

Child Development 392 (CHLD 392)
Child Development Practicum: Advanced
Fall 2022

Classroom: Modoc 120

Class Time: Monday 4:30pm-7:20pm

Instructor: Dr. Yeojoo Yoon

Office Location: Modoc 107

Email: yoon@csuchico.edu

Course Messages: Please use Blackboard Messages for all class communication, specifically for absence reporting. In emergencies only, email me at yoon@csuchico.edu.

Student Hours: Tuesday 9:30am-12:30pm or by appointment

COURSE DESCRIPTION AND FORMAT

Students will develop their competence in understanding a diverse program that affects children and families in our community. The purpose of this civic engagement is to push students to critically analyze their role (along with the role of global citizens) in supporting this agency's mission and why it is important to support this agency for the greater good in the community. Civic Engagement will help achieve this by bringing awareness to real world, community-based needs from both a personal and global perspective. Honoring one's personal diversity will be explored and the ways in which we can honor our life experiences while in service will be highlighted.

Weekly Class Times:

4:30-5:20pm	Class with Professor Yoon at Modoc 120
5:30-6:20pm	Meet in your assigned classroom in ASCDL
6:30-7:20pm	Finish class/Group work or Individual work time

*Instructor reserves the right to alter class time breakdown; be sure to check Blackboard before logging on.

Course Prerequisites:

CHLD 251, CHLD 252, CHLD 282, CHLD 353 (with a C- or better); junior standing; department permission

Course Corequisites:

CHLD 382

COURSE TEXTS

Recommended

Bredekamp, S., & Copple, C. (Eds.). 2008. Developmentally appropriate practice in early childhood programs. 3rd edition. NAEYC, Washington, DC. ISBN: 978-1-928896-64-7

COURSE EXPECTATIONS

Ethical Conduct

This course is operated within a civic engagement experience that educates and cares for diverse groups of children

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and families. As such, there are certain expectations such as a dress code, behavioral expectations, and personal obligations that are different from other coursework. These expectations are for the well-being, health, and safety of the children and adults in the program. These expectations are discussed at Orientation. Additionally, students should refer to the [NAEYC Code of Ethical Conduct](#) as a guide. This document is available with the Orientation material as well as within the Course webpage. Questions regarding these expectations should be discussed with your faculty instructor. Refusal or inability to always demonstrate ethical conduct during this course as specified in the Code of Ethical Conduct developed by the National Association for the Education of Young Children may result in termination of this course, the major, and a referral to the Office of Student Judicial Affairs.

Civic Engagement/Internship Orientation

All students must complete the two-hour orientation led by the ASCDL staff. Those students who are not able to attend and complete the regularly scheduled orientation which occurs immediately before each semester begins will use their first two hours of scheduled on-floor time to complete a self-guided orientation.

On-floor Requirements

Before working with children, students must have turned in a current, negative TB skin test, as well as documentation of MMR and TDAP vaccines. A current (within a year) flu shot is also required, though you may sign an exemption. This is required even if students have worked in the facility previously.

*If a student is injured at an internship site, there are several options for medical care:

- Emergency Services
- Student Health Center (530) 898-5241
- The student's private insurance arrangements

The student should inform both the internship supervisor and the faculty as soon as possible of the details regarding the incident. It is imperative that the student DOES NOT report an incident as an employee, as this would be considered a Worker's Compensation claim.

Time Requirements

As part of this course, you are required to participate 8 hours per week throughout the 15-week semester in your assigned placement. You are expected to sign in and out for each scheduled on-floor session using the designated sheet in each classroom using the exact time (use clocks in classrooms) rather than the scheduled time. This process will be reviewed in class or orientation. You should sign in when you start your individual shift and sign out when you leave. You SHOULD NOT sign out until your individual shift is complete and you are leaving for the day. If a student misses an assigned session, the missed hours must be made up.

*Students that fail to complete the required hours of lab will not pass this course.

