



Cycle 1

Ver:
 6/11/2024

BENEFITED Employee 2024-2025 Pay Schedule

PAY PERIOD	PAYROLL NUMBER	TIMESHEET DUE DATES DUE BY 10:00 AM		TIMESHEET CUT OFF TIMESHEETS SUBMITTED AFTER THIS WILL BE PROCESSED AND PAID AT A LATER DATE	PAF CUT OFF DUE BY 10 A.M. PAFs SUBMITTED AFTER THIS WILL BE PROCESSED FOR THE FOLLOWING PAY PERIOD	PAYDAY	
		Day	Date	Date	Date	Day	Date
July 1-15	2401140	Monday	7/15/2024	7/15/2024 2 P.M.	Due by 7/7/2024	Monday	7/22/2024
July 16-31	2401150	Wednesday	7/31/2024	7/31/2024 2 P.M.	Due by 7/22/2024	Wednesday	8/7/2024
Aug 1-15	2401160	Thursday	8/15/2024	8/15/2024 2 P.M.	Due by 8/7/2024	Thursday	8/22/2024
Aug 16-31	2401170	Thursday	8/29/2024	8/29/2024 2 P.M.	Due by 8/22/2024	Friday	9/6/2024
Sept 1-15	2401180	Friday	9/13/2024	9/13/2024 2 P.M.	Due by 9/7/2024	Friday	9/20/2024
Sept 16-30	2401190	Monday	9/30/2024	9/30/2024 2 P.M.	Due by 9/22/2024	Monday	10/7/2024
Oct 1-15	2401200	Tuesday	10/15/2024	10/15/2024 2 P.M.	Due by 10/7/2024	Tuesday	10/22/2024
Oct 16-31	2401210	Thursday	10/31/2024	10/31/2024 2 P.M.	Due by 10/22/2024	Thursday	11/7/2024
Nov 1-15	2401220	Friday	11/15/2024	11/15/2024 2 P.M.	Due by 11/7/2024	Friday	11/22/2024
Nov 16-30	2401230	Wednesday	11/27/2024	11/27/2024 2 P.M.	Due by 11/22/2024	Friday	12/6/2024
Dec 1-15	2401240	Friday	12/13/2024	12/13/2024 2 P.M.	Due by 12/7/2024	Friday	12/20/2024
Dec 16-31	2501010	Friday	12/20/2024	12/20/2024 2 P.M.	Due by 12/20/2024	Tuesday	1/7/2025
Jan 1-15	2501020	Tuesday	1/14/2025	1/14/2025 2 P.M.	Due by 1/7/2025	Wednesday	1/22/2025
Jan 16-31	2501030	Friday	1/31/2025	1/31/2025 2 P.M.	Due by 1/22/2025	Friday	2/7/2025
Feb 1-15	2501040	Friday	2/14/2025	2/14/2025 2 P.M.	Due by 2/7/2025	Friday	2/21/2025
Feb 16-28	2501050	Friday	2/28/2025	2/28/2025 2 P.M.	Due by 2/22/2025	Friday	3/7/2025
Mar 1-15	2501060	Friday	3/14/2025	3/14/2025 2 P.M.	Due by 3/7/2025	Friday	3/21/2025
Mar 16-31	2501070	Friday	3/28/2025	3/28/2025 2 P.M.	Due by 3/22/2025	Monday	4/7/2025
Apr 1-15	2501080	Tuesday	4/15/2025	4/15/2025 2 P.M.	Due by 4/7/2025	Tuesday	4/22/2025
Apr 16-30	2501090	Wednesday	4/30/2025	4/30/2025 2 P.M.	Due by 4/22/2025	Wednesday	5/7/2025
May 1-15	2501100	Thursday	5/15/2025	5/15/2025 2 P.M.	Due by 4/7/2025	Thursday	5/22/2025
May 16-31	2501110	Friday	5/30/2025	5/30/2025 2 P.M.	Due by 5/22/2025	Friday	6/6/2025
June 1-15	2501120	Thursday	6/12/2025	6/12/2025 2 P.M.	Due by 6/7/2025	Friday	6/20/2025
June 16-30	2501130	Friday	6/27/2025	6/27/2025 2 P.M.	Due by 6/22/2025	Monday	7/7/2025