

**Category I - CFAC
Systemwide Mandatory Fees**

Fee	2024-2025	2023-2024	Revenue
STATE TUITION FEE	various	various	\$ (76,759,287)
NON-RESIDENT TUITION FEE	\$420 per semester unit	\$396 per semester unit	\$ (2,440,194)
APPLICATION FEE	\$70 per application	\$70 per application	\$ (1,108,033)
PROFESSIONAL PROGRAM FEE	\$285 per semester unit	\$270 per semester unit	\$ (251,239)
			\$ (80,558,753)

**Cat II-CFAC Present
Systemwide Mandatory Fees**

Fee	2024/2025	2023/2024			Comments
	Annual Fee	Annual Fee	Revenue	Balance	
CAMPUS SERVICE CARD (ID CARD) FEE	\$ 4	\$ 4	57,193	-	
HEALTH FACILITIES FEE	\$ 6	\$ 6	80,390	327,551	
HEALTH SERVICES FEE	\$ 564	\$ 546	7,300,519	3,992,051	<i>Fixed increase per the 2018 alternative consultation/student vote to implement a scheduled fee revision.</i>
INSTRUCTIONALLY RELATED ACTIVITIES FEE	\$ 438	\$ 428	5,722,535	2,577,539	<i>IRA Athletics Fee - Fixed increase per the 2018 alternative consultation/student vote to implement a scheduled fee revision. IRA Baseline - CPI Increase - Authorized by the 2007 AS General Election</i>
MATERIALS SERVICES AND FACILITIES (CCF/SSLF)	\$ 222	\$ 222	2,988,749	996,781	
STUDENT BODY ASSOCIATION FEE	\$ 166	\$ 160	2,144,950	-	<i>CPI Increase - Authorized by the 2007 AS General Election</i>
STUDENT BODY CENTER FEE	\$ 988	\$ 956	12,789,127	12,926,392	<i>CPI Increase - Authorized by the 2007 AS General Election</i>
SUMMER - STUDENT BODY ASSOCIATION FEE	\$ 1	\$ 1	-	-	<i>Revenue combined with Student Body Assoc Fee</i>
SUMMER - ID CARD FEE	\$ 2	\$ 2	-	-	<i>Revenue combined with Campus Service Card (ID CARD) Fee</i>
SUMMER - STUDENT BODY CENTER FEE	\$ 5	\$ 5	-	-	<i>Revenue combined with Student Body Center Fee</i>

\$ 20,820,313

**Cat III-CFAC Present
Systemwide Mandatory Fees**

Fee	2024/2025		2023/2024		Revenue	Balance	Comments
	Min	Max	Min	Max			
GEOS 360A - Field Methods	450	450	450	450	1,800	1,739	
Nursing Course Fee	3,030	3,030	3,030	3,030	235,724	4,729	1/2 instalment for increase
NURS 610 - Teaching and Technology	40	40	40	40	320	-	
					\$ 237,844	\$ 6,468	

Fees Reported as Inactive							
BADM495M - Applied Stratific Decision Making	\$ 900	\$ 1,100	\$ 900	\$ 1,100	\$ -	\$ -	
KINE 224 - Methods of Teaching Rock Climbing	\$ 153	\$ 153	\$ 153	\$ 153	\$ -	\$ -	
KINE 226 - Methods of Teaching Wilderness Living	\$ 567	\$ 567	\$ 567	\$ 567	\$ -	\$ -	
KINE 227 - Winter and the Mountains	\$ 696	\$ 696	\$ 696	\$ 696	\$ -	\$ -	
KINE 228 - Methods of Teaching Canoeing and Kayaking	\$ 335	\$ 335	\$ 335	\$ 335	\$ -	\$ -	
KINE 470 - Immersioin Semester in Outdoor Education	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ -	
LAST 489 - Intercult Experiential Learning	\$ 1,133	\$ 1,133	\$ 1,133	\$ 1,133	\$ -	\$ -	
NURS 284 - Practicum in Nursing Foundations	\$ 540	\$ 540	\$ 540	\$ 540	\$ -	\$ -	
NURS 304 - Pract Acute Care	\$ 540	\$ 540	\$ 540	\$ 540	\$ -	\$ -	
NURS 314 - Pract Maternal Child Nursing	\$ 270	\$ 270	\$ 270	\$ 270	\$ -	\$ -	
NURS 344 - Medical-Surgical Nursing II Clinical	\$ 270	\$ 270	\$ 270	\$ 270	\$ -	\$ -	
NURS 400 - Capstone Nursing Simulation Practicum	\$ 135	\$ 135	\$ 135	\$ 135	\$ -	\$ -	
NURS 403 - Integrative Nurs Theory	\$ 135	\$ 135	\$ 135	\$ 135	\$ -	\$ -	
NURS 404 - Pract Integrative Nursing	\$ 135	\$ 135	\$ 135	\$ 135	\$ -	\$ -	
NURS 414 - Practicum in Management of Maladaptive Human Behavior	\$ 135	\$ 135	\$ 135	\$ 135	\$ -	\$ -	
NURS 424 - Pract Patient Care Management	\$ 270	\$ 270	\$ 270	\$ 270	\$ -	\$ -	
NURS 474 - Pract Common Health	\$ 270	\$ 270	\$ 270	\$ 270	\$ -	\$ -	
INST 312 - Intercultural Contexts	\$ -	\$ 157	\$ -	\$ 157	\$ -	\$ -	
MGMT 498 - International Business in Latin America	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -	\$ -	

