





CP2 Center's Innovation Database: User's Manual for Champions



 Search Innovations	 Browse Innovations	 New Innovation	 Logout
---	---	---	---

Please choose a menu option from above.

Report Number: CP2C- 2008 - 101

(Draft)

November 02, 2008

By

Ding Cheng and Nauman Malik



**California Pavement Preservation Center
203 Langdon Hall
California State University
Chico, California 98929-0930
(530) 898-5981**



Table of Contents

Introduction	1
Logging In	1
Main Menu	2
Entering a New Innovation.....	2
Attaching Files	3
Saving an Innovation.....	5
Submit to committee.....	5
Browsing Innovations.....	5
Displaying Innovations.....	6
Downloading a File.....	7
Searching Innovations.....	7
Editing Innovations	8
Forgot your Password	9

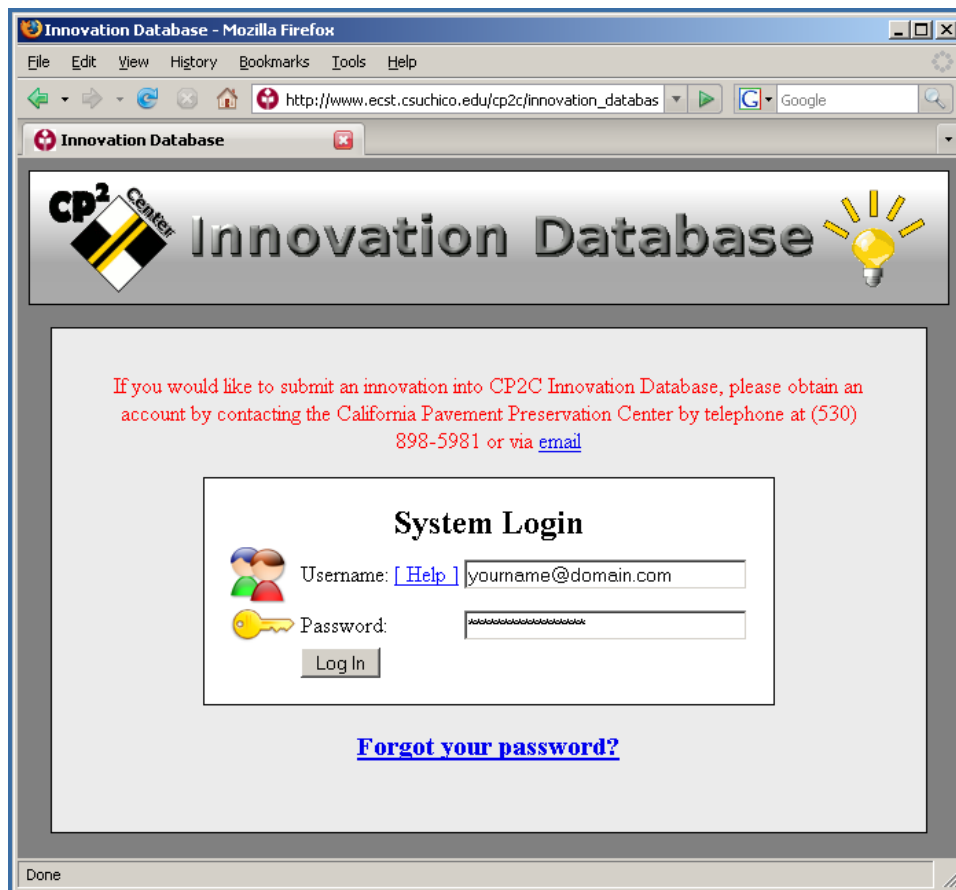
Introduction

In order to prompt innovation and facilitate technology transfer, the CP2C has developed a database to help manage and disseminate innovation information in the area of pavement preservation. The first edition of the software, which is called: Innovation Database-1, can now store innovation proposals and comments from reviewers. This manual is intended to be used as instruction for an inventor/champion to input their innovation proposals. The manuals for reviewers and others will be included in companion documents.

