Position Opening

POSITION: MSSP Social Work Care Manager
STATUS: Full-Time / Benefited / Hourly / Non-Exempt
COMPENSATION: $22.09 - $24.44 per hour
DEPARTMENT: Passages
LOCATION: This position will be partial-telecommute with the expectation to work in the Chico, CA office occasionally.
RECRUITMENT ID: 126
RESIDENCY: Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

ESSENTIAL JOB FUNCTIONS: Provide care coordination services to homebound older adults with the goal of helping them avoid institutional placement.

• Carries a caseload of homebound older adults in Butte, Glenn, and Tehama counties.
• Assessment: Conducts in-depth and ongoing assessment of client needs and strengths from physical, psychological, social, and environmental perspectives.
• Information and Assistance: Informs clients of services, benefits information, and general information that would enhance their ability to avoid institutionalization and function independently; helps clients access assistance; advocates for clients who need assistance in obtaining services.
• Care Planning/Implementation: Develops, with client and Nurse Care Manager input, a care plan to address challenges to independent living; recognizes a client’s informal support system, as well as formal community services, to achieve and maintain the goal of independent living.
• Monitoring: Maintains ongoing contact with clients to evaluate the status of their functional levels and the success of care coordination efforts.
• Data/Case Recording: Collects statistical information regarding client and service characteristics, maintaining comprehensive client records, and ensuring record documentation meets program requirements.
• Authorizes the purchase of services for clients using program funds.

EMPLOYMENT STANDARDS:

• Bachelor’s degree in Social Work, Psychology, Counseling, Rehabilitation, Gerontology, Sociology, or related field, plus two years of experience working with older adults.
• Prior experience working in case management desired.
• Possession of computer skills, particularly with database and word processing software.
• Ability to function as a member of the care coordination team.
• Bilingual Spanish/English skills highly desirable, but not required.
• Fingerprinting and participation in the DMV Employer Pull Notice Program (driving record) will be required of the successful candidate.
• Possession of a valid driver’s license and automobile liability insurance.
- Comfortable making home visits (currently on hold due to the pandemic) in Butte, Glenn, and Tehama counties using company vehicle.
- Ability to navigate potential hazards in the home environment such as: smells, animals, or difficult family members.
- Knowledge of community services and government benefits.
- Possession of good written and verbal communication skills.
- Possess the ability to relate to older adults, demonstrating sensitivity, active listening, and a respect for self-determination.
- Ability to analyze problems, present options, and advocate for clients.

COMPLIANCE REQUIREMENTS:
- Candidate must be in possession of valid driver's license and automobile liability insurance. Participation in the DMV Employer Pull Notice Program (driving record) is required. The candidate will be required to update their insurance with Chico State Enterprises Human Resources when necessary.
- Satisfactory completion of a background check (including a criminal records check) is required for employment. Chico State Enterprises will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current Chico State Enterprises employee who was conditionally offered the position.

BENEFITS:
Benefits for employees working 30 hours or more per week include employer paid life insurance ($50,000) and long-term disability; options for health, dental, and vision insurance; FSA; 14 paid holidays including 1 personal holiday; vacation accrual (initially 10 days/year); sick leave (up to 12 days/year); employer contributions to your 403(b) retirement plan (up to 8%).

HOW TO APPLY:
To be considered, submit the following documents by April 12th, 2024. Documents submitted after this date may not be considered.
- Resume
- Cover Letter
- Three References

BY DROP BOX: [https://csuchico.app.box.com/f/ffc0041fe2a24b139b7ed202f210a1d0](https://csuchico.app.box.com/f/ffc0041fe2a24b139b7ed202f210a1d0)
BY EMAIL: csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:
Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises’ policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.