

## Chico State Enterprises Announcements

Monday, February 27, 2023

### New Staff Resources in CSE Administration

In CSE Announcements during recent months, I noted significant challenges facing Chico State Enterprises (CSE) administration that were impacting our ability to deliver quality and timely administrative services in key, high volume areas of business. At the same time, CSE experienced significant growth in sponsored programs, up 17% in FY20-21 and up an additional 12% in FY21-22. To continue our progress in rebuilding and improving CSE business operations, as well as to support recent and anticipated continued growth, I am pleased to announce that CSE has recruited new staff in critical management and staff positions.

#### **New Procurement Manager, Carli Forsythe**

On Monday, February 13, 2023, Carli Forsythe joined the CSE Administration Team to serve as CSE Procurement Manager. Carli brings over 13 years general management experience, including 8 years leading the Purchasing Department at Green Diamond Resource Company, and 2 years serving as a buyer and business operations coordinator at CSU Humboldt. We are delighted to add her excellent capabilities and this critical staff resource to the Finance and Accounting team. Carli will work closely with Jenny Javor who previously managed both procurement and accounts payable, who can now focus more on accounts payable and the development and implementation of new software capabilities and tools for both areas.

#### **Organizational restructuring: Addition of a Sponsored Contracts Manager Position**

Since the creation of Chico State Enterprises in late 2019, Michele Flowerdew assumed responsibility for leading the organization's Contracts Unit that negotiates incoming sponsor grant and contract awards. With a significant increase in both volume and complexity of sponsored program agreements, the Contracts Unit will move from the Department of Sponsored Program Administration to a separate unit under the direction of the new Sponsored Contracts Manager. The Sponsored Contracts Manager search is underway.

#### **Controller**

I am pleased to announce the recruitment of Karen Frank to the position of Controller effective March 6, 2023. Karen joins CSE from the non-profit E Center where she spent 12 years in increasingly responsible financial management positions, most recently serving as the organization's Fiscal Services Director with responsibilities that included grant and contract financial accounting. Karen's experience prior to E Center also includes 8 years with the Deatsch Insurance Agency performing general accounting functions. We are delighted to have Karen join our management team.

#### **Staff Vacancies and New Positions Filled**

Last Summer and Fall, CSE faced several staffing shortages in the Finance/Accounting and Sponsored Programs departments. After significant recruiting efforts, excellent progress has been made, in some cases by hiring staff who demonstrated excellent skills who were originally recruited as temporary

hires, in other cases through regular job advertising. Below is a list of the most recent hires to fill vacant and new positions:

Accounts Payable Technician	Elma Zukic
Accounts Payable Technician	Marcus Turner
Accounts Payable Technician	Haylee C. Walker-Bernkrant
Sponsored Grants and Contract Analyst	Linda Wilms
Sponsored Grants and Contract Analyst	Lorraine Tassi
Payroll Technician	Alma Macias-Silva

Thank you for your patience as we expand and strengthen our administrative capacity to provide improved services while supporting continued growth in CSU Chico's sponsored programs.

If you have any questions or comments, please do not hesitate to contact the department managers or me.

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Michele Flowerdew, Director of Sponsored Programs Administration

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Russ Wittmeier, Director of Human Resources and Payroll

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