ATTEND INTERNSHIP MEETING
Attend internship meeting. Check e-mails from Student Success Office regarding dates and times or contact Alyssa Schager at aschager@csuchico.edu.

SECURE AN AGRICULTURAL INTERNSHIP
Paid or unpaid Internships must be agriculturally related with robust learning objectives and an identified supervisor who will mentor student. Every 45 hours of internship equates to one unit, with a cap of three units unless agreed upon otherwise. Check out the COA website, Handshake, and CA Ag Jobs for internship listings.

SUBMIT INTERNSHIP PROPOSAL
Request prior approval of internship for course credit. Complete Agricultural Internship Approval Form and submit it to Alyssa Schager (email: aschager@csuchico.edu) for review and approval. Locate form on College of Agriculture website: (https://www.csuchico.edu/ag/students/internship-course.shtml).

STAY TUNED
Once site is approved and a contract between the university and internship site is executed, student will be force-enrolled in course (Alyssa Schager will provide update to student).

GROW FROM EXPERIENTIAL LEARNING
Complete required hours of relevant work experience tied to established student learning objectives.

DEMONSTRATE DILIGENCE
Complete and submit required internship assignments per syllabus.