**Cat IV-CFAC Present
Systemwide Mandatory Fees**

Fee	2024/2025		2023/2024		Revenue	Balance	Comments
	Min	Max	Min	Max			
Art-Clay	18	22	18	22	12,582		
Art Projects	20	800	20	800	4,216	2,952	
Asian Graduation	20	20	20	20	-		
Biology Breakage/Lost/Failure To Return	20	20	20	20	215		
Biology Lab Manuals	10	25	10	25	29,610	6,750	
Black Graduation	40	40	40	40	-		
Check Return	20	20	20	20	1,695		
Chemistry Breakage/Lost/Failure To Return	1	100	-	-	1,150		24.25 New Fee
Chemistry Lab Manuals	10	35	10	35	7,620		
Credential Program Application	25	75	25	75	25,525		
Diploma Fee	8	8	8	8	30,552		
Graduation Refile Fee	8	8	8	8	7,664		
Diploma Replacement Fee	20	20	12	12	3,552		23.24 Fee Increase, effective 6/1/24
Document Replacement Fee	3	3	3	3			
Enrollment Confirmation Deposit Fee	200	200	200	200	77,200		
Expedited Processing Fee	8	8	8	8	59,056		
Foreign Travel Insurance Fee	36	500	36	500	16,586		
Grad ADJ SV FEE	140	140	140	140	35,420	4,840	
Graduation Fee	60	60	60	60	230,636		
Health Services Lab Fee	4	200	4	200	46,193		
Health Services Pharmacy Fee	1	200	1	200	86,541		
ID Card Replacement	2	2	2	2	2,773		
Instrument Repair and Insurance	30	30	30	30	18,330	8,610	
International Student Fee	200	200	100	100	12,300		Spring 2025 Increase
Late Diploma Filing Fee	10	10	10	10	17,820		
Late Document Fee	10	10	10	10	1,470		
Late Registration Fee	25	25	25	25	16,000		
Latinx Graduation Fee	45	45	45	45	-		
Lavender Graduation Fee	25	25	25	25	-		
Loaner Technology Repair/Replacement Fee	25	1,500	25	1,500	-		
Miscellaneous Library Fees	1	500	1	500	2,049		
Music Library Fines	1	10	1	10	-	2,049	
National Student Exchange Fee	200	250	50	150	1,180		Spring 2025 Increase
Non Resident Tuition Contract Fee	1	391	1	391	11,976		
Orientation Fee	30	99	30	99	283,037		
Past Due Fee	20	20	20	20	48,490		
Refund Administrative Charge Fee	5	5	5	5	1,803		
Student Orientation Overnight Accommodations	80	80	80	80	20,224		
Study Abroad	200	200	200	200	22,264		No change to fee amount, just revising to include CSU International Programs study abroad participants
Substance Abuse Seminar Fee	69	69	69	69	-		
Short Term Loan Service Charge	5	5	5	5	1,075		
Tax Offset Fee	5	5	5	5	970		
Transcript Or Record Fee	4	4	4	4	93,365		No update to max fee, just charging \$4 for all copies now
Tuition Payment Plan Service Fee	33	33	33	33	51,744		
Unofficial Document Fee	2	2	2	2	80		
Wildcat Printing/ Coping	1	1	1	1	3,791		
					\$ 1,286,755	\$ 25,201	
					\$ (273)		

Fees Reported as Inactive			
Alcohol Substance Abuse Record Hold	\$ -	\$ -	\$ - \$ -
Bike Education Program Fee	\$ 60	\$ 60	
Community College Cert Unit	\$ 25	\$ 50	
Credential Application Evaluation	\$ 25	\$ 25	
Deposit Service Charge	\$ 8	\$ 8	
Graduate Institute Fee	\$ 120	\$ 120	
Interlibrary Loan Fee	\$ 5	\$ 10	
Library Copy Service Charge	\$ 5	\$ 5	
Library Fines	\$ 1	\$ 20	
Lost Book fine EOP	\$ 1	\$ 30	
Lost Key Fine EOP	\$ -	\$ -	
Marijuana 101 Online Course Fee	\$ 55	\$ 55	
Script Fee	\$ 1	\$ 33	
Smoking Ordinance Fee	\$ 48	\$ 48	
Summer - Augmented Health Service Fee	\$ 20	\$ 20	
Graduation Fee - Masters Degree	\$ 60	\$ 60	

**Cat V-CFAC-Present
Systemwide Mandatory Fees**

Program	Fee	2024/2025		2023/2024				Comments
		Min	Max	Min	Max	Revenue	Balance	
Professional & Continuing Education	EARLY START PROGRAM	182	182	\$ 182	\$ 182	-	57,182	Reported separately from the rest of the CONT ED fees.
	Anthropology Summer Field Trip	1,600	1,600	\$ 1,600	\$ 1,600	-	-	
	Late Registration Fee - RCE ADMIN Fee	10	10	\$ 10	\$ 10	45,130	-	
	NURS 317: Maternal Nursing Theory	810	810	\$ 810	\$ 810	-	-	
	NURS 318: Maternal Nursing Practicum	1,910	1,910	\$ 1,910	\$ 1,910	-	-	
	Online MBA Fee	1,000	1,000	\$ 1,000	\$ 1,000	3,308,585	-	
	MS Agriculture	565	565	\$ 565	\$ 565	229,901	-	
	MS Math	480	480	\$ 480	\$ 480	-	-	
	National Art Education Assoc. Courses	85	300	\$ 85	\$ 300	10,130	-	
	Open University Per Unit Fee	400	400	\$ 300	\$ 300	369,342	-	
	PASC (Preliminary ADMIN Services Credential)	350	350	\$ 350	\$ 350	526,863	-	Accumulated fund balances for all CONT ED fees are reported in Fund Balance
	RN TO BSN Program Unit Fee	450	450	\$ 415	\$ 415	318,545	-	
	Special Session: Contract	60	275	\$ 60	\$ 275	2,684,731	-	
	Special Session: NON - Contract	400	400	\$ 300	\$ 300	96,623	-	
	Special Session: Faculty Led Study Abroad	175	175	\$ 175	\$ 175	-	-	
	Faculty Led Study Abroad Programs	200	5,000	\$ 200	\$ 5,000	74,640	-	
	Speech Language Pathology Assistant Course	450	450	\$ 400	\$ 400	97,561	-	
	WINTER SESSION PER UNIT	400	400	\$ 300	\$ 300	670,830	-	
	Summer Session Per Unit	300	365	\$ 300	\$ 365	745,589	-	
	EDMA Current Issues In Education Course Series	250	250	\$ 250	\$ 250	-	-	
Online BSBA	525	525	\$ 525	\$ 525	3,233,311	-		
OMSCS Pre-requisites	600	600	\$ -	\$ -	-	-	24.25 New Fee	
Online MSCS	850	850	\$ -	\$ -	-	-	24.25 New Fee	
	Continuing Education Total Fund Balance					12,411,781	6,503,238	Accumulated fund balances for all CONT ED fees
Housing	Concessions	2	2	\$ 2	\$ 2	-	-	
	Damage Assessment	30	1,160	\$ 30	\$ 1,160	20,438	-	
	Housing Meal Plan	1,992	5,352	\$ 1,615	\$ 3,880	4,794,903	939,339	24.25 and 25.26 Fee Increases - Incremental
	Housing Rent	5,504	10,536	\$ 5,446	\$ 11,477	14,273,184	7,699,507	24.25 and 25.26 Fee Increases - Incremental
	Key Replacement	43	43	\$ 43	\$ 43	13,603	-	
	Lockout Charges	10	32	\$ 10	\$ 32	-	-	
	Notice Charges	769	1,102	\$ 769	\$ 1,102	81,943	-	
	Cancellation Fees	300	300	\$ 300	\$ 300	151,800	-	
	RHA Fee	15	15	\$ 15	\$ 15	50,280	-	
		Housing Total Fund Balance					19,386,151	8,638,846
Parking	Bicycle Locker Gee & Key Deposit	30	30	\$ 30	\$ 30	880	-	
	Coin Parking Permit	1	5	\$ 1	\$ 5	165,927	-	
	Parking Permits	256	456	\$ 256	\$ 410	734,121	-	
	General Parking Permits - Summer	76	76	\$ 76	\$ 76	6,765	-	
	Late Fee - Parking	25	25	\$ 25	\$ 25	34,175	-	
	Motorcycle Parking Permits	44	44	\$ 44	\$ 44	719	-	
	Motorcycle Parking Permits - Summer	14	14	\$ 14	\$ 14	75	-	
	Parking Citations	23	333	\$ 23	\$ 333	235,945	-	
	Permit Replacement Fee	20	20	\$ 20	\$ 20	-	-	
	Reserved Parking Permit	406	456	\$ 406	\$ 456	-	-	Combined into Parking permits above
	Parking Total Fund Balance					1,178,607	1,125,691	Accumulated fund balances for all Parking fees
						32,976,539	\$ 16,324,956	