Logging In

If you want to log into the innovation database, you need to contact the California Pavement Preservation Center to obtain a username and password first. The contact information for the CP2C is (530)898-5981 or LFarrell@csuchico.edu. If you only want to view the innovation, you can log in as *guest* and *guest* for the username and password, respectively. Then, go to the internet address:

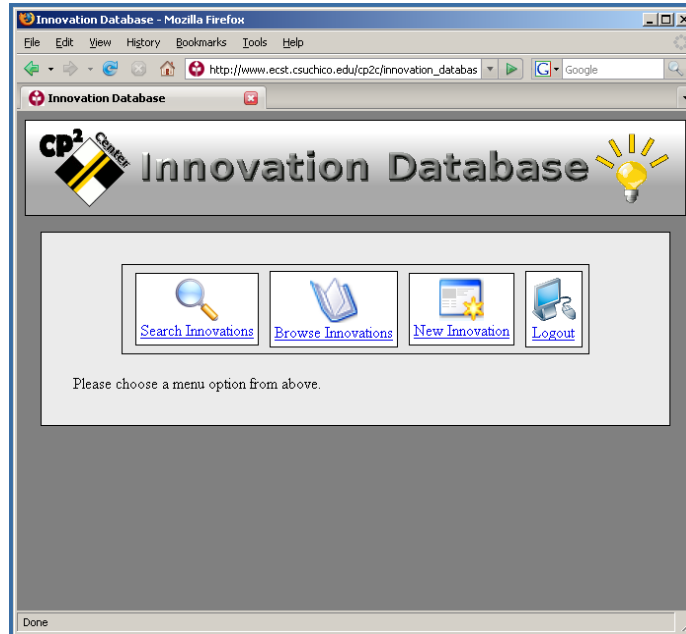
http://www.ecst.csuchico.edu/cp2c/innovation_database/



The screenshot shows a Mozilla Firefox browser window titled "Innovation Database - Mozilla Firefox". The address bar displays the URL http://www.ecst.csuchico.edu/cp2c/innovation_databas. The page content includes the CP² Center logo, the text "Innovation Database" with a lightbulb icon, and a red message: "If you would like to submit an innovation into CP2C Innovation Database, please obtain an account by contacting the California Pavement Preservation Center by telephone at (530) 898-5981 or via [email](#)". Below this is a "System Login" form with fields for "Username: [Help] yourname@domain.com" and "Password: [mask]", a "Log In" button, and a blue link for "[Forgot your password?](#)". The status bar at the bottom shows "Done".

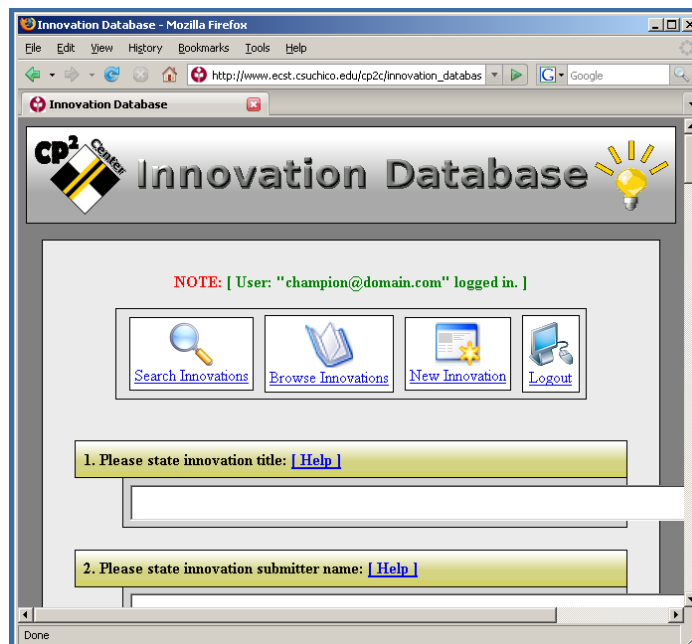
Main Menu

You will be taken to the main menu directly after you login.



Entering a New Innovation

Type each section of your innovation into the database. Move your mouse over the “[Help]” links for contextual assistance.

