

**Department of Child Development
Child Development (CHLD) 392
Child Development Practicum: Advanced
Spring 2021**

Instructor: Deborah Rawson, M.A.

Best Contact: 408-373-3229 (cell)

CSU, Chico email: darawson@csuchico.edu

Course Messages: For all communications regarding CD 392, please use Blackboard messaging

Office Hours: Monday 2-4 in Modoc 102

Practicum Locations and Relevant Information:

Associated Students Child Development Lab (ASCDL)

Address- Aymer J. Hamilton Hall- CSU, Chico

Director: Jacki Hansen; Associate Director: Ember Funk

Phone: 530-898-5865 Website: <https://as.csuchico.edu/cdl>

Willow Room (2-24 months): 530-898-4549

Maple Room (22 to 36 months): 530-898-5197

Lilac Room (3-to-5-year old's): 530-898-4174

Magnolia Room (3-to-5-year old's): 530-898-6439

Innovative Preschool

Address: 1560 Manzanita Ave. Chico, CA 95926

Director: Cate Szczepanski; Site Supervisor: Brittany Vidales

Phone: 530-343-2028 Website: <https://www.innovativepreschool.org>

Course Prerequisites:

CHLD 252, CHLD 282, CHLD 353 (with a C- or better); junior standing; department permission

Course Corequisites:

CHLD 382

Course Texts:

Recommended

Bredakacmp, S., & Copple, C. (Eds). 2008. Developmentally appropriate practice in early childhood programs. 3rd edition. NAEYC, Washington, DC. ISBN: 978-1-928896-64-7.

Throughout the course other books and articles will be recommended to support the students learning and experiences in early childhood settings.

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Course Specifics:

Students will develop their competence in understanding a diverse program that affects children and their families in the communities they are in. Purpose of this civic engagement is to push students to critically analyze their role (along with the role of global citizens) in supporting the agency's mission and why it is important to support this agency for the greater good in the community. Civic engagement will help achieve this by bring awareness to the real-world experiences, community-based needs from both a personal and global perspective. Honoring one's personal diversity will be explored and the ways in which we can honor our life experiences while in service will be highlighted.

Weekly Class Times:

Mondays 4:30-7:20	
4:30-5:20	Lecture/In-Class Activities
5:30-6:20	ASCDL/Innovative Preschool Classroom Mtgs
6:30-7:20	Supporting Work Time/PLC/Planning

*Instructor reserves the right to alter class time breakdown and will provide an updated to the schedule the morning of class. Check BB for any changes

Department of Child Development Mission Statement:

Within the context of the broader university commitment to higher education, the Department of Child Development offers opportunities for students to engage in the purposeful acquisition and integration of child development theory, research, and practical field experience.

Specifically, the program centers on learning the foundations of child development (prenatal through adolescence); accessing children and environments (developmental needs, behavioral guidance, home, school, community); analyzing developmental contexts (including gender, ethnicity, social class, influencing character and behavior).

Department of Child Development Vision Statement:

Students in the Department of Child Development understand the development and environments that affect children and families. Students apply this knowledge, personally and professionally, in a variety of settings including human services and education. Faculty facilitate students' professional development by fostering collaborative learning environments that integrate high-quality teaching, mentoring, promoting scullery activities, guiding relevant practical experiences, and modeling leadership. Graduates of the program are knowledgeable and reflective professionals with field experience, who recognize and value the uniqueness and the diversity of children and families within and across multiple contexts.

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Course Objectives and Student Learning Outcomes (SLOs):

Elements of all the Child Development Departments SLOs are found throughout this course. Of primary importance in this class are SLO 3 (Developmental Contacts and Diversity), SLO 4 (Professionalism), and SLO 5 (Critical Thinking). The SLO 2 (Child and the Environmental Assessment) is a secondary emphasis. The SLO 1 (Foundations of Child Development) is the foundational skills that are mostly embedded in the course experience.

Course Expectations:

Ethical Conduct

This course is operating within a civic engagement experience that educates and cares for diverse groups of children and families. As such, there are certain expectations such as a dress code, behavioral expectations, and personal obligations that are different than other coursework. These expectations are for the well-being, health, and safety of the children and adults in the program. These expectations are discussed during orientation.

Additionally, students should refer to the National Association of the Education of Young Children (NAEYC) *Code of Ethical Conduct* as a guide. This document is available [online](#), in the orientation material, as well as under “resources” in BB. Any questions you have regarding these expectations please feel free to discuss with your faculty instructor. Refusal or inability to always demonstrate ethical conduct during this course, as specified in the NAEYC document, may result in a disenrollment from this course, the major, and a referral to the Office of Student Judicial Affairs.

