Position Opening

POSITION: GIS Assistant I – Mobile Field Tester
STATUS: Part-time / Non-Benefitted / Hourly / Non-Exempt
COMPENSATION: $17.57 - $19.44 per hour
DEPARTMENT: North State Planning and Development Collective
LOCATION: This position requires travel throughout California.
RECRUITMENT ID: 043

RESIDENCY: Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

ESSENTIAL JOB FUNCTIONS: The mobile field tester will be gathering mobile speed data from various wireless providers across the state. The data provides valuable information to the California Public Utilities Commission, and the public, about mobile network availability and performance. Data results are analyzed and summarized for reports, conference presentations and compliance monitoring. Working closely with GIS Assistants and under the general supervision of the Project Manager, the incumbent

- Conducts mobile field testing at specified locations throughout California.
- Utilizes mobile device applications to perform a variety of tests.
- Document and report travel expenses.

EMPLOYMENT STANDARDS: Must be age 21 or older and have a current California Driver’s License as this position requires the ability to drive a rental vehicle. Required knowledge, skills and abilities include:

- Familiarity with Android mobile devices.
- Familiarity with Microsoft Excel.
- Prior experience with travel claims reporting is preferred.
- Good organizational skills.
- High attention to detail.
- Ability to prioritize tasks.
- Ability to adjust to change in a fast paced, constantly changing environment (i.e. work environment, technology);
- Work within deadlines.
- Ability to function cooperatively and productively as a member of a unit.
- Ability to establish and maintain effective working relationships with GIS staff.
- Ability to follow directions and a willingness to learn.
- Communicate effectively verbally and in writing.
- Must be a self-learner who can solve problems and work independently with minimal supervision.
COMPLIANCE REQUIREMENTS:
- Candidate must be in possession of valid driver's license and automobile liability insurance. Participation in the DMV Employer Pull Notice Program (driving record) is required. The candidate will be required to update their insurance with Chico State Enterprises Human Resources when necessary.

BENEFITS: 24 hours of Sick Leave per year.

HOW TO APPLY:
To be considered, submit the following documents by November 20th, 2023. Documents submitted after this date may not be considered.
- Resume

BY DROP BOX: https://csuchico.app.box.com/f/35c296bd9243407f857d4b1fac68ca7c
BY EMAIL: csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:
Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises’ policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.