POSITION OPENING

POSITION: Field Ombudsman (29 hours per week)
Part-Time / Non-Benefited / Hourly / Non-Exempt

RECRUITMENT ID: 776

LOCATION: Passages; Candidate must be a California resident at the start of the position

COMPENSATION: $17.00 per hour

ESSENTIAL JOB FUNCTIONS: To be an advocate for residents in skilled nursing facilities and residential care facilities for the elderly, maintaining strict adherence to all laws, regulations, and policies set down by the Older Americans Act.

- Facility Coverage as outlined by the California Department of Aging, State Long-Term Care Ombudsman Program.
- Perform Case reviews and assistance for volunteers.
- Facilitate Data Entry and Management on ODIN, the data network.
- Individual case investigations as assigned.
- The Field Ombudsman will possess college level writing competence.
- The Field Ombudsman will possess a California Driver's license and a serviceable mode of transportation. Mileage will be reimbursed.
- Field Ombudsman will receive training and become a state certified Long-Term Care Ombudsman.
- The Field Ombudsman must possess the ability to work comfortably with the elderly in institutional situations.
- The Field Ombudsman must be an excellent problem solver with conflict mediation skills.

EMPLOYMENT STANDARDS:

- High School Diploma required, College Degree, AA or BA preferred.
- Candidate must be in possession of valid driver’s license and automobile liability insurance. Participation in the DMV Employer Pull Notice Program (driving record) is required. The candidate will be required to update their insurance with Chico State Enterprises Human Resources when necessary.
- Satisfactory completion of a background check (including a criminal records check) is required for employment. Chico State Enterprises will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current Chico State Enterprises employee who was conditionally offered the position.

APPLICATION REQUIREMENTS: Application and announcement can be located on our website. In order to be considered, applicants must submit the following:

- Resume

APPLICATION DEADLINE: Application deadline is June 23, 2021.
Applications can be submitted:

BY EMAIL: csejobs@csuchico.edu

BY DROPBOX: https://csuchico.app.box.com/f/ca0bb7512125fe78b73f46618ba3887

DISCLOSURE OF CAMPUS CRIME STATISTICS

An annual security report disclosing crime statistics for California State University, Chico can be obtained by contacting the Chico State University Police Department (530) 898-5372 or by accessing the following Website: http://www.csuchico.edu/up.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises' policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work. Prospective applicants with a disability may request and receive reasonable accommodation during the application and selection process.
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The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

For questions, please contact Chico State Enterprises Human Resources office:
BY PHONE: (530) 898-6811 or VISIT OUR WEBSITE: http://www.csuchico.edu/cse/

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