

ADA Committee Minutes
February 11, 2008
Selvester's 104 (Faculty Staff Dining Area) 2:00 PM

MEMBERS AND GUESTS			
X	Jeanette Alosi		Armando Maldonado
X	Patrick Berry		Glenda Morse
X	Regina Buckner		Wayne Murray
X	Kimberlee Candela		James Newman
	Cheryl Conery		Sandy Parsons
X	Laura Cox	X	James Pearson
	Lauri Evans		Linda Schurr
X	Karen Gilmet	X	Brian Terhorst
X	Nancy Hermanson	X	Mike Thorpe
	Dan Halliday		Gloria Torbeck
	Penelope Kuhn		Hsuying Ward

DISCUSSION ITEMS	
1.	December's minutes were reconstructed. Jeanette will write them up and send them out for approval via email. Note: December minutes were approved by Kimberlee and seconded by Mike on Feb. 18.
2.	Jeanette announced that her last day will be some time in late March. Need to elect a new chair and vice-chair. Brian expressed some interest. He asked what all would be involved... Jeanette and committee explained the process to him - chair organizes and facilitates the meetings. Several departments on campus have a representative on the committee, and they act on behalf of their departments. EM 05-19 outlines the formation of the ADA Committee and provides explanation of the membership. Issues usually come up through DSS or facilities – they come up as agenda items and then are discussed and dealt with. In the past the ADA Coordinator was the committee chair. Regina checked with Leslie and it's not possible at this time. Brian is very interested, but would like to ease into the role of chair. Nancy has agreed to be interim chair for a few months while Brian becomes more comfortable with the process.
3.	The summary of the OCR complaint will be tabled until the next meeting.
4.	Karen showed plans of Sutter Hall and its parking. The architect designed between the Southside of Lassen and north Butte, 12 new parking slots. After they are built, others will go away. Jeanette suggested that we make sure the ADA website gives accurate information about Sutter Hall and parking news. Karen will double check with Dave and let us know. This information also needs to include faculty/staff <i>and</i> student announcements.
5.	<p>Karen explained we have funding for the bag disposal in the restrooms. She is currently working on the design. They are looking to have this unit in a unisex restroom in the East wing of Meriam. It will be flush floor sink with a sensor where folks can empty their catheter bags. It should be ready in May.</p> <p>Karen gave an update regarding the follow up on the lawsuit/settlement letter. The University thought they were in compliance...We will be re-modifying one restroom at a time in Kendall. Will be removing one toilet, installing side-transfer units. This will be done at Modoc, PAC, Holt, Glenn and Plumas.</p>
6.	Pat gave an update on WEB access. Their committee is almost through the

	<p>procurement phase – another phase didn't make it through the pilot. Moving to a web content manager called Cascade. This will serve a wide range of customers helping people maintain and create assessable websites. Manuel work still needs to be done. There will be an advertisement for a new position in Information Resources. The 'critical administration' websites need to be assessable by 6/2009. All other websites by 6/2012. The CO timeline may not be met because of a lack of resources. The EO from the CO may be modified in the future.</p> <p>AccVerify is still running the monitoring software, but it hasn't been successful at any campus. The consensus is that their reports are confusing. They're also working on synthesizing a more readable interface. Nancy has an IMAP meeting in San Francisco on Friday. As of the last conference call, web accessibility timelines are too aggressive. Pat will forward this information to Jeanette. With existing resources, campuses have available a videotape to go on the road. This needs to be captioned or it will be pulled.</p>
7.	<p>Karen informed the committee that the CSU system is working on a transition plan for accessible path of travel. The State architect signed off on it. Every project we work on -- is signed off by DSA. Glenda volunteered our campus to be involved. The RFP to architects is coming out this month.</p>

TO DO LIST				
	Task	Responsible Party	Due Date	Status
1.				
2.				

NEXT MEETING		
Date: March 10, 2008	Time: 2PM	Place: Selvesters 104