**Category V - CFAC Fee Reporting
Self-Support Program Fees**

Program	Fee	2024/2025		2023/2024				Comments
		Min	Max	Min	Max	Revenue	Balance	
Professional & Continuing Education	Anthropology Summer Field Trip	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -		Accumulated fund balances for all CONT ED fees are reported in Fund Balance
	Late Registration Fee - RCE ADMIN Fee	\$ 10	\$ 10	\$ 10	\$ 10	\$ 45,130		
	NURS 317: Maternal Nursing Theory	\$ 810	\$ 810	\$ 810	\$ 810	\$ -		
	NURS 318: Maternal Nursing Practicum	\$ 1,910	\$ 1,910	\$ 1,910	\$ 1,910	\$ -		
	Online MBA Fee	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,308,585		
	MS Agriculture	\$ 565	\$ 565	\$ 565	\$ 565	\$ 229,901		
	MS Math	\$ 480	\$ 480	\$ 480	\$ 480	\$ -		
	National Art Education Assoc. Courses	\$ 85	\$ 300	\$ 85	\$ 300	\$ 10,130		
	Open University Per Unit Fee	\$ 300	\$ 300	\$ 300	\$ 300	\$ 369,342		
	PASC (Preliminary ADMIN Services Credential)	\$ 350	\$ 350	\$ 350	\$ 350	\$ 526,863		
	RN TO BSN Program Unit Fee	\$ 415	\$ 415	\$ 415	\$ 415	\$ 318,545		
	Special Session: Contract	\$ 60	\$ 275	\$ 60	\$ 275	\$ 2,684,731		
	Special Session: NON - Contract	\$ 300	\$ 300	\$ 300	\$ 300	\$ 96,623		
	Special Session: Faculty Led Study Abroad	\$ 175	\$ 175	\$ 175	\$ 175	\$ -		
	Faculty Led Study Abroad Programs	\$ 200	\$ 5,000	\$ 200	\$ 5,000	\$ 74,640		
	Speech Language Pathology Assistant Course	\$ 400	\$ 400	\$ 400	\$ 400	\$ 97,561		
	Summer Session Per Unit	\$ 300	\$ 365	\$ 300	\$ 365	\$ 745,589		
	WINTER SESSION PER UNIT	\$ 300	\$ 300	\$ 300	\$ 300	\$ 670,830		
	EDMA Current Issues In Education Course Series	\$ 250	\$ 250	\$ 250	\$ 250	\$ -		
	Online BSBA	\$ 525	\$ 525	\$ 525	\$ 525	\$ 3,233,311		
Continuing Education Total Fund Balance						\$ 12,411,781	\$ 6,503,238	



California State University, Chico

2024-2025 Estimated Student Fees Per Semester

FEE Type	UNDERGRADUATE	UNITS		CREDENTIAL	UNITS		GRADUATE	UNITS	
		0 - 6.0	6.1 +		0 - 6.0	6.1 +		0 - 6.0	6.1 +
Tuition Fee		1,764.00	3,042.00		2,049.00	3,531.00		2,208.00	3,804.00
Campus Fees									
Student Union Fee		494.00	494.00		494.00	494.00		494.00	494.00
AS Activity Fee		83.00	83.00		83.00	83.00		83.00	83.00
Consolidated Course Fee		13.00	13.00		13.00	13.00		13.00	13.00
Student Learning Fee		98.00	98.00		98.00	98.00		98.00	98.00
IRA - Baseline		57.00	57.00		57.00	57.00		57.00	57.00
IRA - Athletics		162.00	162.00		162.00	162.00		162.00	162.00
Health Services Fee		282.00	282.00		282.00	282.00		282.00	282.00
Health Facilities Fee		3.00	3.00		3.00	3.00		3.00	3.00
ID Card Fee		2.00	2.00		2.00	2.00		2.00	2.00
Campus Fees Subtotal		1,194.00	1,194.00		1,194.00	1,194.00		1,194.00	1,194.00
Student Representation Fee (SIRF)		2.00	2.00		2.00	2.00		2.00	2.00
Total		2,960.00	4,238.00		3,245.00	4,727.00		3,404.00	5,000.00
Non-Resident Fee	\$420 per Unit plus Campus Fees and Tuition Fee								
Graduate Professional Fee	\$285 per Unit plus Campus Fees and Tuition Fee								

Mandatory Fees

Please Note: The fees listed are mandatory fees which comprise the registration fee, and are required for enrollment. These fees are non-negotiable.

Tuition Fee
The Tuition Fee is used to support basic instruction and is set by the CSU Board of Trustees. *(Board of Trustees by Education Code Section 89700)*

Student Union Fee
This fee supports the financing, construction and operation of student body centers, such as the BMU (Bell Memorial Union). This fee also includes support and access to the Wildcat Recreation Center (WREC). *(Board of Trustees by Education Code Section 89302-3; 90012; 90068 Chancellor's Delegated Authority by: References Standing Order, Ch. III 6(d), UCAM 3901.30(4).)*

AS Activity Fee
This fee supports student body organizations established for the purpose of providing essential activities closely related to, but not normally included as a part of the regular instructional program. Examples of these activities are Student Government, KCSC Radio Station, CAVE, Woman's Center, CLIC, and the Student Shuttle. *(Board of Trustees by Education Code Section 89300-2. Chancellor's Delegated Authority by: References Title V, Section 41800-11 UCAM Section 3901.30 (3,4).)*

Consolidated Course Fee
The Consolidate Course Fee provides funding for enhancing the classroom experience through field trips and consumable supplies for hand-on activities that supplement the basic curriculum. *(Board of Trustees by Education Code Section 89700 & EO 1049)*

Student Learning Fee
This Student Learning Fee provides funding enhancement or improvement of the classroom learning environment with equipment, software, labs, tutoring etc. *(Board of Trustees by Education Code Section 89700 & EO 1049)*

IRA (Instructionally Related Activity) Fee - Baseline
Supports activities and laboratory experiences that are partially sponsored by academic discipline or department and which are integrally related to the function of instructional offerings. These activities provide performance, competition or lab experiences outside the class but related to the formal instructional offerings of the University and include categories such as newspaper, radio, television, and film; music and dance performances, drama and musical productions, art exhibits, publications, forensics and other activities. *(Board of Trustees by Education Code Section 89700 & 89721)*


IRA (Instructionally Related Activity) Fee - Athletics
This fee provides financial support for specific athletic and recreational sports instructionally related activities. *(Board of Trustees by Education Code Section 89700 & 89721)*

Health Services Fee
Services include: Primary medical care of acute and sub-acute conditions, illnesses, and injuries; Physical Examinations; Family Planning; Clinical Laboratory diagnostics; Diagnostic x-rays; Health education; Immunization; Evaluation and counseling for individual health problems; and the preparation and maintenance of professional medical records. The Health Center also provides public health support to the campus, and pharmacy services including the provision of drugs and pharmaceuticals at actual acquisition cost plus a minimal dispense fee. *(Board of Trustees by Education Code Section 41800.)*


Health Facilities Fee
Used to support maintenance of the Student Health Center. *(Board of Trustees, Education Code Section 89700. References Title V, Section 41800.)*

ID Card Fee
This fee is designed to recover the cost of making and issuing of permanent campus I.D. Card. *(Board of Trustees by Education Code Section 89700. Chancellor's Delegated Authority by: References Title V, Section 41800. Standing Orders Ch. III, Section 6(I).)*

The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).



