

FACULTY MEETINGS
Independent Study

I have met with this student on the dates indicated below:

First Meeting Date

Faculty Signature

Second Meeting Date

Faculty Signature

Third Meeting Date

Faculty Signature

Fourth/Final Meeting Date

Faculty Signature

PROCEDURES FOR ARTS 399 / 499

Designate 1 - 3 units

INDEPENDENT STUDY

ARTS 399 and ARTS 499, Special Problems, is a supervised, independent study course and may not duplicate the title or content of any regularly-scheduled course offered through the Art Department. The academic policies and regulations as defined in the current University Catalog shall apply to all ARTS 399 and ARTS 499 projects and studies.

Prerequisites: Open to Art Majors and Minors

1. Completion of Foundation courses: ARTS 101, 102, 122, 123, 125, and 126
2. Upper division status: defined as a junior or senior
3. Minimum cumulative GPA of 3.0 in Art
4. Faculty permission and approval of Department Chair

Narrative description of specific course proposals (to be provided by the student):

This section must state at the minimum:

- 1) clear definition, concept and scope of proposed projects
- 2) specific goals to be achieved, proportionate to the assigned unit-value
- 3) approximate monthly schedule of activities and timeline

Example Proposal:

Research and exploration of aesthetic potentials in the use of prisma color pencils with "X" number of works produced in the proposed period. (Elaborate here on the aesthetic potentials.) The project is divided into three segments, with 1/3 research, 1/3 exploration, and 1/3 production of actual works.

Hours Required:

- 1 unit = 48 hours per semester (3 hours per week X 16 weeks)
- 2 units = 96 hours per semester (6 hours per week X 16 weeks)
- 3 units = 144 hours per semester (9 hours per week X 16 weeks)

Evaluative Process and Grading Procedure (to be provided by a faculty member):

1. **Meeting times:** A minimum of 4-meetings scheduled at 4-week intervals during the semester. The final critique and/or evaluation of the proposed project may take place during the last meeting of the semester. Specify these dates. Meetings must be verified by faculty signature in order for student to receive credit.
2. **Grading criteria:** These must include aesthetic, technical and conceptual or intellectual considerations as applicable to the proposed project. Establish specifics of these criteria.
3. Successful completion of the projects as defined in this proposal form
4. As per University regulations, students will be graded "CR" or "NC"