Civic Engagement/Internship Orientation

All students must complete the orientation led by the ASCDL/Innovative Preschool staff. Those students who are not able to attend and complete the regularly scheduled orientation will be assigned a virtual orientation that must be completed before beginning their internship hours on floor with children. This orientation will be offered immediately before each the semester begins.

On-Floor Requirements

Before working with children, students must've turned in a current, negative TB skin test, as well as documentation of the MMR and DTaP vaccines. A current, within a year, flu shot is also required. If you choose an exemption from the flu shot this must be on file. **ALL STUDENTS MUST BE FULLY VACCINATED AND BOOSTERED FROM COVID-19 TO PARTICIPATE IN ANY UNIVERSITY SANCTIONED INTERNSHIPS, INCLUDING THE ASCDL AND INNOVATIVE PRESCHOOL.** Appropriate risk waivers will be required during the first week of the semester to continue in a face-to-face internship. This is required even if students have worked in the facility previously.

Reminder: the CSU require students to be fully vaccinated against COVID-19 unless you have an approved exemption. By February 28, 2022, all students must receive a booster. Currently, Chico state is requiring everyone on campus to wear an approved face covering and all in door

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campus spaces. Accordingly, all students are required to wear an appropriate face mask which covers the nose and mouth while participating in this course. Policies and requirements regarding COVID-19 are subject to change pursuant to campus local state and or federal guidelines.

Please note that dishonestly relating to the vaccination policy and/or your failure to comply with any other COVID-19 related safety policy or mandate, including the face covering requirement, may result in disciplinary action against you do the office of student contact, rights, and responsibilities, which can include suspension or expulsion from the California State University system.

Time Requirements

As part of this course, you are required to participate 8 hours per week through the 15-weeks semester and your assigned placement. You are expected to sign in and out for each scheduled on floor session using the designated sheet in each classroom using the exact time, rather than your scheduled time. This process will be reviewed in class as well as in your orientation. You should sign in when you start your individual shift and sign out when you leave. You should not sign out until your individual shift is completed, and you were leaving for the day. If a student misses their scheduled session, hours must be made up. The make-up procedure is discussed later.

Students that failed to complete the required hours of lab will not pass this course, regardless of their overall course grade.

Falsification of documentation of hours and/or signatures can result in consequences to a course grade as well as a referral to the Office of Student Rights and Responsibilities.

Students are expected to be on time and engaged in center activities for the entirety of their assigned shift. Your schedule is set for the semester unless you request in writing (addressed later) a change to your schedule. Students who are habitually late or frequently leave early are not demonstrating professional expectations that are required in this class. Students are they treat lab time as a professional commitment and demonstrate an understanding of such. Failure to meet his expectations can lead to the student been disenrolled from the course.

During the second hour of the weekly Monday class (5:30-6:20), students will attend the staff meeting in their assigned classrooms with the cooperating teachers. Student attendance and participation is expected as this is part of the CHLD 392 class expectations. There will be a reduction in class points for any missed sessions and subsequently any absences are tardiness to the first session, or second session of our class meeting will result in a loss of points as well.

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Schedule Changes

All requests for a permanent change from the exact hours of your scheduled time must first be submitted either via course email (darawson@csuchico.edu) or in writing for approval. Subsequently, any changes will also need approval from the director of your internship site.

Absences

Each CHLD 392 student has the responsibility to be present during the scheduled lab hours except when an absence is unavoidable (for example, personal illness or death in the family). When such an unanticipated emergency will cause an absence, the student is responsible for promptly notifying their classroom and their instructor. Absences for any other reason are highly discouraged; however, planned anticipatory absences may be approved at the discretion of the CHLD 392 instructor. **Any student that misses a shift for any reason will receive a point penalty of four points (approximately 1% of the total course points). This includes previously scheduled absences illnesses family emergencies etc.** If you are absent for an extended period and need to request an official excused absence, please contact the department chair for more information.

Procedures for Unavoidable Absences

If you are unable to make your scheduled shift, call your assigned classroom at least two hours before your shift begins. If your shift is in the early morning (8:00am or earlier), call and communicate your absence as soon as possible. On page 1 of this syllabus is the phone number for each of the classrooms, remember the ASCDL classroom phones do not have a voicemail so you will need to be sure you speak with a “real” person. If the phone is not answered, call the ASCDL office at 530-898-5865 and leave a message with a person or on the voicemail.

In addition to contacting your assigned classroom, you must notify your instructor via the course blackboard or email by the end of the day of your absence indicating the date and time that was missed. In the subject line put “Absence Report-Your Name” and in the body of your email describe the reason for the absence. Any student that fails to follow this procedure will be subject to deductions for each infraction; 15 points will be deducted from your final point total for every infraction. Repeated infractions may lead to additional penalties, including removal from the course.

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Procedures for Anticipatory Absence Request

Sometimes students will have situations that arise that would constitute a need for an anticipatory absence. While to be used sparingly, the following steps must be taken to request an anticipatory absence.

