

**Construction Management Department**  
**CHICO STATE UNIVERSITY**  
**CMGT 462 – CONSTRUCTION CONTRACTS**  
**Course Syllabus Fall 2020 Semester**

**A. Prerequisites**

There are required prerequisite courses for CMGT 462. Refer to the current Department Curriculum Flow Chart and the applicable University Catalog.

**B. Meeting Time & Location**

CMGT 462-1	T/TH 9:30 AM – 10:45 AM	Langdon 204
CMGT 462-2	T/TH 11:00 AM – 12:15 PM	O’Connell 337

**C. Instructor**

*Joseph Schwarz*    *jschwarz1@csuchico.edu*  
Office Hours:    T/TH 12:50 PM – 1:50 PM  
Office Location:    O’Connell 228  
Cell Phone:    530-680-1804

**D. Course Outcomes:**

**Catalog Description:**

This course reviews current contracting systems and documents utilized for construction contracts. Students examine and analyze the US Department of Labor Laws and the California Labor Code as these laws pertain to construction labor contracts, employment regulations, workers' compensation, and safety. 3 hours lecture. This course requires the use of a laptop computer and appropriate software.

The focus of this course is as follows:

- To familiarize students with various contracts which are commonly used in the construction industry and the laws applicable to those contracts.
- Understand the material similarities and differences between contractual provisions which make up contracts drafted by various industry-related institutions.
- Identify the ethical and public policy considerations taken into consideration during the drafting of contracts.
- Understand the risks and rewards which result from industry-related contracts.

## E. Course Learning Outcomes (CLO):

*Upon successful completion of this course, the student will:*

1. Be able to analyze fact patterns, involving the construction profession, based upon ethical principles. **[ACCE-SLO #6]**
2. Be able to recognize, in the construction management field, risks and understand the options available to manage these risks. **[ACCE-SLO #13]**
3. Understand the legal implications of contract, common, and regulatory law to manage a construction project **[ACCE-SLO #17]**

**ACCE-SLO:** American Council for Construction Education – Student Learning Outcomes

<http://www.acce-hq.org/resources/forms-documents/>

### **ACCE Assessment Mapping:**

<u>CLO</u>	<u>SLO</u>	<u>Assessment Type</u>	<u>Target Achievement</u>
1	6	Ethics Assignment	85% will earn a “73%” or better
2	13	Exam	85% will earn a “73%” or better
3	17	Exam	85% will earn a “73%” or better

## F. Course Resource Materials Requirements:

There is no course pack requirement; reading assignments and other materials will be provided via Blackboard and/or handouts in class.

## G. Course Requirements:

### **Conduct**

I believe that students are adults and you will be treated and respected as such. Simply put, this means that you will be held accountable for your actions, decisions, and the consequences. I expect each of you to conduct yourself in a professional and mature manner, showing courtesy and respect for fellow students and the instructor.

### **Advisory Note!**

**During class time any disruptive or annoying behavior, outbursts, unbecoming language, or personal visiting during discussion time will result in you being asked to leave and forfeit that day’s participation points. Your personal agenda must be set aside during class time for the greater good of all your classmates.**

### **Honesty in the Classroom**

You are expected to be familiar with the University’s policy on academic integrity. As such, there will be no tolerance for dishonesty, sharing of work, and especially copied work. Ethical standards as established by the university will be strictly upheld (see THE UNIVERSITY CATALOG).

### **Tobacco Products**

The use of any type of tobacco product (smokeless, chewable or otherwise) is not permitted in any building at California State University, Chico. If you chew tobacco products, please refrain during class time.

### **Electronic Devices**

The use of pagers, phones, MP3 players and other electronic devices (excluding laptops for use related to CM 462) is not permitted in class. If you must take a call (work or emergency), please EXIT the classroom before answering the call.

### **Withdrawal from Class**

Please refer to the Academic Calendar Deadlines as published in the University Catalog.

### **Professional Work**

As a student looking towards beginning a rewarding career within the construction industry, [\*it is expected that your completed work will be professional in presentation.\*](#) Consider this course as practice in presenting professional quality industry work to your future employer or client.

## **H. Instructional Methods:**

This course is designed around the following methods of presenting material to the student:

1. Assigned materials and readings are to be read prior to attending class. Class discussions will be to refine and understand the content of the assigned readings. Your knowledge base, retention, and understanding of assigned readings will be assessed from submitted material, quizzes, and exams both done in class and online Blackboard quizzes.
2. Activities to be started in class (finished outside of class time as necessary), which are designed to reinforce the students learning understanding the functions, process, producing project cost and revenue control systems.
3. Quizzes will be used to expand the student's construction vocabulary.

## **I. Assignments:**

Out of class work will be assigned. [\*Completed assignments will be collected at the beginning of class;\*](#) please bring your work pre-printed to class for submission.

It is your responsibility for turning in and verifying that the Professor has received the assignment.

Assignments turned in late may be accepted as completed, but will not be graded.

You will be allowed **ONE "Mulligan"** that may only be used on any **ONE** non-writing activity assignment. This means that for any reason you may turn in this ONE assignment **UP TO 24 HOURS AFTER THE ORIGINAL DUE DATE**. The **ONLY criteria** is that you **email the Professor PRIOR to the original due date to notify me, FOR THE RECORD**, that you will be taking your "Mulligan" on a particular assignment.

