## Chico State Enterprises Announcements DMV Recertification of Drivers Wednesday, December 11, 2019

Chico State Enterprises (CSE) is requesting assistance to recertify all of our drivers. If you have employees or volunteers that drive regularly two times or more per week, and driving is noted in their job description, we may need to include them in our DMV Record Pull Program.

In order to simply the process, we are requesting that each department utilize the template found at this <u>link</u> to report all applicable employees. Please provide first and last name, job title, project/object, and a brief note describing their driving duties.

Please email the completed lists or direct any questions to Joshua Bullock at <a href="mailto:jrbullock1@csuchico.edu">jrbullock1@csuchico.edu</a> before January 1, 2020.

Thank you.