Curriculum Processes

### Minor Course Change/Minor Course Delete

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Chair Approval
4. College Dean Approval
5. Honors Approval (if applicable)
6. Graduate Studies Approval (if applicable)
7. Curriculum Services for technical review
8. Academic Publications for technical review
9. Curriculum Services approval
10. Academic Publications for data entry

### Add/Delete/Major Course Change

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Chair Approval
4. College Dean Approval
5. Honors and Graduate Studies approval (if applicable)
6. Vice Provost for Academic Programs
7. College to advertise to Intent Distribution List
8. Curriculum Services for technical review
9. Academic Publications for technical review
10. Curriculum Services approval
11. Academic Publications for data entry
Curriculum Processes

**Minor Program Change**

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Curriculum Committee Approval
4. Department Chair Approval
5. College Curriculum Committee Approval
6. College Dean Approval
7. Graduate Studies Approval (if applicable)
8. Curriculum Services for document review
9. Curriculum Tech Review Team for technical review
10. Curriculum Services approval
11. Academic Publications for data entry

**Significant Program Change/New non-degree Program/Discontinue or Suspend**

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Curriculum Committee Approval
4. Department Chair Approval
5. College Curriculum Committee Approval
6. College Dean Approval
7. Graduate Studies Approval (if applicable)
8. Curriculum Services for document review
9. Curriculum Tech Review Team for technical review
10. Curriculum Services for sign off
11. EPPC/Senate
12. Routing sheet to Provost, Chief of Staff & President
13. President’s Office for EM generation

**Major Unit Name Change**

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Chair Approval
4. College Dean Approval
5. Curriculum Services sign off
6. EPPC/Senate
7. Routing Sheet to Provost, Chief of Staff, & President
8. President’s Office for EM generation

**Program Name Change**

1. Initiator
2. Curriculum Services for forms/instructions
3. Department Curriculum Committee Approval
4. Department Chair Approval
5. College Curriculum Committee Approval
6. College Dean Approval
7. Graduate Studies Approval (if applicable)
8. Vice Provost for Academic Programs
9. Curriculum Services sign off
10. EPPC/Senate
11. CO Approval (degree name changes only)
12. Routing Sheet to Provost, Chief of Staff & President
13. President’s Office for EM generation
Curriculum Processes

New Degree

1. Initiator generates Conceptual Abstract
2. Department Curriculum Committee Approval
3. Department Chair Approval
4. College Curriculum Committee Approval
5. College Dean Approval
6. Graduate Studies Approval (if applicable)
7. VPAP and Provost Approval
8. CO for addition to Academic Master Plan
9. Initiator generates formal proposal
10. Department Curriculum Committee Approval
11. Department Chair Approval
12. College Curriculum Committee Approval
13. College Dean Approval
14. Graduate Studies Approval (if applicable)
15. Curriculum Services for document review
16. Vice Provost for Academic Programs
17. Curriculum Tech Review Team for technical review
18. Curriculum Services for sign off
19. EPPC/Senate
20. Routing sheet to Provost, Chief of Staff & President
21. CO Approval
22. President’s Office for EM generation
23. Office of the Registrar for Plan Code creation, catalog data entry, and DPR Programming