### **Advisory Note!**

**There will be NO class time available for printing assignments at the beginning of class. Assignments will be collected at the beginning of class and any submission during class time will be considered tardy and will be docked 10% of the available points. All other submissions are considered late and will not be accepted for credit, unless prior arrangements have been made.**

## Readings

Readings are noted in the course calendar. Have the required reading completed **prior to class**, as this will facilitate your participation and learning during the discussion of the subject. Your not being prepared may precipitate class entry quizzes.

## Activities

There may be group activities assigned to reinforce your understanding of the current classroom discussion material. These activities are intended to build your understanding and skills in developing cost control systems, continue your development in using common industry nomenclature.

## Group Work

You may study and work in groups, however ALL submitted work must be your own original work.

## J. Assessments:

### Quizzes

Quizzes, normally 10 questions or less, will be given based upon the class discussion, assigned readings, and construction terms presented. Quizzes will generally be given every Tuesday. While they may be open book and open note, DO NOT expect to have time to do original research for the answers during the time allowed for the quiz.

#### **Advisory Note!**

**There will be NO make-up quizzes, unless prior arrangements have been made. It is your responsibility to remember that a quiz is due. If you forget to take the quiz, do not come to me after the fact.**

### Exams

There will be a mid-term exam and one 2 hour final exam. The final exam will have overall coursework objectives and comprehensive questions. Normally there will not be a make-up for anyone missing an exam. *If a student is unable to take an exam due to an emergency or illness, or is entitled to special dispensations, the instructor should be notified in advance via email and in any event as soon as practical.* Non-excused absences will yield a score of zero. No makeup exams will be given, except for serious and compelling reasons as outlined by the University Catalog <http://catalog.csuchico.edu/viewer/14/ACAREGS.html>.

### Participation, Attitude, and Attendance

A portion of your course grade will be based on participation, attitude, and attendance.

#### **Advisory Note!**

**Attendance/Participation is documented at the END of each class, this is a major consideration in determining your participation points. It's your responsibility to "sign out" at the end of each class period. Please remind me if the roll sheet has not been distributed by the end class.**

## **K. Grading/Evaluation:**

All point totals shown are approximate and subject to revision during the course of the semester.

<b>Evaluation Criteria</b>	<b>Weighting</b>
Attendance/Participation	5%
Assignments	10%
Ethics Assignment	10%
Quizzes	20%
Midterm Exam	25%
Final Exam	30%
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Total	100%

Grades are generally assigned by the following distribution, although the professor reserves the right to modify the distribution.

A	=	94 -100% (Exceptional)	C+	=	77 – 79% (Above Average)
A-	=	90 – 93% (Excellent)	C	=	73 – 76% (Average)
B+	=	87 – 89% (Very Good)	C-	=	70 – 72% (Below average)
B	=	83 – 86% (Good)	D	=	60 – 69% (Inadequate)
B-	=	80 – 82% (Adequate)	F	=	< 60% (Failing)

## **L. Topical Outline**

(See course schedule for topical outline.)

## **M. University Policies and Campus Resources**

### **Academic integrity**

Students are expected to be familiar with the University's Academic Integrity Policy. Be familiar with the University's policy on academic honesty. I take this issue very seriously, and will not tolerate any form of dishonesty such as plagiarism or cheating. Your own commitment to learning, as evidenced by your enrollment at California State University, Chico, and the University's Academic Integrity Policy requires you to be honest in all your academic course work. Faculty members are required to report all infractions to the Office of Student Judicial Affairs. The policy on academic integrity and other resources related to student conduct can be found at: <http://www.csuchico.edu/prs/EMs/2004/04-036.shtml> .

### **Campus Policy in Compliance with the American Disabilities Act**

If you need course adaptations or accommodations because of a disability, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible, or see me during office hours. Students with disabilities requesting accommodations must register with the Accessibility Resource Center (SSC 170) to establish a record of their disability.

Special accommodations for exams require ample notice to the testing office and must be submitted to the instructor well in advance of the exam date.

### **Student Computing**

Computer labs for student use are available <http://www.csuchico.edu/stcp> located on the 1st floor of the Merriam Library Rm 116 and 450, Tehama Hall Rm.131 and the BMU Rm 301.

**Student Services**

Student services are designed to assist students in the development of their full academic potential and to motivate them to become self-directed learners. Students can find support for services such as skills assessment, individual or group tutorials, subject advising, learning assistance, summer academic preparation and basic skills development. Student services information can be found at: <http://www.csuchico.edu/5.-studentservices.html>.

**Accessibility Services**

Any student who feels s/he may need an accommodation based on the impact of a disability should contact me privately to discuss your specific needs. Please also contact the Disability Support Services office to coordinate reasonable accommodations for students with documented disabilities. Accessibility Resource Center (ARC) (SSC 170): <http://www.csuchico.edu/arc/>.

**Student Learning Center**

The mission of the Student Learning Center (SLC) (SSC 340) is to provide services that will assist CSU, Chico students to become independent learners. The SLC prepares and supports students in their college course work by offering a variety of programs and resources to meet student needs. The SLC facilitates the academic transition and retention of students from high schools and community colleges by providing study strategy information, content subject tutoring, and supplemental instruction. The SLC is online at <http://www.csuchico.edu/slc/>. The University Writing Center has been combined with the Student Learning Center.