meeting – 04.04.19 – 1:00 pm – ARTS228
- Meeting – 04.18.19 – 1:00 pm – ARTS228