

Chico State Enterprises Announcements Tuesday, August 8, 2023

Summer Hours Alternative Workweek Ends August 12th

Please be advised that the **Alternative Workweek Schedule for summer 2023 ends Saturday, August 12th, 2023.** All Chico State Enterprises (CSE) employees that are participating in the Summer Alternative Workweek Schedule are to resume the standard five-day workweek schedule effective Sunday, August 13th, 2023. These dates coincide with CSE's published workweeks of Sundays 12:00A to Saturdays 11:59P. The campus Summer Alternative Workweek ends on Friday August 11th and resumes normal hours on Monday August 14th.

If you recall, the <u>Summer Hours Announcement from March</u> referenced that the Alternative Workweek would end on Tuesday August 15, 2023. The end date was an error and we apologize for the confusion.

If you have any questions, please feel free to reach out to CSE Human Resources at CSEhr@csuchico.edu.

Thank you.

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- If you are no longer a project director and would like your name removed, or wish to add administrative staff to the distribution list, please email <u>CSE Announcements</u> with appropriate instructions.
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