

graduate coordinator via the instructor who assigned it, together with a written statement of the instructor's opinion of the paper's authenticity. This requirement must be met prior to advancement to classified status.

- b) Complete the verbal portion of the GRE General Test with a minimum score of 500. This requirement must be met prior to advancement to candidacy.

Health and Community Services

Students using the term "health" or "wellness" as part of an Interdisciplinary Studies degree title must have the program approved by the chair of the Department of Health and Community Services.

History

Students using 6 or more units of 600-level history course work in their program, or wishing to use the term "history" in the title of the thesis or degree, must have approval of the graduate coordinator in the Department of History.

Psychology

Students using 6 or more units of psychology course work, or wishing to use the terms "psychology" or "counseling" in the title of the thesis or degree, must have approval of the Department of Psychology.

Advancement to Candidacy:

In addition to the requirements listed above, the student must have classified graduate standing and must have completed 9 units of the proposed program at the University.

Requirements for the MA/MS in Interdisciplinary Studies:

Completion of all requirements as established by the graduate advisory committee and the Graduate School, to include:

1. Completion of an approved program consisting of 30 units of 400/500/600-level courses:
 - a) A comprehensive core of units in the chosen disciplines.
 - b) At least 18 of the units required for the degree in stand-alone 600-level courses (those not cross-listed with 400/500-level courses).
 - c) Not more than 9 semester units of transfer and/or CSU, Chico Open University credit (correspondence courses and University of California extension course work are not acceptable).
 - d) Not more than 15 units taken before admission to classified status.
 - e) Not more than a total of 10 units of Independent Study (697), Comprehensive Examination (696), and Master's Study (699) combined; not more than 3 units of Comprehensive Examination (696) or 6 units of Master's Study (699).
2. Completion and final approval of a thesis, project, comprehensive examination, or other culminating activity as specified by the graduate advisory committee.
3. Satisfactory completion of a comprehensive final examination (written or oral) in the field of study.
4. Approval by the graduate advisory committee and the Graduate Council on behalf of the faculty of the University.

All requirements listed above are to be completed within seven years of the end of the semester of enrollment in the oldest course applied towards the degree.

Graduate Requirement in Writing Proficiency:

Writing proficiency is a graduation requirement. Interdisciplinary Studies students will demonstrate their writing proficiency by submitting an acceptable justification statement with the application to the program. Consult the graduate coordinator for further information.

Grading Requirements:

All courses in the primary disciplines, other than Independent Study (697), Comprehensive Examination (696), and Master's Study (699), must be taken for a letter grade, except those courses specified by the department as ABC/No Credit (400/500-level courses), AB/No Credit (600-level courses), or Credit/No Credit grading only. A maximum of 10 units combined of ABC/No Credit, AB/No Credit, and Credit/No Credit grades may be used on the approved program (including 697, 696, 699, and courses outside the major). While grading standards are determined by individual programs and instructors, it is also the policy of the University that unsatisfactory grades may be given when work fails to reflect achievement of the high standards, including high writing standards, expected of students pursuing graduate study.

Students must maintain a minimum 3.0 grade point average in each of the following three categories: all course work taken at any accredited institution subsequent to admission to the master's program; all course work taken at CSU, Chico subsequent to admission to the program; and all courses on the approved master's degree program.

Advising Requirement:

Once the program plan is developed and approved, advising is recommended but not mandatory each semester for Interdisciplinary Studies students. For further information, consult the graduate coordinator.

Interdisciplinary Studies Course Offerings

Please see the section on "Course Description Symbols and Terms" in this catalog for an explanation of course description terminology and symbols, the course numbering system, and course credit units. All courses employ letter grading unless otherwise stated. Some prerequisites may be waived with faculty permission.

IDST 689 Internship 1.0–6.0 FS
Prerequisites: faculty permission.

Students may register for an Internship for 1 to 6 units. Credit/No Credit grading only.

IDST 698 Special Topics 1.0–3.0 FS
Prerequisites: faculty permission.

Interdisciplinary graduate courses on current topics offered through a sponsoring department for 1 to 3 units.

IDST 697 Independent Study 1.0–6.0 FS
Prerequisites: faculty permission.

Students may register for an Independent Study for 1 to 6 units.

IDST 699 Master's Study 1.0–6.0 FS
Prerequisites: faculty permission.

Students may register for a Master's Thesis, offered as IDST 699T, for 1 to 6 units, or for a Master's Project, IDST 699P, for 1 to 6 units. Credit/No Credit grading only.

Regulations Governing Graduate Students

In addition to reviewing policies and definitions included in this section, you may want to consult the "Academic Policies and Regulations" section of the *University Catalog* for information concerning general University policies that apply to all students. The Graduate School also offers a publication, *A Guide to Graduate Studies: Policies, Procedures, & Format*, which gives additional information on planning a master's degree program, meeting all requirements, and writing a thesis.

If you plan to pursue a second bachelor's degree, you should refer to the section "Bachelor's Degree Requirements," and should consult the Academic Evaluations section of the Office of Academic Advising Programs for an evaluation of your status for meeting the degree requirements.

Following is an overview of policies applicable to master's degree, credential, certificate, and unclassified students as set forth by the Graduate School. For information on specific departmental requirements, refer to the master's degree program descriptions in the academic programs section of this catalog.

As a master's degree student, you are governed by the requirements that are in effect at the time of your admission to conditionally classified status for that degree. If you are making normal progress towards the degree and do not interrupt your program, you may elect to meet the degree requirements in effect either at the time of your admission to conditionally classified status or in the term that you complete all requirements for the degree, except that substitutions for discontinued courses may be authorized or required by the academic department offering the degree.