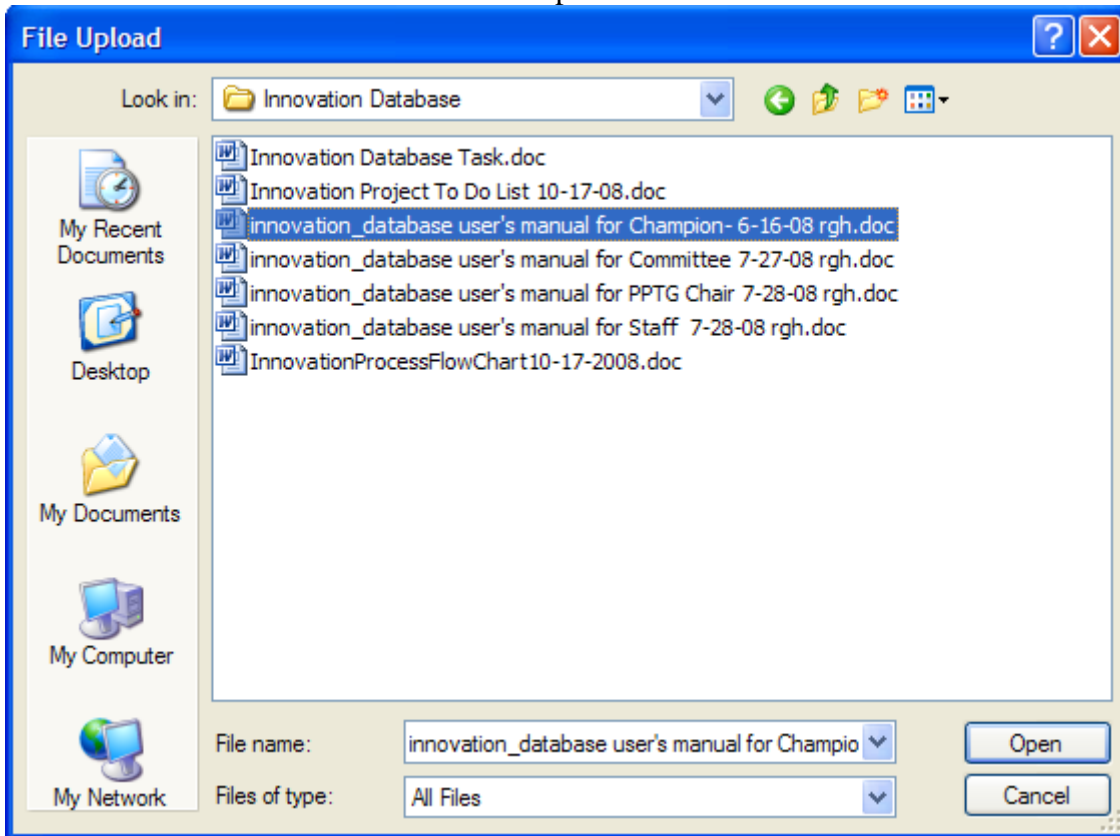


Attaching Files

Two Files with up to 5 megabytes for each file can be saved to the innovation database. The format of the files can be figures, Adobe Acrobat (PDF), Microsoft Word (DOC) and Microsoft Excel (XLS). To attach a file, scroll down to the bottom of the new innovation page and click on the “Browse” button.

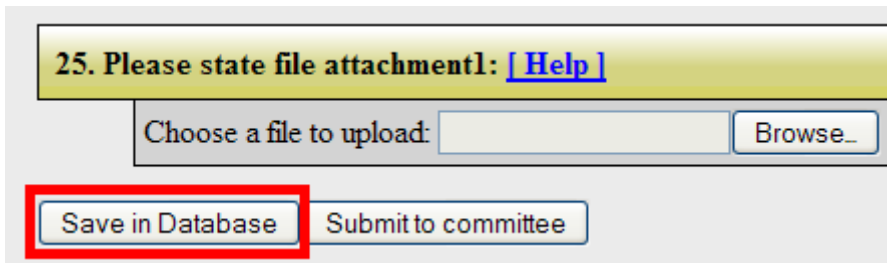
23. Please state recommendations: [Help]	
<div style="border: 1px solid gray; height: 80px;"></div>	
24. Please state file attachment: [Help]	
Choose a file to upload: <input type="text"/>	<input type="button" value="Browse.."/>
25. Please state file attachment1: [Help]	
Choose a file to upload: <input type="text"/>	<input type="button" value="Browse.."/>
<input type="button" value="Save in Database"/>	<input type="button" value="Submit to committee"/>

Locate the file of interest and select the “Open” button.



Saving an Innovation

An Innovation is finally saved by clicking on the “Save in Database” button at the lower left corner of the webpage. Using this option will only save a copy of Innovation in database and WILL NOT submit it to the review committee. The innovation creator i.e. user, can always come back and edit his/her innovation.

