

Chico State Enterprises Announcements
Timekeeping for Campus Closure on December 31, 2019
January 3, 2020

Chico State Enterprises (CSE), as part of the campus community, was closed on Tuesday, December 31st, due to a fire burning near campus.

Regarding pay for Chico State Enterprises employees, the closure will be treated as “Paid Time Off (PTO)” for those hours’ employees were regularly scheduled to work and were unable to work due to the closure. Employees on leave or previously scheduled vacation/other time off will continue to use the leave previously granted.

“Paid Time Off” is funded through CSE’s fringe benefit pool and will not be charged directly to your projects. Pay for employees who worked during the closure will be charged to their respective project(s) and will be paid at normal pay rates.

Please feel free to contact us with any questions at: csepayroll@csuchico.edu or x3537.