CHICO STATE | ENTERPRISES

2020 National Endowment for the Humanities (NEH) Summer Stipends
CSU, Chico Pre-proposal Competition
Deadline: 5 p.m. Thursday, August 6, 2020

NEH Summer Stipends support full-time scholarly work on a humanities project for a period of two consecutive months in summer 2021. Universities may nominate up to two faculty members for this program which, if awarded, provides a stipend of $6,000. To be considered for nomination, please prepare a Project Narrative that does not exceed three single-spaced pages (11 point type, Times New Roman, 1"margins), and submit via email to Julie Jessen at Chico State Enterprises (jjessen@csuchico.edu) by 5:00 pm on Thursday, August 6, 2020. Please see Guidelines for Writing your Project Narrative, below.

The NEH Summer Stipend Notice of Funding Opportunity (proposal guidelines), program webinar, sample applications, recently funded grants, and FAQs are available here.

Project Narratives will be reviewed and ranked by the Proposal Review Committee of the Chico State University Faculty Recognition and Support (FRAS) Committee. The FRAS Committee will recommend two CSU Chico finalists, who will be notified on or around August 20 and then allowed to submit their proposal to NEH by the deadline of September 23, 2020.

NEH requires that the nominated applicants submit their own proposals. However, it is CSE's responsibility to route the proposals for campus approvals before submission. If the FRAS Committee selects your project, CSE will need to have your final narrative at least one week before the deadline. CSE will route for campus approvals, and assist with submission if necessary. Please contact Julie Jessen, x6627 with any questions.

Below is a summary of Summer Stipend program. Please read the Summer Stipends website for more detail.

- The purpose of this program is to stimulate new research in the humanities and its publication. Summer Stipends support continuous full-time work on a humanities project for a period of two consecutive months.
- Summer Stipends support individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both.
- Recipients usually produce articles, monographs, books, digital materials, archaeological site reports, translations, editions, or other scholarly resources.
- Summer Stipends support continuous full-time work on a humanities project for a period of two consecutive months.
- Summer Stipends support projects at any stage of development, but especially early-stage research and late-stage writing.
- Summer Stipends are awarded to individual scholars. Organizations are not eligible to apply.
- NEH funds may support recipients' compensation, travel, and other costs related to the proposed scholarly research.

Please note that Summer Stipends may not be used for curriculum development or for works in the creative arts (for example, painting, writing fiction or poetry, dance or music performance, etc.) Please read the NEH Notice of Funding Opportunity for the full list of disallowed activities.

Guidelines for writing your project narrative

These guidelines are based on the narrative requirement for the application to NEH and include the review criteria, on which your project narrative will be evaluated by the FRAS Proposal Review Committee.

Your narrative provides a comprehensive framework and description of all aspects of the proposed project. It should be succinct, well organized, and free of technical terms and jargon so that peer reviewers can understand the proposed project. It should not exceed three single-spaced pages (11 point type, Times New Roman, 1"margins).

NEH has aligned each section with a primary corresponding review criterion, but note that the criteria can be relevant in more than one section and that, taken together, the parts of the narrative should form a coherent whole. Refer to Review Criteria section (p. 15) of the NEH Notice of Funding Opportunity for full descriptions.

Successful applications will use the following section headings for the narrative and contain the information below.

Significance and contribution (corresponds primarily to Review Criteria, below)

Describe the intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both. State the project's thesis or claim and provide an overview, explaining the basic ideas, problems, or questions examined by the study. Explain how the project will complement, challenge, or expand relevant studies in the field.

Methodology and work plan

Describe your method(s) and clarify the part or stage of the project that will be supported by the Summer Stipend. Summarize your work plan, describing the activities or steps that you will use during the period of performance to carry it out. Use a time line that includes each activity. NEH understands that your work plan may change as your project develops. Your work plan must be based on a full-time commitment to the project for two consecutive months; part-time work is not allowed. If you do not anticipate finishing the entire project during the period of performance, discuss your plan for doing so.

For book projects, explain how the final project will be organized. If possible, provide a brief chapter outline. For digital projects, describe the technologies that will be used and developed, and explain how the scholarship will be presented to benefit audiences in the humanities. For edition or translation projects, describe the annotations or other scholarly apparatus that you plan to include. If you are proposing to translate into English a work for which other English translations already exist, provide a rationale for the new translation.

Your work plan for the period of performance should not depend heavily on factors beyond your control, such as the receipt of outside readers' reports from a publisher. If you plan to submit your manuscript before the end of the period of performance, explain what additional work the project will require after you submit the manuscript and why it merits support.

If you are requesting funding for the development, acquisition, preservation, or enhancement of geospatial data, products, or services, you must conduct a due diligence search at the Data.gov list of datasets (see link in the Notice of Funding Opportunity, p. 11) to discover whether the needed geospatial-related data, products, or services already exist. If not, you must produce the proposed geospatial data, products, or services in compliance with applicable proposed guidance posted at http://www.fgdc.gov.

Competencies, skills, and access
Explain your competence in the area of your project. If the area of inquiry is new to you, explain your reasons for working in it and your qualifications to do so. Specify your level of competence in any language or digital technology needed for the study. Describe where the study will be conducted and what research materials will be used. If relevant, specify the arrangements for access to archives, collections, or institutions that contain the necessary resources.

Final product and dissemination
Describe the intended audience and the intended results of the project. If relevant, explain how the results will be disseminated and why these means are appropriate to the subject matter and audience. While a publication contract is not required, describe expressions of interest from publisher(s), if applicable. If the final product will appear in a language other than English, explain how access and dissemination will be affected.

If you are planning to develop a website or other digital material, explain how the public will access the material. Since NEH expects recipients to provide broad access to all award products, insofar as the conditions of the materials and intellectual property rights allow, explain any plans that would require a paywall or other charge for digital access. If the project has a website, please provide the URL. NEH also expects that any materials produced in digital form as a result of its awards will be maintained so as to ensure their long-term availability. To that end, describe how the project's digital results, if any, will be maintained and supported beyond the period of performance.

Review Criteria

Peer reviewers will use the following criteria to review applications in the Summer Stipends program:

1. The intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both.
2. The quality of the conception, definition, organization, and description of the project and the applicant's clarity of expression.
3. The feasibility and appropriateness of the proposed plan of work.
4. The quality or promise of quality of the applicant as an interpreter of the humanities.
5. The likelihood that the applicant will complete the project (not necessarily during the period of performance), including, when relevant, the soundness of the dissemination and access plans.