

Chico State Enterprises Announcements Thursday, April 4, 2024

Additional Login Step Required for ONESolution Effective April 10, 2024

Users of CSE's ONESolution financial system will be required to take an additional step to log into the ONESolution system beginning next Wednesday, April 10. The additional step will bring the ONESolution login process into compliance with the CSU Chancellor's Office requirements for systems information security. While April 10 is the transition date requiring the new login, the new login process is available to users effective immediately.

There are four ways in which you can learn how to take the additional login step:

- 1). Review the <u>step-by-step instructions</u>.
- Participate in an online training session. We request that you review the step-by-step instructions before coming to the training session and bring your questions. The training sessions will be offered on the following dates/times:

Friday, April 5, 3pm – 3:30pm:

- <u>Zoom</u>
- Meeting ID: 881 0057 9657
- Passcode: 131480

Monday, April 8 – Friday, April 12, 10:30am – 11am:

- <u>Zoom</u>
- Meeting ID: 885 7165 5703
- Passcode: 016889

Monday, April 8 – Friday, April 12: 2:30pm – 3 pm:

- <u>Zoom</u>
- Meeting ID: 838 3512 6135
- Passcode: 764678
- 3). View a recording of a training session which will be available on the ONESolution webpage on Tuesday, April 9.
- 4). Arrange for a <u>1-on-1 training by appointment</u> with either of our technical staff, Jim Forberg or Ron Morris.

With some internal testing thus far, most users find that implementing the additional step is a straightforward process. However if anyone encounters complications after using any of the above instructions or training options, please contact Jim Forberg at <u>jeforberg@csuchico.edu</u> between 8am and 5pm, or Ron Morris at <u>rmorris10@csuchico.edu</u> between 7am – 1pm.

Thank you in advance for your cooperation. This additional level of security for our business software will provide greater protection of the considerable financial and personnel data managed through ONESolution.

The CSE Management Team

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