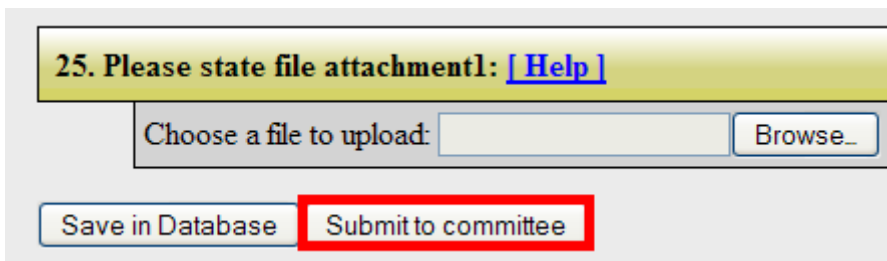


25. Please state file attachment!: [\[Help \]](#)

Choose a file to upload:

Submit to committee

An Innovation can be submitted to Innovation review committee by clicking the button “Submit to committee”. This option will save the Innovation in database and will also make it viewable to the committee. Before using this option make sure that your Innovation is ready for review and is somewhat complete.

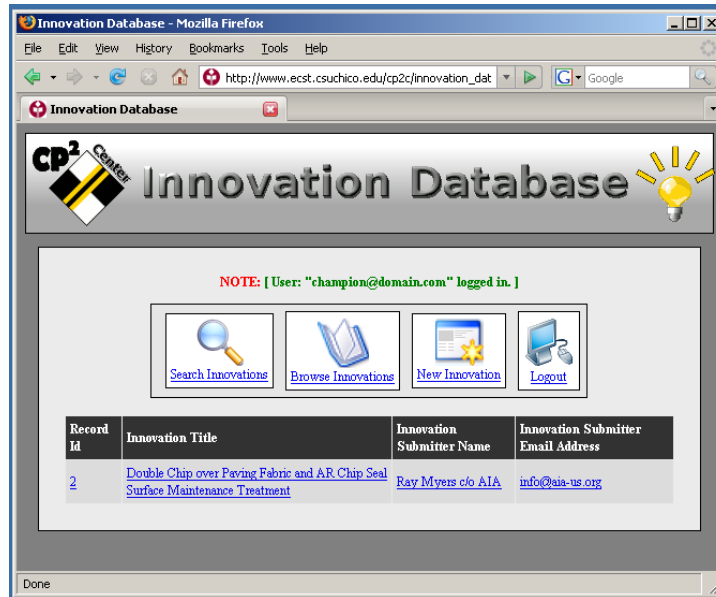


25. Please state file attachment!: [\[Help \]](#)

Choose a file to upload:

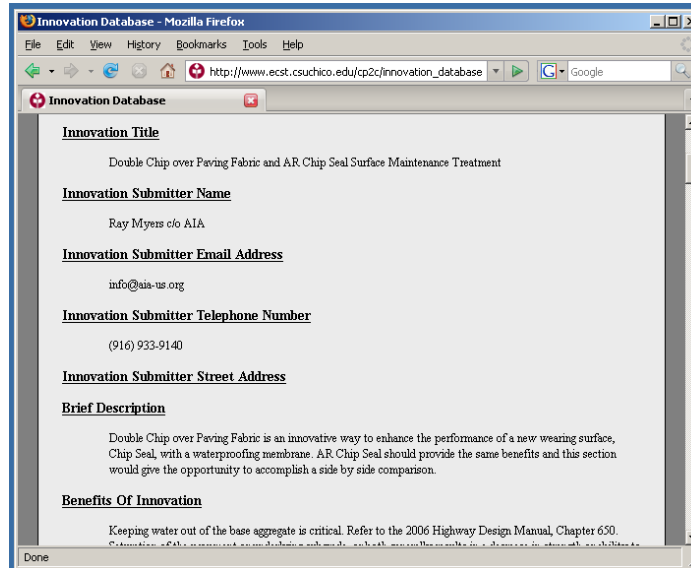
Browsing Innovations

Innovations can be browsed by clicking on the “Browse Innovations” button. A list will then be presented. Click on the desired innovation to view it.



