

Steven Success

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Education: California State University, Chico
Bachelor of Arts in Political Science May 0000
Paralegal Certificate GPA 3.5

Business Skills:

- Strong organizational skills and solid ability to meet deadlines
- Effective public speaker with strong persuasive skills
- Demonstrated leadership skills in a variety of settings
- Ability to perform under pressure and competitive drive to exceed expectations

Experience: Barista
AS Creekside Coffee Shop, CSU, Chico Fall 0000 to present

- Offered an exceptional level of customer service in a busy campus environment
- Used solid communication skills to determine and satisfy customer needs
- Dealt directly and professionally with faculty, staff and students

Probation Intern
Butte County Probation Department, Oroville, CA March 0000-May 0000

- Assigned to a probation officer for a two month period
- Learned to accurately handle confidential court documents
- Assess and determine what type of home would best suit certain juveniles- such as foster care, group homes, or youth authority
- Interacted professionally with various youth facilities to appropriately place juveniles
- Confidently interacted with juveniles themselves through the intake interview process
- Reorganized and updated numerous case files

Marketing Intern Spring 0000
CSU Chico Intercollegiate Athletic Department & Marketing Department

- Initiated and launched a new information sports magazine
- Served as a liaison between local businesses and Chico State to improve communication and financial support selling advertising space
- Utilized integrity and attention to detail to meet client needs

Recreation Leader II Summer, Fall 0000
Paradise Recreation District, Paradise, CA

- Provided a positive role model for 80 children on a daily basis
- Organized, designed and planned projects and programs for children 8 to 12
- Instilled self-confidence and self-esteem for adolescent campers
- Mediated conflict using solid communication and reasoning skill
- Communication closely with parents, listened and acted on their concerns

Honors & Activities:

- **Intercollegiate Track and Field, CSU Chico**
- National Champion 400 Meter Hurdles
- Co-Captain
- **Volunteer, AS C.A.V.E. (Community Action Volunteers in Education)**
- **Volunteer, Up 'til Dawn**
- **Volunteer, Scour 'n Devour**