For an estimated moderate standard of living budget, please refer to the Chico State Cost of Attendance at www.csuchico.edu/fa/cost. These expenses are not included with payments for tuition and fees.



California State University, Chico

New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses



Name of Fee Official Transcript Fee

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

Revenue and Expense	Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)	2022-23	2023-24	2024-25
Transcript Revenue:	78,500	88,000	88,000
Delivery/Rush Revenue:	76,300	76,300	76,300
Total Revenue	<u>\$154,800.00</u>	<u>\$164,300.00</u>	<u>\$164,300.00</u>
Expenditures (please itemize):			
Transcript Paper	16,500	18,031	18,031
Supplies (Env, Labels, etc.)	10,700	10,700	10,700
Postage	26,000	26,000	26,000
Student employee labor	12,000	12,600	13,230
Fed Ex	25,305	25,305	25,305
Staff labor	64,000	67,200	70,560
Total Expenditures	<u>\$154,504.68</u>	<u>\$159,835.58</u>	<u>\$163,825.58</u>

Charlene Paulsen



Campus Fee Request Form

Category IV

(Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V

(Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: International Student Fee Effective Date: Spring 2025

New Fee Revised Fee Delete Fee Chartfield: G1006 D04401 501M08

Amount of Fee: Current \$ 100 Proposed \$ 200 Net Change in Fee \$ 100

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: This one-time fee will be charged to each degree-seeking (non-exchange) student's Chico State Portal Account prior to semester one of enrollment. For Penalty Fees, indicate maximum fee n/a

Reason for establishing or changing the fee: In order to continue the high quality of services and programming available to international students attending Chico State, including airport pick-ups upon arrival, multiple day on-site orientation (including food provided), and services & programming offered to students (Global Cafe, International Wildcat Program, Int'l Ambassador Program ESL Support Services).

How were expenses covered in the past? (Omit if penalty fee) IEGE has been subsidizing orientation and programming with general fund budget.

Projected Annual Revenue from Fee: 30,000

How will the revenue be spent? Be specific. New student orientation & workshops, airport pick-ups from Sacramento Airport, International Student Ambassador Program, Hospitality, Event supplies, printing/copying, producing flyers and social media posts, student salaries, equipment/room/facility rentals.

How will students be notified of this fee? A clear statement about the collection of the fee and its use is included in new student pre-arrival communications and on IEGE website.

If a penalty fee, what will be done to help students avoid or minimize their cost? NA

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Jennifer Gruber
Department Head Signature

Jennifer Gruber
Print Dept. Head Name Ext. Dept. Zip

Dean Signature (academic areas only) Date

LCornick May 14, 2024
Vice President/Provost Signature Date

REVIEWED BY:

Denied

Approved

Jane Clyde May 16, 2024
Date
Vice President, Business & Finance

[Signature] May 16, 2024
Date
President



Campus Fee Request Form

Category IV

(Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V

(Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: Diploma Replacement Fee Effective Date: 6/1/2024

New Fee Revised Fee Delete Fee Chartfield: G1006 D00400 501R04

Amount of Fee: Current \$ 12 Proposed \$ 20 Net Change in Fee \$ 8

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Students who want a replacement diploma pay this fee when submitting their paper or e-diploma request with our vendor. For Penalty Fees, indicate maximum fee charged: \$

Reason for establishing or changing the fee: Paper diplomas have become increasingly more expensive as the vendor has increased their cost, plus the increase to postage cost. Revenue is no longer covering expenses.

How were expenses covered in the past? (Omit if penalty fee) The cost were initially covers by the fee revenue, but prices have increase and revenue is no longer covering 100% of expenses.

Projected Annual Revenue from Fee: 9,200

How will the revenue be spent? Be specific. Funds will be used to cover the varied cost charged by the vendor for either paper or electronic documentation, as well as to cover the costs for staff labor involved in processing.

How will students be notified of this fee? When a student requests a duplicate diploma the fee would show while ordering. The fee would also be listed on Graduation Advising's website and in the University Catalog.

If a penalty fee, what will be done to help students avoid or minimize their cost?

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Charlene Paulsen (May 14, 2024 13:28 PDT) Department Head Signature

Charlene Paulsen 4876 Print Dept. Head Name Ext.

720 Dept. Zip

Dean Signature (academic areas only) Date

Isaac Brundage (May 14, 2024 14:10 PDT) May 14, 2024 Vice President/Provost Signature Date

REVIEWED BY:

Denied

Approved

Jarvis Clyde (May 22, 2024 15:53 PDT) May 22, 2024 Vice President, Business & Finance Date

May 23, 2024 President Date



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: National Student Exchange Fee (NSE) Effective Date: Spring 2025

New Fee Revised Fee Delete Fee Chartfield: G1006 D00603 501M01

Amount of Fee: Current \$ 200/60 Proposed \$ 250/200 Net Change in Fee \$ 50/140

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Application and program fee (150) is charged to each Chico student who elects to participate in the NSE program as outgoing student to another campus. Program fees (50/60) are charged to outgoing/incoming students participating in NSE. Per NSE policy, a fee will be charged for EACH student application for each campus placement per academic year. For Penalty Fees, indicate maximum fee charged: \$ _____

Reason for establishing or changing the fee: Updating the incoming NSE participant fees from \$60 to \$200 (inbound) and from \$50 to \$100 (outbound) in order to better align with International Student Welcome Fee and Study Abroad Fee, to cover programming, advising and services provided by IEGE during application & exchange. IEGE pays the NSE annual membership fee of \$900 (increasing soon to \$1000); annual conference travel & registration, programming for NSE students.

How were expenses covered in the past? (Omit if penalty fee) IEGE has been subsidizing NSE student participation in IEGE programming.

Projected Annual Revenue from Fee: _____

How will the revenue be spent? Be specific. The \$150 application fee for outgoing NSE students is remitted to NSE headquarters. Travel expenses & NSE annual conference registration fees, as attendance at the annual conference is a requirement of NSE membership and all campuses are required to pay the conference fee regardless of attendance. Additionally, there is a \$900 annual membership in NSE. IEGE also subsidizes advising, supplies, hospitality & outreach, and programming for NSE students.

How will students be notified of this fee? Notified as part of the NSE informational items provided online as well as during informational sessions.