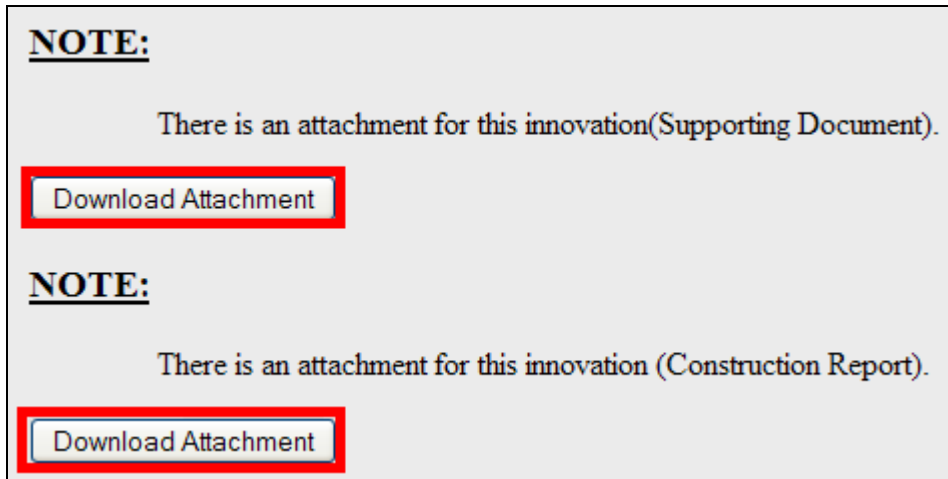
Displaying Innovations

Innovations can be displayed and printed. This is what the viewers of the innovation will see.



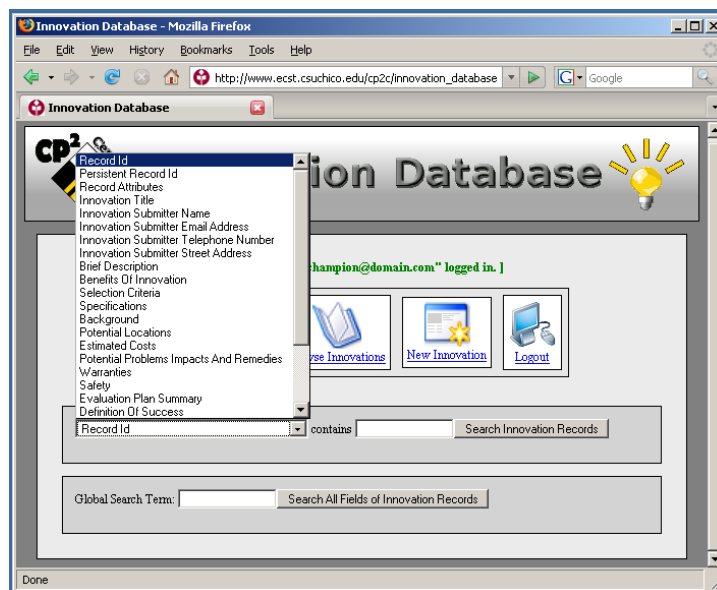
Downloading Files

If there is a file attached to an innovation, a notice will appear at the bottom of the innovation page. It is possible to download the file by clicking on the “Download Attachment” button located at the bottom of the page.



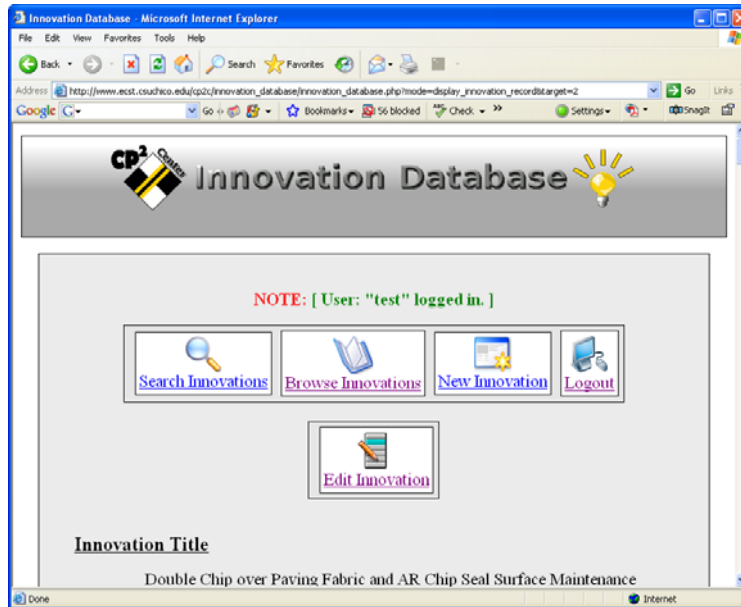
Searching Innovations

All innovation record fields can be searched by selecting them in the pull down menu.