*Falsification of documentation of hours and/or signatures can result in consequences to a course grade as well as a referral to the Office of Student Rights and Responsibilities.

Additionally, students are expected to be on time and engaged in center activities for the entirety of their assigned shift. Your schedule is set for the semester unless your request is made in writing (see below). Students who are habitually late or frequently leave early are not demonstrating professional expectations required in this class. Students should treat the lab time as professional commitment and demonstrate an understanding of such. Failure

to meet these expectations can lead to the student being removed from the course.

During the second hour of the weekly Monday class each week (5:30-6:30), students attend the Staff Meeting in their assigned classrooms with cooperating teachers, a faculty supervisor, and student staff members. Student attendance and participation are expected. As this is part of the CHLD 392 class expectations, there will be a reduction in class points for missed sessions. Subsequently, absences or tardies to the first session or second session of our class meeting will result in a loss of points.

Schedule Changes

All requests for permanent changes from exact hours of scheduled time must be first submitted either via course email or in writing to Professor Yeoju Yoon for approval. Any changes will also need approval from the ASCDL Director.

Handling Absences

Each CHLD 392 student has the responsibility to be present during scheduled lab hours except when an absence is unavoidable (for example, personal illness or death in family). When such an unanticipated emergency causes an absence, the CHLD 392 student is responsible for promptly (see below) notifying their classroom and their instructor. Absences for any other reason are discouraged; however, planned anticipatory absences may be approved at the discretion of the CHLD 392 Instructor. ANY STUDENT THAT MISSES ANY SHIFT FOR ANY REASON WILL RECEIVE A POINT PENALTY OF 4 POINTS (approximately 1% of the total course points). THIS INCLUDES PREVIOUSLY SCHEDULED ABSENCES, ILLNESS, FAMILY EMERGENCIES, ETC. If you are absent for an extended period of time and need to request official excused absences, please contact the department chair for more information.

Procedures for Unavoidable Absences

In the event you are ill or unable to make your assigned shift, call your assigned classroom as soon as you can with a minimum of a 2 hour notice required. The exception to the 2 hour notification requirement would be only for those students who have the early morning shifts (7:30 or 8:00 a.m.). The classroom numbers to call are: Willow: 898-4549; Maple: 898-5197; Lilac: 898-4174; Magnolia: 898-6439; Innovative 343-2028.

Note: The ASCDL phones do not have voice mail, so you will need to be sure to talk to a “real” person. If the phone is not answered, call the ASCDL office at 898-5865 and leave a message with a person or on voicemail.

*Additionally, you must notify your CHLD 392 Instructor via the course (Blackboard) email by the end of the day of your absence indicating the day and time missed. The words “Absence Report – Your Name” should be used in the subject line. Any student that fails to follow this procedure will be subject to point deductions for each infraction; 15 points will be deducted from your final point total for every infraction. Additionally, repeated infractions may lead to additional penalties including removal from the course.

Procedures for Anticipatory Absence Requests

Sometimes students will have situations that arise that would constitute a need for an anticipatory absence. While to be used sparingly, the following steps must be used to request an anticipatory absence.

Anticipatory absence requests should first be submitted in writing or via Class email to the CHLD 392 Instructor at least 2 weeks ahead of time. The subject line should contain the words, “Anticipatory Absence Request” and the date of the absence is being requested.

If the anticipatory absence request is approved by the CHLD 392 Instructor, he/she will inform the ASCDL Director and Classroom Career Staff or Innovative Director staff via email of the decision. The student will arrange make-up time using the procedure outlined below.

Procedures for Late Arrivals/Early Departure

It is expected that students arrive on time for each and every shift. Therefore, it is not anticipated that CHLD 392 students will be late except in rare circumstances. If a student should be more than 5 minutes late, he/she should call the classroom letting them know when they should be arriving. Using class email, students should inform the class instructor that they were late within 24 hours of the incident. Students arriving late may not “make up” the time by staying longer on that specific day but arrange for make-up time using the procedure outlined below. This make up time can be added to a regularly scheduled shift. Unless a student becomes ill during a shift, no early departures from a lab time are allowed.