1. Anticipatory absence request must first be submitted via blackboard or email to the CHLD 392 instructor at least two weeks ahead of time. The subject line should contain the following "Anticipatory Absence Request" and the date of absence that is being requested.
2. In the body of the email please describe the reason for the anticipated absence. If the end absence request is approved, the instructor will inform the respective director and classroom staff via email of the decision.
3. The student will plan to make up their time using the procedure outlined later in the syllabus.

Procedures for Late Arrivals/Early Departure

It is expected that students arrive on time for each shift. Therefore, it is not anticipated that the CHLD 392 students will be late except in very rare circumstances. If a student is going to be more than 5 minutes late, they should call the classroom letting them know when they will be arriving. Like informing the instructor of any absences, students must communicate that they were late within 24 hours of the incident. Students arriving late may not make-up the time by staying longer on that specific day but may arrange for make-up time using the procedure outlined below. This make up time can be added to our regularly scheduled shift. **No early departure is from lab time are allowed unless a student becomes ill during their shift.**

Make Up of Missed Time in the Lab

Make up for missed time will be addressed at the end of the weekly ASCDL/Innovated staff meetings on Monday nights. You'll be expected to arrange your make up time the Monday following your absence and arrangements are to be made directly with the center staff. Make ups **SHOULD NOT** be arranged at any other time than the Monday staff meeting. Rescheduling your missed time should occur no later than two weeks after the original absences. Once completed, you must communicate your instructor via blackboard or email. Point penalties will occur if procedures are not followed in the section above.

The student is injured at an internship site there are several options for medical care:

- Emergency services
- The Student Health Center 530-898-5241
- The student's private insurance arrangements

The student should inform both the internship supervisor and the faculty as soon as possible of the details regarding the incident. It is imperative that the student DOES NOT report the incident as an employee as this would be considered a Worker's Compensation claim.

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CHLD 392 Assignments

Assignment	Points
Time Sheets	4@5pts= 20
Certifications	2@10pts=10
Reflective Weekly Journals	15@9pts=135*
Bio	1@10pts=10
Family Assignments	2@15pts=30
Inquiry Project	135pts
LEAD Assignment	20pts
Attendance/Participation	30pts
In Class Assignments**	20pts
Self and Course Evaluation	5@10pts= 50
Total	460

*Weekly Journal total may vary based on holidays/breaks

**In Class Assignments will vary; this point total is an estimate

Grading Scale

Grade	Percentage %
A	100-93
A-	92-90
B+	89-87
B	86-83
B-	82-80
C+	79-77
C	76-73
C-	72-70
D+	69-67
D	66-60
F	59 or below

Acknowledgement Statement for the Mechoopda Indian Tribe of Chico Rancheria

We acknowledge and are mindful that CSU, Chico stands on land that were originally occupied by the first people of this area, and we recognize, the Mechoopda, and their distinctive spiritual relationship with this land and the water is that run through campus. We are humbled that our campus resides on sacred land that once sustained the Mechoopda to people for centuries.

Statement of Respect

Students in this class are encouraged to speak up and participate during class meetings. Because the class will represent a diversity of individual beliefs, background, and experiences, every member of this class must show respect for one another.

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Students with Disabilities

If you have a documented disability that may require a reasonable accommodation, please contact Accessibility Resource Center (ARC) for coordination of your academic accommodations. They can be reached at 530-898-5959 or for more information check out their website at [ARC](#). You're also encouraged to speak to your instructor so they can support you in all your individual needs.

Academic Honesty as it Relates to Written Work, from the student Judicial Affairs Website

All written work is to be individually produced unless otherwise noted in the assignment. Plagiarism is the use of written work of others (either direct copies or close paraphrases) as one's own original work. If quotations and/or passages from other works are used in papers, they must be properly cited to avoid any misunderstandings about plagiarism.

When there is evidence suggesting that a student has committed plagiarism, copied the work of others, allowed others to copy their work, falsified internship hours or signatures, altered class material or scores, the incident will be investigated by Student Judicial Affairs. The consequences for academic dishonesty are severe, including failure of this course, dismissal from the CHLD major, academic probation, and expulsion from the university.

Academic Honesty as it Relates to All Student Work

All assignments and writing exercise are expected to be individually produce without assistance from others unless noted in the assignment.

Title IX: Confidentiality and Mandatory Reporting

As a Chico State instructor, one of my responsibilities is to help create a safe learning environment for all Chico State students. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and then our one-on-one meetings. I will seek to keep information you share private to the greatest extent possible. However, I am required by law to share information regarding sexual misconduct with the University.

Students may speak to someone confidentially by contacting the Counseling and Wellness Center at 530-898-6345 or Safe Place at 530-898-3030. Information about campus reporting obligations and other Title IX related resources are available here: [Title IX](#)

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