Position Opening

POSITION: UCC SAP Basis Specialist
STATUS: Full-Time / Benefitted / Hourly / Non-Exempt
COMPENSATION: $35.00 - $41.67 per hour
DEPARTMENT: Chico SAP University Competency Center
LOCATION: The position will be eligible for partial telecommuting with the expectation to work on campus at Chico State University occasionally.

RECRUITMENT ID: 998
RESIDENCY: Candidate must be a California resident. Chico State Enterprises is not a sponsoring agency for staff and management positions (i.e. H-1B Visas).

ESSENTIAL JOB FUNCTIONS: The UCC SAP Basis Specialist will work in a dynamic environment, interfacing with a diverse collection of people and teams representing technology, academics, and administration both internal and external. Specifically, the incumbent work with other COB SAP UCC staff, faculty, and student assistants in support of the SAP hosting center activities and projects.

- **Weekend Systems Monitoring and User Support:** It is necessary that the Center for Enterprise Systems and Analytics Research (CESR) to employ a qualified SAP Basis Administrator to provide weekend support for the SAP University Competence Center (UCC) as required in the UCC's contract with SAP. The Basis Specialist will work with the Technical Manager to make sure all weekends are covered in this aspect.
- Work will be performed under the direct supervision of the SAP UCC Technical Manager and may be required to manage students.
- Manage the performance of systems for the Chico University Competency Center.
- Monitor storage performance.
- Maintain VM Ware and Operating Systems.
- Perform SAP Basis support.
- Provide SAP system troubleshooting.
- Be able to do system exports.
- Perform SAP user administration.
- Monitor and performance tune SAP instances and database.
- Assist faculty with SAP technical issues.
- Support SAP UCC activities.
- Provide SAP Technical help desk support and UCCSS support.
- Coordinate with other UCC’s and ACC’s to roll out new products.
- Some international travel may be required, a current passport should be maintained.

EMPLOYMENT STANDARDS:
- Knowledge of relevant technology, including SAP & Oracle Database (LINUX/Windows Server).
- Efficiency, reliability and ongoing availability of the computer platforms supported.
- Accuracy of problem analysis.
- Effectiveness of solutions.
- Problem-to-solution time.
- Quality of problem tracking/follow-up.
- Responsiveness to users.
• Effectiveness of ad-hoc training.
• Quality of written & verbal communications.
• Ability to explain technical issues in nontechnical terms.
• Sharing of ideas and information.
• Effectiveness of coordination with other members of the UCC team.

**COMPLIANCE REQUIREMENTS:**

• Satisfactory completion of a background check (including a criminal records check) is required for employment. Chico State Enterprises will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current Chico State Enterprises employee who was conditionally offered the position.

**BENEFITS:**

Benefits for employees working 30 hours or more per week include employer paid life insurance ($50,000) and long-term disability; options for health, dental, and vision insurance; FSA; 14 paid holidays including 1 personal holiday; vacation accrual (initially 10 days/year); sick leave (up to 12 days/year); employer contributions to your 403(b) retirement plan (up to 8%).

**HOW TO APPLY:**

To be considered, submit the following documents by **July 24, 2023**. Documents submitted after this date may not be considered.

• Resume
• Three Professional References
• Professional Certifications relevant to the position

**BY DROP BOX:**

https://csuchico.app.box.com/f/c02ac3cddb5b464ea8c6f84a8ea2205d

**BY EMAIL:** csejobs@csuchico.edu

Paper applications will not be accepted; however, Chico State Enterprises is an Equal Opportunity Employer and is happy to provide reasonable accommodations to applicants at any step of the application process. If you need assistance in this regard, or are having technical difficulties, please contact the Human Resources office at 530-898-6811 or csejobs@csuchico.edu prior to 5:00 pm on the document deadline date. The employer is Chico State Enterprises, a non-profit corporation serving as an auxiliary organization of California State University, Chico. Employment is considered to be at-will.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER:**

Chico State Enterprises is an Equal Opportunity Employer and does not discriminate against persons on the basis of race, religion, color ancestry, age, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, National origin, sex, sexual orientation, covered veteran status, or any other protected status. It is the Enterprises’ policy to hire only United States citizens and aliens lawfully authorized to work in the United States. All new employees must provide proof of identity and authorization to work.