

Position Opening

POSITION: Field Interviewer

STATUS: Part-time / Non-benefitted / Hourly / Non-exempt

COMPENSATION: \$16.00 - \$22.00 per hour

DEPARTMENT: National Visitor Use Monitoring Program

LOCATION: Various recreation sites across the 18 national forests of California.

- Three Southern California forests are currently being surveyed in FY24 (October 1, 2023-September 30, 2024): Cleveland, San Bernadino, & Los Padres National Forests
- Four Northern California forests will be surveyed in FY25 (October 1, 2024-September 30, 2025): Plumas, Lassen, and Tahoe National Forests and Lake Tahoe Management Unit

RECRUITMENT ID: 142

RESIDENCY: Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

ESSENTIAL JOB FUNCTIONS: Chico State Enterprises, an auxiliary of CSU, Chico, is seeking dependable individuals to assist with the National Visitor Use Monitoring Program (NVUM), a project sponsored by the USDA Forest Service. The position is mostly field based with extensive travel and ample opportunities to explore and enjoy the national forests of California. There no survey sites in Chico or Butte County.

Primary duties include interviewing recreation users exiting general forested areas, trailheads, picnic areas, wilderness areas, campgrounds, or scenic highways. The position requires driving to pre-determined forest locations and preparing the survey site, interviewing exiting visitors for a six- hour period, and some summary reporting. With travel time equal to the distance between sites and the appropriate duty station, most field sessions range from 7.5 to 9.5 hours with additional unpaid commuting time from where you reside.

- Communicate properly and effectively through phone, text, and email with supervisory staff, coworkers, and agency personnel.
- Understand survey protocol and diligently count recreation use.
- Understand the requirements of scheduling, site scouting, and data transfer.
- Maintain vehicle cleanliness and treat all equipment properly to maintain property life and increase safety.
- Safely set up survey site (signage, cones, etc.) according to USFS survey protocol.
- Provide job shadowing opportunities and field training for new employees.
- Keep accurate records.
- Adhere to all safety rules and regulations.

EMPLOYMENT STANDARDS: Interviewers must be personable and friendly, comfortable standing outside in varying weather conditions, able to follow an established and detailed survey protocol, remain alert during periods of low visitor activity, drive on varying road types safely, and drive and work in varied weather conditions. If public safety conditions limit the ability to interview, visitor or vehicle counts may be approved as an alternative protocol with long periods of sitting.

QUALIFICATIONS:

- Ability to maintain a professional appearance and positive attitude.
- Ability to work independently as well as in team settings.
- Ability to use a tablet device for data collection and transfer.
- Able to speak comfortably with people and effectively communicate with survey team.
- Ability to administer questionnaires to National Forest visitors and to understand basic questionnaire protocol.
- Ability to scout survey sites and prepare data entry forms for use by others.
- Must successfully complete Defensive Driver's Training and obtain a Campfire permit.
- Must possess and maintain a valid driver's license and good driving record throughout employment in this position.
- Must be at least 18 years of age with reliable transportation or over 21+ years of age to operate a rental vehicle.

PREFERRED QUALIFICATIONS:

- Familiarity with the NVUM survey processes and protocols including Survey123 (instrumentation and data transfer) but we are willing to train.
- Experience navigating remote roads and trails with maps and GPS.
- Technical driving skills for unpaved and unmaintained roads.
- Must be willing to work some combinations of weekdays, weekends, and holidays.
- Though not required, an enjoyment of outdoor recreation is a plus. During the summer interviewers frequently camp for multiple nights in campgrounds or open forest areas.
- Capacity and willingness to work in extreme weather conditions and work independently in remote backcountry settings.

COMPLIANCE REQUIREMENTS:

- Candidate must be in possession of valid driver's license and automobile liability insurance. Participation in the DMV Employer Pull Notice Program (driving record) is required. The candidate will be required to update their insurance with Chico State Enterprises Human Resources when necessary.

HOW TO APPLY:

To be considered, submit the following documents by **May 13th, 2024**. Documents submitted after this date may not be considered.

- Resume
- Chico State Enterprises Application

- Supplemental Information and Questions Form (see end of announcement)

BY DROP BOX: <https://csuchico.app.box.com/f/8c4c2348bd9d41cda587f05eb3ce40a5>

BY EMAIL: csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:

Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises' policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.

Supplemental Information & Questions

The National Visitor Use Monitoring survey operates continuously during the year and rotates forest locations on an annual basis beginning October 1st each year and ending on September 30th. We are recruiting for the remainder of the current FY24 cycle (23-24) as well as the upcoming FY25 (24-25) survey cycle.

The FY24 survey is currently being conducted in Central & Southern California on the Los Padres NF, San Bernadino NF, and the Cleveland NF. The FY25 survey will be conducted in Northern California on the Lassen NF, Plumas NF, Tahoe NF, and the Lake Tahoe basin.

When completing your application, please use this form to specify the survey cycle that you are applying for and the National Forest that is proximate to your location

___ FY24 – Southern California Forests

___ FY25 - Northern California Forests (Starting Oct. 1, 2024)

What National Forest is closest to where you reside?

