

FACULTY MEETINGS
Independent Study

I have met with this student on the dates indicated below:

First Meeting Date

Faculty Signature

Second Meeting Date

Faculty Signature

Third Meeting Date

Faculty Signature

Fourth/Final Meeting Date

Faculty Signature

PROCEDURES FOR ARTS 499H

TWO-CONSECUTIVE SEMESTERS FOR 6 UNITS

HONORS PROJECT

ARTS 499H: is a course that **MUST** be taken during two-consecutive semesters in order to complete the 6-unit Honors Project. This course is not available to graduate students. You must take this course more than once for a maximum of 6.0 units. The academic policies and regulations as defined in the current University Catalog shall apply to all ARTS 499H projects.

Prerequisites:

1. Junior Standing
2. An enrolled student must be sponsored by a full-time faculty member in Art
3. Top 5% of cumulative GPA
4. Portfolio or dossier review

The project must be a supervised, independent study resulting in scholarly or creative work involving substantial research to be completed and presented publicly. The student must receive a grade of B or higher. A narrative description of specific course proposal must be provided by the student and include:

1. Clear definition, concept and scope of proposed projects
2. Specific goals to be achieved, proportionate to the assigned unit-value
3. Approximate monthly schedule of activities and timeline

Example Proposal: A clearly defined art history topic resulting in a research paper, approximating 20-pages.

Hours Required:

3 units = 144 hours per semester (9 hours per week x 16 weeks)

Evaluative Process and Grading Procedure: To be provided by a faculty member

1. **Meeting times:** A minimum of 4-meetings scheduled at 4-week intervals during the semester. The final critique and/or evaluation of the proposed project may take place during the last meeting of the semester. Specify these dates. Meetings must be verified by faculty signature in order for student to receive credit.
2. **Grading criteria:** These must include aesthetic, technical and conceptual or intellectual considerations as applicable to the proposed project. Establish specifics of these criteria.
3. Successful completion of the projects as defined on this proposal form
4. ARTS 499H; Honors Project is graded.