If a penalty fee, what will be done to help students avoid or minimize their cost? NA

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Jennifer Gruber _____ Jennifer Gruber _____ 680 _____
 Department Head Signature Print Dept. Head Name Ext. Dept. Zip

 Dean Signature (academic areas only) Date L Cornick _____ May 14, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

Denied Approved Jarvis Clyde (May 16, 2024 12:45 PDT) _____ May 16, 2024
 Vice President, Business & Finance Date
[Signature] _____ May 16, 2024
 President Date



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: Study Abroad Fee Effective Date: Spring 2025

New Fee Revised Fee Delete Fee Chartfield: G1006 D00405 501M08

Amount of Fee: Current \$ 200 Proposed \$ 200 Net Change in Fee \$ \$200 for CSUIP students.

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Fee will be charged to every participant's Chico Portal Account prior to their first term of study abroad participation (AY or Fall, Spring, or summer) for all study abroad participants. For Penalty Fees, indicate maximum fee charged: n/a

Reason for establishing or changing the fee: The fee amount is remaining the same, but after consultation and comparison with other CSU International offices who charge a similar study abroad fee, we are revising this proposal to also include CSU International Programs study abroad participants, as their advising, software maintenance/application/program/returnee support are no less intensive than other (Direct Exchange&Affiliate program participants). Previous fee exempt CSU IP participants from this fee.

How were expenses covered in the past? (Omit if penalty fee) IEGE has been subsidizing/funding CSU IP participant advising/peer support/application fees/programming/outreach expenses, but collecting this fee from all other study abroad participants.

Projected Annual Revenue from Fee: 30,000

How will the revenue be spent? Be specific. Hospitality, Application Software (Terra dotta) fees; printing/copying/office supplies, workshops to promote study abroad programs & scholarships, student assistant salaries, materials/outreach/social media promotion of programs, staff travel & insurance costs, staff training/PD, equipment/facility rentals, emergency assistance.

How will students be notified of this fee? A clear statement about the collection of the fee and its use will be included in the literature and program agreements provided to study abroad participants for disclosure and transparency purposes.

If a penalty fee, what will be done to help students avoid or minimize their cost? NA

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Jennifer Gruber
 Department Head Signature

Jennifer Gruber 680
 Print Dept. Head Name Ext. Dept. Zip

 Dean Signature (academic areas only) Date

LCornick May 14, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

Denied

Jane Clyde May 16, 2024
Jane Clyde (May 16, 2024 12:46 PDT)
 Vice President, Business & Finance Date

Approved

[Signature] May 16, 2024
 President Date

California State University, Chico



New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee **Study Abroad Fee**

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

Revenue and Expense	Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)	2023-24	2024-25	2025-26
Revenue:	20,421	25000	30000
Expenditures (please itemize):			
Student Assistant Wages	15,000.00	15,000.00	15,000.00
Marketing & Outreach/Fairs	2,000.00	2,000.00	2,000.00
Orientation & Advising Workshops	2,000.00	2,000.00	2,000.00
Terra Dotta Software Contract	10,920.00	16,515.00	16,515.00
Travel-In State	1,000.00	1,000.00	1,000.00
Travel-Out of State	4,500.00	4,500.00	4,500.00
Supplies & Services	1,000.00	1,000.00	1,000.00
Foreign Travel Insurance	250.00	250.00	250.00
Total Expenditures	\$36,670.00	\$42,265.00	\$42,265.00

California State University, Chico



New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee **CHEM Lab Breakage and Late Checkout Fee**

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

Revenue and Expense	Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)	2022-23	2023-24	2024-25
Revenue:	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
Expenditures (please itemize):			
Replacement of broken/missing items	\$ 600.00	\$ 750.00	\$ 750.00
labor (student asst) - cutting open, checking, and cleaning lockers	\$ 350.00	\$ 400.00	\$ 400.00
Waste disposal	\$ 50.00	\$ 50.00	\$ 50.00
Total Expenditures	<u>\$1,000.00</u>	<u>\$1,200.00</u>	<u>\$1,200.00</u>

California State University, Chico
Miscellaneous Chemistry Fees

Fee	Amount	Explanation
Failure to Checkout of CHEM Lockers	\$20	Failure to check out of CHEM lab lockers by 5:00pm on the Thursday of dead week.
Failure to Dispose Chemicals	\$20	Hazardous materials fee charged for any unlabeled or unknown chemicals found in drawer/locker.
Missing/broken equipment	\$1-100	Fee charged to replace item that was lost or broken. Current itemized list is attached.

BEAKERS

10 mL	5.25
50 mL	5.00
100 mL	5.00
150 mL	5.00
250 mL	5.00
400 mL	5.00
600 mL	6.50
1000 mL	12.50
2000 mL	25.00

BEAKER, BERZELIUS

200 mL	50.00
1000 mL	73.00

BOTTLE, NALGENE

Wash, 250 mL	5.00
500 mL	10.50

BOTTLE, WEIGHING

12 mL	60.50
30 mL	80.00

BRUSHES, TEST TUBE

3"	2.00
6"	4.10

BURETS

Barrel, 10 mL	100.00
Barrel, 50 mL	48.00
Buret Tip, Glass	15.00
Quant, 50 mL	100.00
Stopcock	75.00

CLAMPS

Keck	5.00
Pinch	3.00
Screw	5.75

CRUCIBLES - Ceramic

15 mL	18.50
30 mL	25.00

LIDS

15 mL	12.50
30 mL	21.00

CRUCIBLES, SCINTERED GLASS

15 mL	60.00
30 mL	60.00
50 mL	60.00

CUVETTES

Fluorescence	100.00
Plastic	0.50
Plastic, UV	3.00
Quartz	100.00
Cuvette holder	4.45

CYLINDERS, GRADUATED

10 mL	11.00
25 mL	10.00
50 mL	10.00
100 mL	18.50

DISH, CRYSTALLIZING

10 cm	42.00
19 cm	68.00

DISH, EVAPORATING

10 cm	23.20
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DROPPER

Glass	0.50
Plastic	Free

EUDIOMETER

100 mL	81.50
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FLASH COLUMN

Any size	100.00
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FLASKS, ERLLENMEYER

10 mL	5.00
25 mL	5.00
50 mL	5.00
125 mL	5.00
250 mL	5.00
500 mL	5.00
1000 mL	8.50

FLASKS, FILTER/SIDE-ARM

50 mL	17.50
125 mL	13.75
250 mL	15.00
500 mL	20.00
1000 mL	28.60

FLASKS, VOLUMETRIC

5 mL	24.00
10 mL	25.00
25 mL	42.00
50 mL	46.35
100 mL	62.00
250 mL	75.00
500 mL	90.00
1000 mL	100.00

FUNNELS

Buchner, 4.25 cm	12.00
Buchner, 12.5 cm	20.00
Glass, short or long	20.00
Hirsch	35.00
Plastic	6.00

MODEL KIT

Ball & Stick Kit	36.00
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MORTAR & PESTLE

Kit	76.00
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pH PROBE

Chem 112	86.00
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PIPETS, GRADUATED

.1 mL	15.00
.2 mL	15.00
1 mL	15.00
2 mL	15.00
5 mL	15.00
10 mL	15.00
25 mL	25.00

PIPETS, VOLUMETRIC

.5, 1, 2 mL	10.00
3, 4, 5 mL	15.00
6, 7, 8, 9 mL	15.00
10 mL	15.00
15 mL	25.00
20 mL	25.00
25 mL	25.00
50 mL	46.00
100 mL	50.00

