

Top 10 for Faculty

1. Make textbook and course pack decisions early. Order them by the required campus book adoption and AS Bookstore dates.
2. Provide clean copies of course packs to ensure appropriate conversion to alternate format.
3. Include a [statement on your syllabus](#) indicating your willingness to meet with students who have questions about fulfilling course requirements.
4. Attend TLP and CELT workshops to learn how to make web site(s) accessible.
5. Use the Learning Management System to post course documents (e.g., syllabi, assignments, study guides).
6. Use accessible multimedia instructional materials (e.g., closed-captioned videos).
7. Attend [TLP workshops](#) to learn how to create accessible Word and PDF documents and/or PowerPoint presentations.
8. Incorporate the principles of [Universal Design for Learning](#) when developing a new course or redesigning a current course.
9. Provide syllabi in electronic format.
10. Plan ahead and consider accessibility needs for students when planning curriculum and activities.

Take the Initiative!

"It will be a challenge for CSU, Chico to meet the aggressive timeline set out by the Accessible Technology Initiative (ATI), but we must do so to comply with federal and state laws. We recognize, however, that our real goal is assuring all instruction and communication is accessible to those with disabilities. In this regard, I hope CSU, Chico will be a leader in the system, as we have consistently demonstrated in instructional and informational technology. I am confident that together we can meet our legal and policy mandates while improving the learning environment for our students."

-President Zingg

Successful implementation of the ATI at Chico State requires campus wide participation. The process has to be inclusive as it requires individual action by hundreds of faculty and staff. Oversight for ATI implementation will be the responsibility of the ATI Steering Committee whose primary task is to assure the Priority Teams have the Support and resources they need to accomplish their tasks.

ATI Steering Committee

**Bill Post, Vice Provost for Information Resources
(Executive Sponsor)**

**Drew Calandrella, Vice President for Student
Affairs (Co-Executive Sponsor)**

**Sandy Parsons, Director of Disability Support
Services/ADA Coordinator (ATI Project Manager)**

**Jerry Ringel, Director of Computing and User
Support**

**Tony Dunn,, Web Accessibility Coordinator (Chair,
Priority I)**

**Lauri Evans, Accessibility Specialist (Chair, Priority
II)**

**Bill Loker, Dean of Undergraduate Education (Co
Chair, Priority II)**

**Sara Rumiano, Director of Procurement (Chair,
Priority III)**

Russ Mills, Academic Senate Chair

ATI

**Accessible
Technology
Initiative**



*Take the
Initiative!*

Accessible Technology Initiative

The Accessible Technology Initiative (ATI) demonstrates the California State University's (CSU) ongoing commitment to provide access to information resources and technologies to individuals with disabilities and serves as a roadmap for effective implementation of CSU EO 926- The CSU Policy on Disability Support and Accommodations

The ATI has three priority areas:

- Web Accessibility
- Instructional Materials Accessibility
- Procurement of Electronic and Information Technology

Strategic Planning

Vision: To create a culture of access for an inclusive learning and working environment.

Mission: To help CSU campuses in carrying out EO 926 by developing guidelines, implementation strategies, tools and resources.

Principle: To apply universal design, an approach to the design of products and services to be usable by the greatest number of people, including people with disabilities.

Strategy: To encourage collaboration to effect changes that will ultimately benefit all people, including individuals with disabilities.

Priority 1: Web Accessibility

Chico State is committed to ensuring the accessibility of its web sites, web content and web applications for people with disabilities. It is the right thing to do, the smart thing to do, and it is the law.

A [Web Accessibility Implementation Plan](#) sets out the specific steps that the campus will take to meet the goals of the ATI.

Priority 2: Instructional Materials Accessibility

Chico State is committed to ensuring that all campus Information Resources and Technologies are fully accessible for persons with disabilities. This commitment reflects a goal to provide the most effective learning environment for all students.

Instructional materials are considered to be forms of communication and must therefore be delivered in a manner that is equally effective for person with disabilities. An essential component of equally effective communication is timeliness of delivery of accessible formats. To the extent possible, instructional materials, including online course materials, must be accessible to students with disabilities at the same time it is available to any other student enrolled in that program.

IMAP

An [Instructional Materials Accessibility Plan](#), developed by a CSU Chico Strategic Planning Team, sets out the specific steps that the campus will take to meet the goals of ATI.

Priority 3: Procurement of Electronic and Information Technology

Chico State is committed to complying with Section 508 of the Rehabilitation Act of 1973 as amended. Section 508 mandates that the CSU apply accessibility standards and assess product conformance when purchasing, developing, maintaining or using electronic and information technology (E&IT) products and services. The CSU is required to purchase E&IT products and services that conform to applicable accessibility standards.

An [Accessible Electronic and Information Technology Procurement Plan](#) sets out specific steps that the campus will take to meet the goals of the ATI.