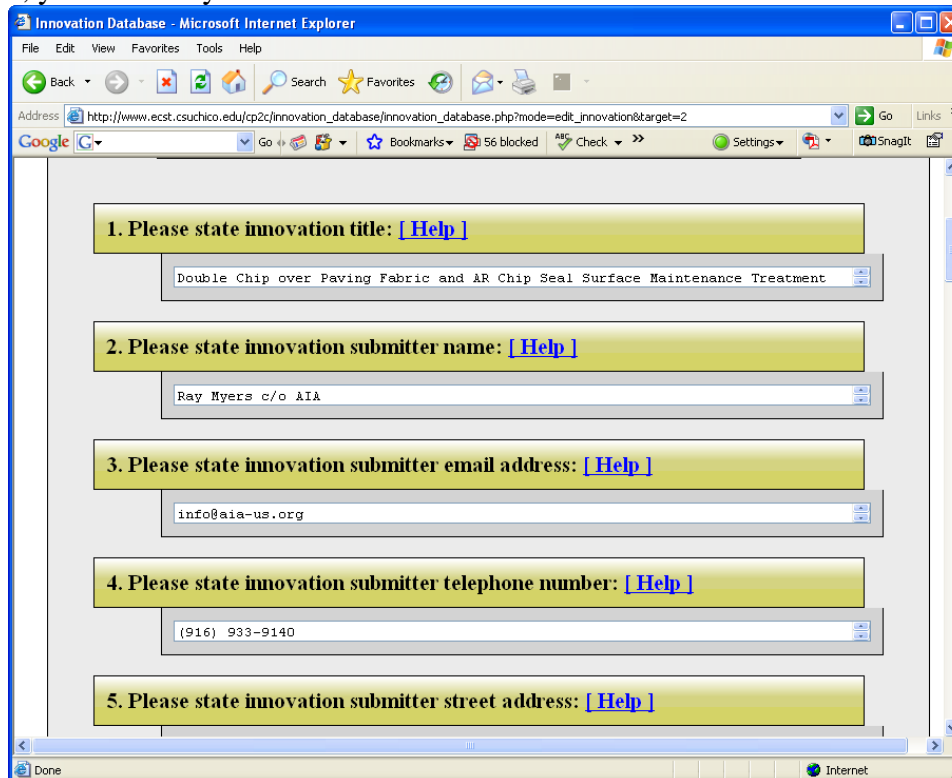


Editing Innovations

You can choose to edit your own innovation proposal after you select the innovation by click on the edit button.



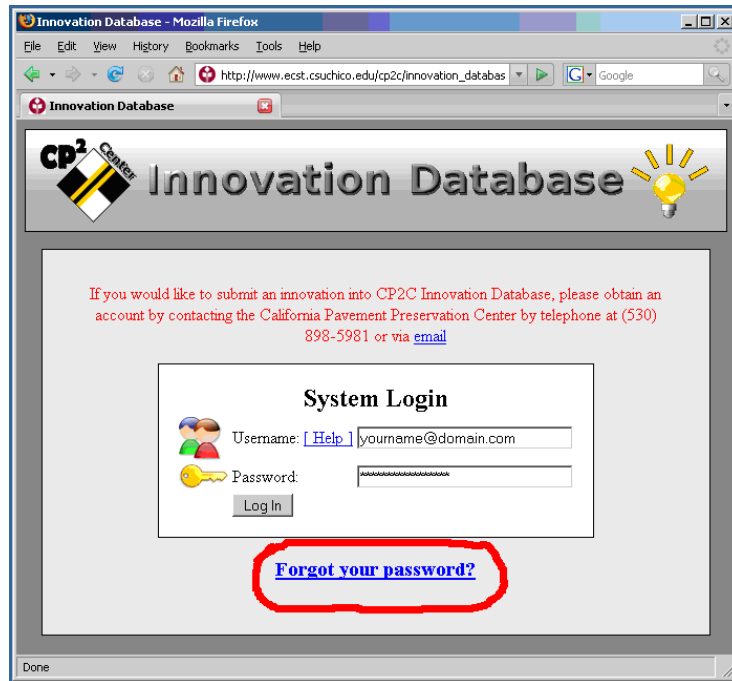
Now, you can edit your innovation items.



1. Please state innovation title: [\[Help \]](#)
Double Chip over Paving Fabric and AR Chip Seal Surface Maintenance Treatment
2. Please state innovation submitter name: [\[Help \]](#)
Ray Myers c/o AIA
3. Please state innovation submitter email address: [\[Help \]](#)
info@aia-us.org
4. Please state innovation submitter telephone number: [\[Help \]](#)
(916) 933-9140
5. Please state innovation submitter street address: [\[Help \]](#)

Forgot your Password

If you forget your password, click on the “Forgot your password?” link on the front page before logging in.



On the next page, please type in your e-mail address and click on the “Send Password” button. Your password will be e-mailed to you.

