Dear Child Development Majors and Minors:

Spring 2021 Class Registration starts on Monday, October 26, and closes on November 20. You have been assigned a date and time when your registration will open, please visit your student center for this information located on the right-hand side under “Enrollment Dates” click “Details”.

The next step is to check your Smart Planner located in your student center, left-hand side under “Academics”. If you have met with an Advisor in spring 2020 or this fall, you should have a smart planner developed. If you do not have one developed you will want to reach out to your Program Advisor as soon as possible to set up a meeting. Your program advisor is listed on your student center, right-hand side under “Advisor” it will either be Cheryl Lugo clugo@csuchico.edu or Diana Shepherd ddshepherd@csuchico.edu

If you have a Smart Planner developed, you will see what classes are listed to take in the Spring 2021 semester. Next, you will want to add these classes to your Shopping Cart. On the left-hand side of your student center under Academics, click on “Enroll/Drop” next select Spring 2021, and click “Continue”.

From here using your Smart Planner, you will search for those classes listed, it will look like this:

If you are scheduled to take CHLD 440, select, Child Development as the “Subject” and type in 440. Click “Search”. The next screen will give you the class dates/times options, select the section you are interested in taking, and what will work best in your schedule.

This next screen is very important because it will tell you if the class is “Open” “Closed” “Waitlisted” - See the highlighted “Waitlist” box, you will want to click on that box if the class is “Closed” or “Waitlisted”
Click the “Next” button. The class will show up in your shopping cart so on your registration day all you need to do is click “Proceed to Step 2 of 3”.

For Child Development Majors enrolling in CHLD 382 and CHLD 392, these two classes NEED to be in your cart at the same time to be added to the class. You will not be able to add each class individually.

Also, from October 26 – November 4, Child Development Majors will have priority to register for classes before other majors and CHLD minor so it is very important to make sure you register for your classes on your day and time.

If you are unable to add yourself to a class after November 4th, put yourself on the waitlist and email chld@csuchico.edu from your mail.csuchico.edu account with your name, student id #, and what class you are waitlisted for, we will email you back ASAP.

Child Development Minors, when classes are released on November 4th, please put yourself on the waitlists for classes that are closed and we will add you in if there is room available.

If you are waitlisted, do not panic, we lower our enrollment capacities on purpose so we make sure our majors and minors do get into our classes first, please email chld@csuchico.edu if you have not been added to a class by November 20, please give us adequate time to add you to the class.