Make-up of Missed Time in the Lab

The make-up of missed time will be addressed at the end of the weekly ASCDL Staff Meeting. You will be expected to arrange your make-up the Monday following your absence. Make-up arrangements are made with the classroom Career staff. Make-ups SHOULD NOT be arranged at time other than a staff meeting. Make-ups should occur as soon as possible, though no later than two weeks after the original absence; time for make-up should be convenient to classroom needs and student schedules. Once make-up time has been arranged, students are expected to fulfill this commitment unless they are ill. If they are ill, they should follow required procedures regarding classroom notification and rescheduling of time for make-up.

*Additionally, you must use Blackboard email and let your instructor know once your make-up has been completed. Any student that fails to follow the procedure outlined above will receive a 15 point penalty as described in the “Procedures for Unavoidable Absence” section above.

Late Assignments

There is a 10% deduction for the first 24 hour period for late assignments; 50% for two days. No assignments will be accepted if late beyond two days.

Please see individual assignment descriptions for specific information on each assignment as well as additional assignments that may be due throughout the semester.

Contributions to the Child Development Major Cumulative Portfolio

In order for the Department of Child Development, and more importantly, the student to assess whether or not they have met the Student Learning Outcomes, a final cumulative portfolio will be required from Child Development students. Within this cumulative portfolio, students will be asked to reflect upon what they have learned and how they can apply learned material upon graduation. In order for students to reflect upon their own personal growth and development, they will be asked to compile a cumulative portfolio of their college/university work. Students must safeguard all assignments, particularly the assignments listed below which will be needed to compile the Child Development Major Cumulative Portfolio.

Due Weekly throughout Semester

Weekly journals	1 per week; submitted <u>ELECTRONICALLY</u> ; entries discuss time on floor as well as address weekly prompt and are due by 5pm on Saturdays
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Class meeting participation/392 class (both sessions)	Timely attendance, enthusiasm, regular contribution to meeting; students who habitually miss class/attend late will incur additional point deductions
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Course Requirements	Frequency	Points Each	Total Point Value
Weekly Journal	1x/week for 14 weeks	9	126
Self-Evaluation	5 total assignments	varied	50
392 Monday Night Attendance	15 weeks	2	30
Parent Event/Conference Write-Ups	2x per semester	15	30
Inquiry Investigation	Multiple Components	Varied	100
In Class Work	Varied	Varied	15
Total (*may vary during semester)			351*

GRADING SCALE

A	100-93%	B-	82-80%	D+	69-67%
A-	92-90%	C+	79-77%	D	66-60%
B+	89-87%	C	76-73%	F	59% or below
B	86-83%	C-	72-70%		

ASSOCIATION STUDENTS CHILD DEVELOPMENT LAB (ASCDL) INFORMATION

- Office in AJH 120; Phone 898-5865
- Director: Jackie Hansen; Assistant Director: Ember Funk
- Willow Room (2-24 months): 898-4549
- Maple Room (22 to 36 months): 898-5197
- Lilac Room (3- to 5-year-olds): 898-4174
- Magnolia Room (3- to 5-year-olds): 898-6439

CHILD DEVELOPMENT STUDENT LEARNING OUTCOMES (SLOs)

1. Critical Thinking in Child Development

Critical thinking is a habit of mind, characterized by the comprehensive exploration of issues, ideas, artifacts, and events before accepting or formulating an opinion or conclusion. Students will use higher order thinking to evaluate information regarding child development.

2. Written Communication in Child Development

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Written communication is the development and expression of ideas through iterative experiences which may include mixing texts, data, and images across the curriculum. Students will effectively articulate the scientific foundations of human development using professional style guidelines.

