

# The CSU, Chico Research Foundation

## California State University, Chico

### Minutes for the Board of Directors Annual Meeting Monday, September 26, 2016, 1:30 – 1:45 pm BMU – Room 203

#### MEMBERS PRESENT:

President, Gayle E. Hutchinson; Interim Provost/VP Academic Affairs, Michael Ward; VP Student Affairs, Drew Calandrella; Interim VP Business & Finance, James Hyatt; VP University Advancement, Ahmad Boura; Faculty Member, Eric Bartelink; Faculty Member, Russell Shapiro; Community Member, Dan Hunt; Student Member, Michael Pratt

ALSO PRESENT: Jessica Bourne, Russell Wittmeier, Jamie Visinoni, Jerry Fieldsted, Dan Hicks, Kevin Hansen, Gloria Quintero, Jody Strong, Kevin Kelley, Michele Flowerdew, John Miner, Matt Bently, Sandra Shereman, Robert LaCour, Betsy Boyd, Cindy Wolff, Stephanie Bianco, Kristin Gruneisen, Brandi Aranguren, David Hassenzahl, Adam Himelson, Peter Freska

1. Call to Order – At 1:30 pm by Ward.
2. Approval of the Minutes – Ward asked for a motion to approve minutes from the September 28, 2015 Board meeting. Motion was made and seconded.  
Move to approve the September 28, 2015 meeting minutes (Hunt/Boura)  
Motion carried (9-0-0)
3. Board Appointments – Ward introduced Hutchinson and Hyatt as new Ex-Officio members.
  - a. Student Appointment – AS President Pratt was introduced as the new student appointee for one year.
  - b. Officer Appointments – Bourne was confirmed as the new interim Executive Director for the Board for one year.
  - c. Board Summary – Ward introduced the remainder of the Board and discussed the terms for the Faculty and Community members currently on the Board due to changes to the Bylaws. Mike Wiltermood resigned from the Board in September; David McCallen has been offered the second community member position on the Board. A packet with his credentials was distributed and a brief overview of McCallen was given, followed by a quick explanation of the Officers. Shapiro asked for clarification on Bourne's position as secretary and if she was a voting member. Ward, Bourne and Kelley responded that she was an officer but did not have the capability to vote.
4. Conflict of Interest Statements – Ward shared the Conflict of Interest form and noted that all Board members must sign this document and give to Fieldsted after the meeting.
5. Board Roster and Meeting Schedule – Ward shared the current Board roster with all members and then mentioned the meeting schedule for 2016-2017:  
December 12<sup>th</sup>, 2016 at 1:30 pm  
March 27<sup>th</sup>, 2017 at 1:30 pm  
May 15<sup>th</sup>, 2017 at 1:30 pm

6. Adjournment – The meeting adjourned at 1:45 pm.

Respectfully submitted,



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Jessica Bourne, Secretary