RULERS

12 in	5.00
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SCOOPS

Microspatula	5.65
Rubber Policeman	1.15
Scoopula	3.05
Stir Rod	free

SPOT PLATE

Ceramic	20.00
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STIR BARS

.5"	1.00
1"	2.00
2"	3.00
Flea	2.00
Football ½"	10.00

TEST TUBES

3"	1.00
4"	1.00
6"	1.00
6" fat	1.50
8"	4.00
Sidearm	5.50

TEST TUBES, CENTRIFUGE

Glass, 3 mL	6.00
15 mL	12.75
Plastic	0.50

TEST TUBE HOLDER

Metal	2.00
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TEST TUBE RACK

Any size 40.00

THERMOMETERS

Digital, 150° 55.50

Alcohol, 150° 7.34

Alcohol, 260° 11.75

Mercury, 260° 40.00

TONGS

Metal 7.00

TUBES, DRYING

All 21.00

TUBES, NMR

506P 5.00

Coaxial 48.00

NMR Standard 100.00

TWEEZERS

6" 3.50

12" 9.00

VIALS

3 mL 0.40

15 mL 0.60

5 mL conical 32.00

WATCH GLASSES

3" 5.00

4" 5.00

6" 5.00

ORGANIC CHEMISTRY KITS**ACETONE**

Refill 0.50

ADAPTERS, 19/22

Claisen 47.75

Thermometer 24.00

Three-way 54.00

Vacuum 51.50

CONDENSER, 19/22 63.00**DISTILL. COLUMN, 19/22** 51.00**FLASKS, ROUND BOTTOM, 19/22**

25 mL 25.00

50 mL 20.00

100 mL 25.00

250 mL 28.00

500 mL 32.00

1 L 48.00

SEPERATORY FUNNEL

125 mL 71.00

60 ml 19/22 bottom 81.50

STOPPER

19/22 12.00

Miscellaneous

Calculators 15.00



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: OMSCS Pre-Requisites per unit course fee Effective Date: Summer 2024

New Fee Revised Fee Delete Fee Chartfield: C3181 D4600 5CE66

Amount of Fee: Current \$ - Proposed \$ 600.00 Net Change in Fee \$ 600.00

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Fees are charged per unit for Special Session courses offered to applicants to the Online Master in Computer Science to help meet pre-requisites. For Penalty Fees, indicate maximum fee charged: N/A

Reason for establishing or changing the fee: This fee is established to cover the direct and indirect costs incurred to deliver the OMSCS Pre-requisites Special Session CSCI-6XX courses.

How were expenses covered in the past? (Omit if penalty fee) N/A

Projected Annual Revenue from Fee: \$ 108,000

How will the revenue be spent? Be specific. Fee revenue will cover costs to market the program and recruit students; faculty salary and benefits and other direct program costs; cost recovery to the campus, state, and CO; College of Engineering, Computer Science & Construction Management administration of the program; PCE administration, and a contribution to the Campus Mission that supports GI 2025 effort.

How will students be notified of this fee? Website, print marketing, information sessions, and direct recruitment communications.

If a penalty fee, what will be done to help students avoid or minimize their cost? N/A

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Clare Van Ness
Clare Van Ness (May 17, 2024 11:06 PDT)
 Department Head Signature

Clare Van Ness
 Print Dept. Head Name Ext. Dept. Zip

 Dean Signature (academic areas only) Date

LCornick May 17, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

- Denied
- Approved

Jarvis Clyde May 21, 2024
Jarvis Clyde (May 21, 2024 18:07 PDT)
 Vice President, Business & Finance Date

Steve Perez May 22, 2024
Steve Perez (May 22, 2024 11:49 PDT)
 President Date

California State University, Chico



New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee **OMSCS Pre-Requisites per unit course fee**

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

Revenue and Expense	Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)	N/A	2024-25	2025-26
Revenue:	\$ -	\$ 108,000	\$ 216,000
Expenditures (please itemize):			
Marketing	\$ -	\$2,000	\$3,000
Faculty Salary/Benefits	\$ -	\$51,782	\$106,545
Business & Finance Cost Recovery	\$ -	\$4,320	\$8,640
Student Affairs Cost Recovery	\$ -	\$2,000	\$2,000
VP IT Cost Recovery	\$ -	\$2,520	\$5,040
VPAA Cost Recovery	\$ -	\$1,098	\$2,196
ECC Cost Recovery	\$ -	\$12,960	\$25,920
State and Campus Overhead	\$ -	\$8,640	\$17,280
PCE Admin	\$ -	\$22,680	\$45,360
Total Expenditures	\$0.00	\$108,000	\$215,981

California State University, Chico

Campus Fee Request Form



Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: Online MSCS per unit course fee Effective Date: Fall 2024

New Fee Revised Fee Delete Fee Chartfield: C3181 D4600 5CE66

Amount of Fee: Current \$ - Proposed \$ 850.00 Net Change in Fee \$ 850.00

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Fees are charged per unit upon registration in the Online MSCS courses. For Penalty Fees, indicate maximum fee charged: N/A

Reason for establishing or changing the fee: This fee is established to cover the direct and indirect costs incurred to deliver the Online MSCS self-support degree completion program.

How were expenses covered in the past? (Omit if penalty fee) N/A

Projected Annual Revenue from Fee: \$ 816,000

How will the revenue be spent? Be specific. Fee revenue will cover costs to market the program and recruit students; faculty salary and benefits and other direct program costs; cost recovery to the campus, state, and CO; College of Engineering, Computer Science & Construction Management administration of the program; PCE administration, and a contribution to the Campus Mission that supports GI 2025 effort.

How will students be notified of this fee? Website, print marketing, information sessions, and direct recruitment communications.

If a penalty fee, what will be done to help students avoid or minimize their cost? N/A

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Clare Van Ness
Clare Van Ness (May 17, 2024 11:06 PDT)
 Department Head Signature

Clare Van Ness
 Print Dept. Head Name Ext. Dept. Zip

 Dean Signature (academic areas only) Date

LCornick May 17, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

- Denied
- Approved

Jarvis Clyde May 21, 2024
Jarvis Clyde (May 21, 2024 15:04 PDT)
 Vice President, Business & Finance Date

Steve Perez May 22, 2024
Steve Perez (May 22, 2024 11:51 PDT)
 President Date

California State University, Chico



New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee **Online MSCS per unit course fee**

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

Revenue and Expense	Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)	N/A	2024-25	2025-26
Revenue:		\$ 816,000	\$ 1,377,000
Expenditures (please itemize):			
Marketing Services		\$ 156,560	\$ 270,945
Direct Marketing Spend		\$ 175,000	\$ 300,000
Faculty Salary/Benefits		\$ 111,595	\$ 245,509
TLP/Grad Advisor RT		\$ 89,909	\$ 91,754
Business & Finance Cost Recovery		\$ 32,640	\$ 55,080
Student Affairs Cost Recovery		\$ 12,600	\$ 12,600
VP IT Cost Recovery		\$ 13,440	\$ 22,680
VPAA Cost Recovery		\$ 12,096	\$ 20,412
ECC Cost Recovery		\$ 81,600	\$ 137,700
State and Campus Overhead		\$ 65,280	\$ 110,160
PCE Admin		\$ 65,280	\$ 110,160
Total Expenditures	\$ -	\$ 816,000	\$ 1,377,000

