

**ADA Committee Minutes
November 19, 2007 (amended)
Colusa 116**

MEMBERS AND GUESTS			
X	Jeanette Alosi	X	Glenda Morse
	Patrick Berry		Wayne Murray
	Kimberlee Candela		James Newman
X	Cheryl Conery		Leslie Nix-Baker
X	Laura Cox	X	Sandy Parsons
	Lauri Evans		James Pearson
	Karen Gilmet	X	Linda Schurr
X	Nancy Hermanson		Joel Trenalone
	Dan Halliday	X	Gloria Torbeck
	Penelope Kuhn		Hsuying Ward
	Armando Maldonado		Karla Zimmerlee
		X	Brian Terhorst

DISCUSSION ITEMS	
1.	Cheryl motioned to approve October minutes and Jeanette seconded.
2.	Ten really nice ADA compliant wheelchair accessible desks were recently purchased. DSS will investigate the possibility of having the standard DSS Stations in each classroom bolted to the floor and will confer with Henry Maas and Jim Jessee. Gloria asked Nancy to please send her the link about these new wheelchair accessible desks.
3.	Gloria reported that the power will be disconnected to the Recreation Center on December 21 st . The demolition begins on January 2 nd . Debbie, the DSS Office Manager, has met with Gloria to discuss safe access around the demolition area. They discussed coming down Citrus and Legion. Gloria wasn't exactly sure of the timeline for moving the handicap parking. Glenda mentioned that the new ADA parking would have to be in place before the fence is put up. Sandy will watch for campus announcement from Dave Kimbrell regarding path of travel during the demolition. It will then be copied and put on the ADA website. Brian Terhorst, Manager from KCHO (who attended our meeting today) stated that if he's given 2 weeks lead time this information could be a PSA announcement. The best way to get information to Brian is to email: info@kcho.org .
4.	Pat Berry couldn't make the meeting today. Sandy explained to Brian what ATI stood for and gave a brief description of the three parts. Pat is heavily involved in the web accessibility portion, and Sandy reports it is going very well. The committee is still working out the bugs on the Hi Software product. The Procurement portion is a little trickier because our procurement folks are not very familiar with ADA issues. Instructional materials is the third part of ATI. Sandy chairs this with Bill Loker and reports they have a huge "to do list." It's pretty slow going – they really need more faculty involvement. Sandy has sent out a new DSS brochure (Sandy passed around samples – looks great) to the entire 07-08 faculty and will back track and send to the 06-07 faculty. The new DSS website is online and accessible. On the DSS website you can type in "ATI" in the search box and get lots of pertinent information.
5.	Other: Glenda reported there is minor capital money left over from the litigation. The money will be used for additional restrooms. The committee talked about prioritized where they would like to see additional restrooms. Restrooms in heavily

	used classrooms buildings are main criteria. The committee also liked the idea of looking at MLIB, Holt Hall, 1 st and 3 rd floors – maybe East and West wings too. Glenn and Modoc were also discussed. The committee would like to recommend a special urinal (possibly in a couple areas of campus) that would allow folks with catheter bags a place for disposal.
6.	<p>Other: It would be desirable if we could have consistent student attendance on this committee. Armando has a class during our meeting time. We do have James Pearson (CLIC) attend at times. It's always been difficult having consistent student attendance.</p> <p>Cheryl reported that the PowerPoint presentation that James and her student assistant, Carrie, have been working on has stalled a bit. Sandy will follow up with James to see what's going on with the project.</p> <p>The new Wildcat Activity Center was discussed. The committee agreed that each department should have one DSS accessible workstation – we don't want this to be overlooked as each department buys their own furniture. The committee wants to make certain that plenty of modified recreation equipment will be purchased. Sandy will send her requests to Kimberly or Rick Scott.</p>

TO DO LIST

	Task	Responsible Party	Due Date	Status
1.	Nancy send wheelchair accessible desk link to Gloria	Nancy		
2.	Forward campus announcement on demolition to ADA Website and KCHO	Sandy/Jeanette	January?	
3.	PowerPoint presentation follow-up	Sandy		

NEXT MEETING

Date: December 17, 2007	Time: 2PM	Place: Colusa 116
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Approved by Nancy Hermanson (12-20-08) and seconded by Cheryl Connery (1-2-08) via email.