

## CSU, Chico Travel Approval Authorization

As of **July 2020**

**Division – University Advancement**

**Approving Authority – Vice President, Ahmad Boura**

The following individuals are designated to approve travel requests. Approvers are expected to attend a Concur travel training offered by Financial Services through CSU Learn.

Department	Travel Request Approval	Position/Title
Alumni & Parent Engagement	Jay Friedman	Executive Director of Alumni/Parent Engagement
University Communication	Alex Karolyi	Executive Director
University Development	Evelyn Buchanan	AVP for University Advancement
University Public Engagement	Stephen Cummins	Director
VPUA	Ahmad Boura	Vice President for University Advancement

Contact Accounts Payable through [TeamDynamix](#) service "Approval Workflow Questions" with any inquiries or update requests