California State University, Chico

New or Revised Category IV or V Campus Fee Request

Statement of Projected Revenue and Expenses

Name of Fee

Open University Per Unit Fee

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

	Per Unit	\$300	\$400	\$425	\$450
Revenue and Expense	Actual	Estimate 1	Estimate 2	Estimate 3	
Fiscal Year (example: 20xx-xx)	2023-24	2024-25	2025-26	2026-27	
Revenue:	\$ 295,200	\$ 400,000	\$ 425,000	\$ 450,000	
Expenditures (please itemize):					
Marketing	\$ 2,000	\$3,000	\$4,000	\$ 5,000	
Faculty Salary/Benefits	\$ -	\$ -	\$ -	\$ -	
Business & Finance Cost Recovery	\$ 11,808	\$ 16,000	\$ 17,000	\$ 18,000	
Student Affairs Cost Recovery	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	
VP IT Cost Recovery	\$ 13,776	\$ 14,000	\$ 14,000	\$ 14,000	
VPAA Cost Recovery	\$ 11,906	\$ 12,100	\$ 12,100	\$ 12,100	
College Cost Recovery	\$ 67,896	\$ 120,000	\$ 127,000	\$ 135,000	
State and Campus Overhead	\$ 23,616	\$ 32,000	\$ 34,000	\$ 36,000	
PCE Admin	\$ 61,992	\$ 84,000	\$ 89,250	\$ 94,500	
Campus Partner Revenue	\$ 100,706	\$ 117,400	\$ 126,150	\$ 133,900	
Total Expenditures	\$295,200	\$400,000	\$425,000	\$450,000	



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: RN to BSN Program Unit Fee Effective Date: Summer 2024

New Fee Revised Fee Delete Fee Chartfield: C3181 D4600 5CE41

Amount of Fee: Current \$ 415.00 Proposed \$ 450.00 Net Change in Fee \$ 35.00

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Fees are charged per unit in the RN to BSN program. Proposed increases \$450 (FY 24-25), \$475 (FY 25-26) and \$500 (FY 26-27). For Penalty Fees, indicate maximum fee charged: N/A

Reason for establishing or changing the fee: The increases are to cover for increased instructional costs and other increases on indirect cost.

How were expenses covered in the past? (Omit if penalty fee) Per Unit fee.

Projected Annual Revenue from Fee: \$ 437,400

How will the revenue be spent? Be specific. Fee revenue will cover costs to market the program and recruit students; faculty salary and benefits and other direct program costs; cost recovery to the campus, state, and CO; College of Natural Science and School of Nursing Management administration of the program; PCE administration, and a contribution to the Campus Mission that supports GI 2025 effort.

How will students be notified of this fee? Website, print marketing, information sessions, and direct recruitment communications.

If a penalty fee, what will be done to help students avoid or minimize their cost? N/A

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Clare Van Ness
Clare Van Ness (May 17, 2024 11:05 PDT)
 Department Head Signature

Clare Van Ness
 Print Dept. Head Name Ext. Dept. Zip

 Dean Signature (academic areas only) Date

L Cornick May 17, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

- Denied
- Approved

Jarvis Clyde May 21, 2024
Jarvis Clyde (May 21, 2024 15:03 PDT)
 Vice President, Business & Finance Date

Steve Perez May 22, 2024
Steve Perez (May 22, 2024 11:52 PDT)
 President Date

California State University, Chico

New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses



Name of Fee RN to BSN Program Unit Fee

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

	Per Unit	\$415	\$450	\$475	\$500
Revenue and Expense	Actual	Estimate 1	Estimate 2	Estimate 3	Estimate 3
Fiscal Year (example: 20xx-xx)	2023-24	2024-25	2025-26	2026-27	2026-27
Revenue:	\$ 337,395	\$ 437,400	\$ 461,700	\$ 486,000	\$ 486,000
Expenditures (please itemize):					
Marketing	\$1,500	\$1,500	\$2,000	\$2,500	\$2,500
Travel/Hospitality	\$4,000	\$4,000	\$4,500	\$4,500	\$4,500
Instructional Salary/Benefits	\$107,726	\$138,610	\$149,374	\$160,678	\$160,678
SSP II Cost Recovery	\$69,580	\$73,060	\$77,013	\$81,049	\$81,049
Supplies	\$1,500	\$1,500	\$2,000	\$2,000	\$2,000
Assessment	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200
Business & Finance Cost Recovery	\$13,496	\$17,496	\$18,468	\$19,440	\$19,440
Student Affairs Cost Recovery	\$4,960	\$5,760	\$5,760	\$5,760	\$5,760
VP IT Cost Recovery	\$11,382	\$13,608	\$13,608	\$13,608	\$13,608
VPAA Cost Recovery	\$4,959	\$5,929	\$5,929	\$5,929	\$5,929
College Cost Recovery	\$38,005	\$47,860	\$47,860	\$47,860	\$47,860
State and Campus Overhead	\$26,992	\$34,992	\$36,936	\$38,880	\$38,880
PCE Admin	\$70,853	\$91,854	\$96,557	\$102,060	\$102,060
Total Expenditures	\$356,153	\$437,369	\$461,205	\$485,464	\$485,464

California State University, Chico

New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee Special Session Non-Contract Per Unit Fee

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

	Per Unit	\$300	\$400	\$425	\$450
Revenue and Expense	Actual	Estimate 1	Estimate 2	Estimate 3	
Fiscal Year (example: 20xx-xx)	2023-24	2024-25	2025-26	2026-27	
Revenue:	\$ 690,000	\$ 920,000	\$ 977,500	\$ 1,035,000	
Expenditures (please itemize):					
Marketing	\$ 3,000	\$ 5,000	\$ 6,000	\$ 7,000	
Faculty Salary/Benefits	\$ 359,407	\$ 425,318	\$ 452,583	\$ 482,001	
Business & Finance Cost Recovery	\$ 26,868	\$ 36,800	\$ 39,100	\$ 41,400	
Student Affairs Cost Recovery	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
VP IT Cost Recovery	\$ 32,200	\$ 32,200	\$ 32,200	\$ 32,200	
VPAA Cost Recovery	\$ 14,030	\$ 14,030	\$ 14,030	\$ 14,030	
College Cost Recovery	\$ 80,500	\$ 138,000	\$ 147,200	\$ 156,400	
State and Campus Overhead	\$ 55,200	\$ 73,600	\$ 78,200	\$ 82,800	
PCE Admin	\$ 144,900	\$ 193,200	\$ 205,275	\$ 217,350	
Total Expenditures	<u>\$717,105</u>	<u>\$919,148</u>	<u>\$975,588</u>	<u>\$1,034,181</u>	



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: Speech Language Pathology Assistant course fee Effective Date: Summer 2024

New Fee Revised Fee Delete Fee Chartfield: C3181 D04600 5CE63

Amount of Fee: Current \$ 400.00 Proposed \$ 450.00 Net Change in Fee \$ 50.00

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: Fees are charged per unit upon registration in the Speech Language Pathology Assistant program course: CMSD 500 and CMSD 501. For Penalty Fees, indicate maximum fee charged: N/A

Reason for establishing or changing the fee: The increases are to cover for increased instructional costs and other increases on indirect cost.

