

California State University, Chico

General Guidelines for Lottery Expenditures

1. The California State Lottery Act of 1984 states:

"...all funds allocated from the California State Lottery Education Fund shall be used exclusively for the education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing of research or any other non-instructional purpose."

Exception

- Funds may be used for remodeling of classrooms/labs when these projects are necessary to improve and/or change pedagogy. Expenditures would still be subject to \$100,000 spending cap.

2. The activity funded must represent a bona fide educational experience for students, or result in the development of materials to be used with students, or lead to the development of a program or course, or enhance student learning.

Example

- Funds may **not** be used for recruitment scholarships, but may be used to provide grants to students in support of instructional activities – students must receive an experience and/or knowledge which can be shared with other students to enrich their educational experience.
- Instructional equipment or supplies must be used by students to enhance their learning and may **not** be for faculty convenience.

3. Lottery funds may **not** be used to pay faculty salaries for classroom instruction.

4. Lottery funds may not be used to finance increases in the rate of compensation paid to existing staff; thus, stipends and honoraria are not permissible.

5. Lottery funds may not be used to finance faculty overloads. Existing faculty may perform duties under an additional appointment or special consultant agreement, as long as the duties are not related to research or direct classroom instruction. (Please work with the Office of Academic Personnel to develop faculty additional appointments.)

6. Expenditure of any funds, including lottery funds, which are used for faculty development activities, must be in accordance with the collective bargaining agreement, which includes a specific list of development activities.

Includes

- Travel expenses to pursue instructionally-related scholarly activities, training or retraining
- Assigned Weighted Teaching Units to pursue instructionally-related scholarly activities, training or retraining
- Memberships to instructionally-related organizations
- Subscriptions to instructionally-related publications

Does not include

- Support for conducting externally funded research

7. Lottery funds should be used to augment and supplement state-funded budget programs so that lottery revenue is not used to replace current or prospective state funding.

8. Lottery funds may be used to pay for part-time instructors when such instructors are hired as replacement faculty for faculty members working for a CSU lottery designated program. (Please work with the Office of Academic Personnel.)