

FACULTY QUESTIONNAIRE

WORKLOAD ONLY

[Academic Program Review Guidelines](#)

California State University, Chico
ACADEMIC PROGRAM REVIEW

FACULTY QUESTIONNAIRE

FACULTY WORKLOAD

1. During the past five academic years, were you considered to be a tenured/tenure track or part-time employee?

Tenured/Tenure-Track _____ Part-Time _____

2. If you served as chair of the department during any of the past five academic years, please indicate the chair appointment timebase for each year served.

(Year) _____ (Year) _____ (Year) _____ (Year) _____ (Year) _____

3. If you served as coordinator of the program during any of the past five academic years, please indicate the appointment timebase for each year served.

(Year) _____ (Year) _____ (Year) _____ (Year) _____ (Year) _____

4. If you were given a reduced teaching load or assigned time during the past five academic years, please indicate how many units were you released from and whether it was funded by the University or outside sources?

	Units	University	Outside Source	Purpose
(Year)	_____	_____	_____	_____
(Year)	_____	_____	_____	_____
(Year)	_____	_____	_____	_____
(Year)	_____	_____	_____	_____
(Year)	_____	_____	_____	_____

5. Please indicate how many different committees you served on during the past five academic years (please do not include thesis, exam or orals committees).

	(Year)	(Year)	(Year)	(Year)	(Year)
Department/Program Committees	_____	_____	_____	_____	_____
School/College Committees	_____	_____	_____	_____	_____
University Committees	_____	_____	_____	_____	_____

CREATIVE AND SCHOLARLY ACTIVITIES

8. Approximately how many of each of the following have you presented/published/completed during each of the past five academic years?

	(Year)	(Year)	(Year)	(Year)	(Year)
a. Articles or creative work published in referred professional or trade journals	_____	_____	_____	_____	_____
b. Articles or creative work published in non-referred professional or trade journals	_____	_____	_____	_____	_____
c. Articles or creative work published in popular media or in-house newsletters	_____	_____	_____	_____	_____
d. Published reviews of books, articles, or creative works	_____	_____	_____	_____	_____
e. Chapter in edited volumes	_____	_____	_____	_____	_____
f. Textbooks	_____	_____	_____	_____	_____
g. Monographs	_____	_____	_____	_____	_____
h. Other Books	_____	_____	_____	_____	_____
i. Research or technical reports disseminated internally or to clients	_____	_____	_____	_____	_____
j. Presentations at conferences, workshops, etc.	_____	_____	_____	_____	_____
k. Juried exhibitions or performances in the fine/applied arts	_____	_____	_____	_____	_____
l. Non-Juried exhibitions or performances in the fine/applied arts	_____	_____	_____	_____	_____
m. Patents or copyrights	_____	_____	_____	_____	_____
n. Reviewing articles or creative work for publication or presentation	_____	_____	_____	_____	_____
o. Computer software products	_____	_____	_____	_____	_____
p. Serving on editorial boards/jury panels	_____	_____	_____	_____	_____
q. Accreditation reviews	_____	_____	_____	_____	_____
r. Web-based on-line instruction materials	_____	_____	_____	_____	_____

STUDENTS

9. For each type of student listed below please indicate about how many received individualized instruction (i.e., tutoring, independent study, directed readings) from you in a typical week during the past five academic years. Also, indicate the average number of contact hours per week that you spent providing individualized instruction to each type of student. (Please give your best estimate for an average week)

	# of Students Receiving Individual Instruction	# of Hours of Individualized Instruction (not including e-mail and online instruction)
Lower Division	_____	_____
Upper Division	_____	_____
Graduate	_____	_____
Other Students	_____	_____

10. During the past five academic years, about how many graduate or undergraduate thesis committees, comprehensive exams or orals did you chair or serve on at this institution?

	Served as Chair	Served as Member
Graduate Thesis Committees	_____	_____
Undergraduate Thesis Committees	_____	_____
Comprehensive Exams or Orals Committees	_____	_____

11. Approximately how many office hours per week do you hold? _____

12. In addition to your scheduled office hours, about how many hours per week do you spend with students outside of class, in person or by phone? _____

13. About how many hours per week do you spend in electronic communication with your students, including e-mail and online instruction? _____

14. About how many students do you counsel and advise per term? _____

15. The statements below reflect ways you interact with students. Please indicate whether you strongly agree, somewhat agree, somewhat disagree, or strongly disagree with each of the following statements.

	Strongly Agree	Somewhat Agree	Somewhat Disagree	Strongly Disagree
a. I encourage students to see me outside of class.	_____	_____	_____	_____
b. I encourage students to work with other students on projects outside of class.	_____	_____	_____	_____
c. I ask students to work cooperatively and collaboratively during class.	_____	_____	_____	_____
d. I respond promptly to student work with feedback that allows them to improve.	_____	_____	_____	_____
e. I demand a lot of my students.	_____	_____	_____	_____
f. I encourage students to ask questions in class.	_____	_____	_____	_____
g. I vary classroom/instructional activities to accommodate different learning styles of students.	_____	_____	_____	_____
h. I talk to students about career opportunities in my field.	_____	_____	_____	_____
i. I inform student about opportunities to learn outside of the classroom.	_____	_____	_____	_____