

**Chico State Enterprises Announcements**  
**Monday, December 21, 2020**

**Required Training for all CSE Hiring Managers & Employees**

**Beginning in January 2021, all CSE managers and employees who are involved in search committees are required to complete training on the topic of [Avoiding Bias in Hiring](#) before conducting any employment search or application review process.**

Please sign up for one of the upcoming workshops:

- Wednesday, January 27, 2021, 9–11 a.m.
- Thursday, February 24, 2021, 1–3 p.m.
- Friday, April 16, 2021, 10 a.m.–12 p.m.

CSU (campus) Professional Development's [Avoiding Bias in Hiring](#) web page provides details about the training, registration, sessions, and how to view your certificate of completion, as well as a completion report link. The course is valid for four years and you can check on your status by clicking under the "Who has completed this course?" section of the web page. During the training, participants will learn when and how unconscious biases can enter the recruitment process. They will also be provided with tools and strategies that can be used to mitigate its affects. Time for discussion and opportunities to practice implementing the strategies are included in the workshop.

Questions about the training sessions may be directed to Professional Development at [pdev@csuchico.edu](mailto:pdev@csuchico.edu). As always, feel free to reach out to your HR team at [csehr@csuchico.edu](mailto:csehr@csuchico.edu) for any questions as well.

Thank you everyone for your attention and support in this important work!