Position Opening

**POSITION:** Rx Fire Research Coordinator (CSE Employees Only)
**STATUS:** Full-time / Benefitted / Hourly / Non-exempt
**COMPENSATION:** $26.00 - $30.00 per hour
**DEPARTMENT:** Big Chico Creek Ecological Reserve (BCCER)
**LOCATION:** Big Chico Creek Ecological Reserve (BCCER), and other locations throughout Northern California and beyond. The expectation is the position will report to BCCER most of the time with occasional assignments off property.

**RECRUITMENT ID:** 173

**RESIDENCY:** Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

**ESSENTIAL JOB FUNCTIONS:** Under the supervision of the Ecological Reserves Fire and Flora Manager or the Chico State faculty project leads, position responsibilities include the following:

- Coordinates day to day operations related to prescribed fire research
- Coordinates programmatic activities and tracking to meet assigned prescribed fire research project objective.
- Supervise others in the accurate and safe implementation of monitoring and survey protocols.
- Ensure data accuracy.
- Ensure proper data management.
- Develop or update research methodologies and objectives as needed.
- Assists in developing contracts and coordinates contractors for field projects.
- Work with Burn Boss, Firing Boss, and other prescribed fire practitioners to ensure research objectives are met during fire implementation.
- Work with outside researchers to facilitate the implementation of their projects.
- Set-up monitoring plots and research sites.
- Coordinate Gathering data during prescribed burns.
- Assist Fire and Flora Manager with other all other aspects of prescribed fire implementation where needed.

**EMPLOYMENT STANDARDS:**

Qualifications:

- Experience performing duties like those described above.
- An understanding of conservation of natural and open space resources.
- Ability to communicate well with a wide variety of constituents including volunteers, student staff and interns, visitors to the reserves, faculty, and staff.
- Experience supervising others.
- Manage time and complete tasks independently.
- Possess a valid California driver's license, and a good driving record.
- Participation in the DMV Employer Pull Notice Program (driving record) and fingerprinting.
Preferred Qualifications:
- Knowledge and experience conducting ecological monitoring or surveys.
- Flora and Fauna identification skills and experience.
- Qualified FFT2.
- Familiarity with a variety of hand tools including chainsaws, brush cutters and small equipment.
- Defensive Driver Certification.

Additional Requirements:
- Sedentary and physical labor.
- Capacity/willingness to work in extreme weather conditions.
- Ability to lift/carry up to 50 pounds unassisted.
- Must be current Chico State Enterprises Employee

COMPLIANCE REQUIREMENTS:
- Candidate must be in possession of valid driver's license and automobile liability insurance. Participation in the DMV Employer Pull Notice Program (driving record) is required. The candidate will be required to update their insurance with Chico State Enterprises Human Resources when necessary.

BENEFITS:
Benefits for employees working 30 hours or more per week include employer paid life insurance ($50,000) and long-term disability; options for health, dental, and vision insurance; FSA; 15 paid holidays including 1 personal holiday; vacation accrual (initially 10 days/year); sick leave (up to 12 days/year); employer contributions to your 403(b) retirement plan (up to 8%).

HOW TO APPLY:
To be considered, submit the following documents by July 12th, 2024. Documents submitted after this date may not be considered.
- Resume

BY DROP BOX: https://csuchico.app.box.com/f/73cebfeb230c4309b80d9bad9e849797
BY EMAIL: csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:
Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises’ policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.