Position Opening

POSITION: Teacher Consultant

STATUS: Part-time / Non-benefitted / Hourly / Non-exempt

COMPENSATION: $40.00 - $42.00 per hour

DEPARTMENT: Northern California Writing Project

LOCATION: Northern California Writing Project Office, school locations as required

RECRUITMENT ID: 180

RESIDENCY: Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

ESSENTIAL JOB FUNCTIONS: The Teacher Consultant works under the supervision of the NCWP Director (and co-Director). This position requires an experienced educator to manage, develop, and facilitate professional development projects for the organization. This position provides critical support for NCWP special projects. The person in this position will interact with NCWP staff as well as external clients, stakeholders, and partners. The candidate must have a teaching background of at least two years, strong communication and writing skills, and must be self-directed. Job duties will vary across projects but may include development of camps for young writers, development of professional development activities for fellow educators, facilitation of professional development workshops, management of special projects, research, cross-agency communication, and team coordination.

- Teacher-Consultant will meet with educators in group settings and support them to successfully implement writing practices in their teaching.
- Draw from teaching experience and professional resources and supports (instructional strategies, facilitation guides, content experts/professional reading, etc.) to deliver engaging and impactful professional learning experiences that support classroom writing practice and align with California Common Core Standards, history/social studies CLIC standards and NGSS standards.
- Teacher-Consultants will provide both remote and on-site professional development.
- Teacher-Consultants will create safe, collaborative, and productive learning environments for educators to reflect on their practice and identify areas of growth.

EMPLOYMENT STANDARDS:

The ideal candidate will have:

- a Bachelor’s degree;
- 2+ years of teaching experience (K-16+);
- successfully completed the Northern California Writing Project Summer Institute;
- experience preparing and delivering effective written and oral reports;
- organizational skills and the ability to prioritize tasks;
- the ability to manage workplans, timelines and budgets;
- the ability to communicate professionally and effectively with multiple stakeholders;
- the ability to work both independently and cooperatively as a supporting or a leading member of a team.
COMPLIANCE REQUIREMENTS:

- Satisfactory completion of a background check (including a criminal records check) is required for employment. Chico State Enterprises will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current Chico State Enterprises employee who was conditionally offered the position.

BENEFITS:
Benefits for employees working 30 hours or more per week include employer paid life insurance ($50,000) and long-term disability; options for health, dental, and vision insurance; FSA; 15 paid holidays including 1 personal holiday; vacation accrual (initially 10 days/year); sick leave (up to 12 days/year); employer contributions to your 403(b) retirement plan (up to 8%).

HOW TO APPLY:
To be considered, submit the following documents by July 17th, 2024. Documents submitted after this date may not be considered.

- Resume

BY DROP BOX: https://csuchico.app.box.com/f/694796ca5f994266bc60739277526ea3
BY EMAIL: csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:
Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises’ policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.