If you interrupt a program, you may be subject to the requirements in effect at the time of readmission.

Student Responsibility

The University staff and faculty, particularly those in the Graduate School, the department and, in the case of master's degree students, the graduate coordinator and graduate advisory committee, are here to provide advice and assistance in completing the application and degree or credential program. Although this assistance will help you fulfill the necessary requirements, ultimately you are responsible for meeting all requirements and deadlines, academic and administrative, as detailed in this catalog or elsewhere as specified by the Graduate School or your department. Preparing a Master's Degree Program Plan in consultation with your graduate coordinator and graduate advisory committee and submitting it to the Graduate School during your first semester will help significantly in insuring that you meet university requirements in a timely manner. Should you have questions on policies or procedures at any point in your program, both your department and the Graduate School are available to help you.

Graduate Coordinators

Each graduate program has a designated graduate coordinator who is responsible for reviewing applications, assisting students in developing programs of study, endorsing study lists, maintaining records of all students enrolled in the program, and supplying information requested by the graduate dean. The graduate coordinator for your discipline will be able to respond to specific program questions.

Change in Classification

A change in classification is defined as advancement in the master's program from conditionally classified to classified status, or from classified status to candidacy. Normally a change occurs after specified departmental and university requirements have been met, and the change is initiated by the student with a request to the graduate coordinator.

Change of Discipline

You may change from one master's degree program to another through an application process in the Graduate School. Admission to one degree program does not insure admission to another, and you must satisfy all admission requirements of the new program in effect at the time of the change.

Multiple Degree Objectives

You may become a candidate for more than one graduate degree providing you complete separate programs of study in different graduate programs. No course may be counted towards a master's degree that has been counted towards any previous degree at any institution. An exception to this restriction is allowed for the terminal MFA degree, and the MFA program description in this catalog can be consulted for more information. A student may not complete two master's degrees in the same discipline even though an academic department may offer various emphases within the field of study. Pursuing two graduate degrees concurrently requires approval of both departments.

You may also pursue both a master's degree and a second bachelor's degree concurrently. However, no course may be counted towards both objectives.

Continuous Enrollment

Students pursuing a master's degree must enroll each semester until the degree is awarded. Both enrollment as a regular student and adjunct enrollment satisfy this continuous enrollment requirement. (Special Session and Open University enrollments do not.) Adjunct enrollment consists of registration in GRST 899 through the Center for Regional and Continuing Education, for which an administrative fee is charged. Registration in GRST 899 must be completed by the end of the fourth week of classes each semester (the University census date). Late fees are charged for non-compliance with this policy. No credit is earned for adjunct enrollment, but it allows you to maintain your status in the master's degree program and to make minimal use of selected campus resources, including the library, laboratories, computer facilities, faculty advisors, and the thesis editor. Adjunct enrollment serves both students who have finished their course work but have not yet met all degree requirements (e.g., terminal project, incomplete grade, etc.), and those who choose not to enroll in regular classes for a semester. However, it is not to be used to postpone the start of graduate study, and you may not enroll in GRST 899 for the semester of your admission to a master's degree program. Transcripts will be required of students who have attended another school while on adjunct enrollment at CSU, Chico.

Master's degree students who do not maintain continuous enrollment may be required to reapply to the program that they have interrupted when they wish to return. They may be subject to any new admission requirements and, if readmitted, may be held to any new degree requirements. In addition, they will be required to petition to resume the program and complete late registration in GRST 899 for all semesters that they were out of compliance with the

continuous enrollment policy. When students are required to reapply to return, the application fee will be waived upon completion of the GRST 899 late registrations. This policy applies to all master's degree students, including those who have completed all of the courses required for their programs.

Postbaccalaureate Leave of Absence

If you are not in a master's degree program and you wish to break your enrollment in the University, you may not register in GRST 899 to maintain continuing status. Instead, credential, certificate, and unclassified students in good standing may request to take a leave of absence from their program for a maximum of two consecutive semesters. You must have been an enrolled student for the semester immediately preceding the leave, and submit your request no later than the fourth week of the first semester of the leave. The form to request a postbaccalaureate leave of absence is available from the Graduate School.

Maintaining Good Academic Standing Master's Degree Students

As a student admitted to a master's degree program, you must maintain a minimum 3.0 grade point average in each of the following three categories: all course work taken at any accredited institution subsequent to admission to the master's program; all course work taken at CSU, Chico subsequent to admission to the program; and all courses taken in fulfillment of your approved program. Failure to maintain a 3.0 average in any category will result in academic probation in the master's program. Failure to remedy the deficiency within one semester with appropriate courses approved by the program coordinator will result in disqualification from the master's program. Students disqualified from a master's degree program will not be allowed to enroll in any regular session of the University for at least one year, and must reapply and be admitted to a program in order to return to regular enrollment.

If your major department finds that you do not satisfy established criteria in the discipline, you will be terminated in that discipline upon receipt by the Graduate School of a letter from the graduate coordinator requesting such termination.

All Postbaccalaureate Students

You will be placed on academic probation for any semester of enrollment in which either your CSU, Chico grade point average or your cumulative grade point average (which includes all transferred work) falls below 2.0 for all postbaccalaureate course work. While on academic probation, you will become subject to academic disqualification if at the end of a spring semester of enrollment either your Chico or cumulative grade point average remains below 2.0. If disqualified, you will not be allowed to continue in the University for at least a year and must be reinstated and readmitted to return. Disqualified students may take Special Session courses through the Center for Regional and Continuing Education but will not be allowed to take courses through the Open University program without special permission.

You may also become subject to academic disqualification while not on academic probation if your cumulative grade point average falls below 1.0 and the cumulative grade point average is so low that in view of your overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period.