3. Oral Communication in Child Development

Oral communication is the ability to effectively share purposeful information designed to increase knowledge, to foster understanding, or to promote change in the listeners' attitudes, beliefs, or behaviors. Students will prepare and orally present information regarding children's development in professional contexts.

4. Information Literacy in Child Development

Information literacy includes the ability to know when there is a need for information, and to be able to identify, locate, evaluate, and effectively and responsibly use and share that information with appropriate audiences. Students will evaluate and disseminate information across contexts regarding the diversity that exists within human development.

5. Quantitative Literacy in Child Development

Quantitative literacy is a "habit of mind," competency, and comfort in working with data in order to reason and solve problems, and the ability to communicate information using words, tables, graphs, and equations. Students will analyze data as critical consumers of information regarding child development.

6. Professionalism in Child Development

Professionalism includes a multitude of behaviors that communicate respect, cultural humility, competence, and ethical behaviors. Students will demonstrate appropriate professional behavior in professional contexts.

*Elements of all the Child Development Department's SLOs are found throughout this course. Of primary importance in this class are SLO 6 (Professionalism) and SLO 1 (Critical Thinking). SLO 2 (Written Communication) and SLO 3 (Oral Communication) are of secondary emphasis. SLO 4 (Information Literacy) and SLO 5 (Quantitative Literacy) are the foundational skills that are more embedded in the course experience.

DISABILITY SERVICES

If you have a documented disability that may require a reasonable accommodation, please contact Accessibility Resource Services (ARC) for coordination of your academic accommodations. They can be reached at 898-5959. More information about their services can be found at: [ARC](#)

ACADEMIC HONESTY

- All written work is to be individually produced unless otherwise noted in the assignment.
- Plagiarism is the use of the written work of others (either direct copies or close paraphrases) as one's own original work. If quotations and/or passages from other works are used in papers, they must be accorded the proper citation in order to avoid any misunderstandings about plagiarism.
- When there is evidence suggesting that a student has committed plagiarism, copied the work of others, allowed others to copy their work, falsified internship hours or signatures, altered class material or scores, the incident will be investigated by Student Judicial Affairs. The consequences for academic dishonesty are severe, including failure of this course, dismissal from the CHLD major, academic probation, and expulsion from the university.

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- All assignments, quizzes, exams and writing are expected to be individually produced without assistance from others unless otherwise noted in the assignment.

TITLE IX: CONFIDENTIALITY AND MANDATORY REPORTING

As a Chico State instructor, one of my responsibilities is to help create a safe learning environment for Chico State students. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep the information you share private to the greatest extent possible. However, I am required to share information regarding sexual misconduct with the University.

Students may speak to someone confidentially by contacting the Counseling and Wellness Center (898-6345) or Safe Place (898-3030). Information about campus reporting obligations and other Title IX related resources are available here: www.csuchico.edu/title-ix.

COVID-19 INFORMATION

All students are required to complete their COVID-19 Vaccination Self-Certification by 8/15/2022. For additional information regarding this requirement please visit <https://www.csuchico.edu/coronavirus/vaccine-certification-student.shtml>.

Chico State may at any time require the use of an approved face covering which covers the nose and mouth in all indoor campus spaces and in order to participate in this course when in person. When face coverings are optional, they are always welcome on campus. You will be notified if face coverings are required.

Policies and requirements regarding COVID-19 are subject to change pursuant to campus, local, state and/or federal guidelines. Please note that dishonesty relating to the vaccination policy and/or your failure to comply with any COVID-19 related safety policy or mandate may result in disciplinary action against you through the office of Student Conduct, Rights and Responsibilities, which can include suspension or expulsion from the California State University system.

It is very important for students to contact the COVID-19 hotline if they become symptomatic, believe they have been exposed, or have tested positive for COVID-19. The hotline is (530) 898- 2222 or covidhotline@csuchico.edu.