How were expenses covered in the past? (Omit if penalty fee) Per Unit fee.

Projected Annual Revenue from Fee: \$ 112,500

How will the revenue be spent? Be specific. Revenue will cover direct program costs, including faculty coordination, instruction, and supervision of the field experience placements. Revenue will also cover indirect administrative fees, CO and state overhead, and cost recovery to the campus.

How will students be notified of this fee? Website, print marketing, information sessions, and direct recruitment communications.

If a penalty fee, what will be done to help students avoid or minimize their costs? N/A

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Clare Van Ness Clare Van Ness
Clare Van Ness (May 17, 2024 13:26 PDT) Print Dept. Head Name Ext. Dept. Zip

Department Head Signature LCornick May 17, 2024
 Vice President/Provost Signature Date

Dean Signature (academic areas only) Date

REVIEWED BY:

Denied Jamie Clyde (May 21, 2024 15:04 PDT) May 21, 2024
 Vice President, Business & Finance Date

Approved Steve Perez (May 22, 2024 11:51 PDT) May 22, 2024
 President Date

California State University, Chico



New or Revised Category IV or V Campus Fee Request Statement of Projected Revenue and Expenses

Name of Fee **Speech Language Pathology Assistant Unit Fee**

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

	Per Unit	\$400	\$450	\$450
Revenue and Expense		Actual	Estimate 1	Estimate 2
Fiscal Year (example: 20xx-xx)		2023-24	2024-25	2025-26
Revenue:		\$ 92,000	\$ 112,500	\$ 112,500
Expenditures (please itemize):				
Instructional Salary/Benefits		\$ 56,477	\$ 57,600	\$ 57,600
Marketing		\$ -	\$ -	\$ -
Supplies		\$ -	\$ -	\$ -
College Cost Recovery		\$ 11,500	\$ 12,500	\$ 12,500
VPAA Cost Recovery		\$ 1,403	\$ 1,525	\$ 1,525
VP IT Cost Recovery		\$ 3,220	\$ 3,750	\$ 3,750
PCE Admin		\$ 19,320	\$ 23,625	\$ 23,625
Business & Finance Cost Recovery		\$ 3,680	\$ 4,500	\$ 4,500
State and Campus Overhead		\$ 7,360	\$ 9,000	\$ 9,000
	Total Expenditures	\$ 102,960	\$ 112,500	\$ 112,500

California State University, Chico



Campus Fee Request Form

Category IV
 (Administrative Fees: Materials, Services, Use of Facilities, Fines Deposits and Penalties)

Category V
 (Fees paid to self-support programs such as Extended Education, Parking, and Housing including materials and service fees, fines or deposits)

Name of Fee: Winter Session Per Unit Fee Effective Date: Winter 2025
 New Fee Revised Fee Delete Fee Chartfield: C3181 D04600 5CE44
 \$2/unit CCF T8509-U50006

Amount of Fee:	Current \$	300.00	Proposed \$	FY 2024-25	FY 2025-26	FY 2026-27
				Cons. Course Fee \$	2.00	400.00
			CCF \$	2.00	2.00	2.00

Type of Fee: User/Service Fee Penalty Fee

How or when is the fee charged: The fee is charged to students who enroll in self-support Winter Session. Proposed increases \$400 (FY 24-25), \$425 (FY 25-26), \$450 (FY 26-27). For Penalty Fees, indicate maximum fee charged: N/A

Reason for establishing or changing the fee: To align the Winter Session per unit fee with State tuition per unit equivalent which is \$405.60 in 24/25 (full time semester tuition divided by 15). With the multi-year tuition increases, Winter Session fees should keep pace with the state tuition.

How were expenses covered in the past? (Omit if penalty fee) Per Unit fee.

Projected Annual Revenue from Fee: \$ 880,000

How will the revenue be spent? Be specific. Fee revenue will cover costs to market the program and recruit students; faculty salary and benefits and other direct program costs; cost recovery to the Campus, State, and College; PCE administration, and a contribution to the Campus Mission that supports GI 2025 effort.

How will students be notified of this fee? Website, print marketing, information sessions, and advertisement.

If a penalty fee, what will be done to help students avoid or minimize their cost? N/A

Budget information (CFR2) and other documentation should be attached. (See Instructions)

SUBMITTED BY:

Clare Van Ness
Clare Van Ness (May 17, 2024 13:24 PDT)
 Department Head Signature

Clare Van Ness
 Print Dept. Head Name Ext. Dept. Zip

Dean Signature (academic areas only) Date

LCornick May 17, 2024
 Vice President/Provost Signature Date

REVIEWED BY:

Denied

Approved

Jane Cyrle May 21, 2024
Jane Cyrle (May 21, 2024 18:07 PDT)
 Vice President, Business & Finance Date

Steve Perez May 22, 2024
Steve Perez (May 22, 2024 11:48 PDT)
 President Date

California State University, Chico

New or Revised Category IV or V Campus Fee Request

Statement of Projected Revenue and Expenses

Name of Fee

Winter Session Per Unit Fee

Chancellor's Office Executive Order 1054 advises that a statement of revenue and expenditures, including a minimum of one year of actual activity balances and two years of projected revenue and expenditures for the fee revenue supported activity, shall be developed for consideration and approval by the campus president prior to establishing or adjusting fees.

	Per Unit	\$300	\$400	\$425	\$450
Revenue and Expense		Actual	Estimate 1	Estimate 2	Estimate 3
Fiscal Year (example: 20xx-xx)		2023-24	2024-25	2025-26	2026-27
Revenue:		\$ 671,700	\$ 880,000	\$ 935,000	\$ 990,000
Expenditures (please itemize):					
Marketing		\$ 2,469	\$ 5,000	\$ 6,000	\$ 7,000
Faculty Salary/Benefits		\$ 251,501	\$ 279,166	\$ 301,499	\$ 322,604
Business & Finance Cost Recovery		\$ 26,868	\$ 35,200	\$ 37,400	\$ 39,600
Student Affairs Cost Recovery		\$ -	\$ -	\$ -	\$ -
VP IT Cost Recovery		\$ 31,346	\$ 35,000	\$ 35,000	\$ 35,000
VPAA Cost Recovery		\$ 13,658	\$ 15,250	\$ 15,250	\$ 15,250
College Cost Recovery		\$ 78,365	\$ 135,000	\$ 144,000	\$ 153,000
State and Campus Overhead		\$ 53,736	\$ 70,400	\$ 74,800	\$ 79,200
PCE Admin		\$ 141,057	\$ 184,800	\$ 196,350	\$ 207,900
Winter Grants		\$ 82,500	\$ 118,000	\$ 123,500	\$ 129,000
Total Expenditures		\$681,500	\$877,816	\$933,799	\$988,554