

# Degree Designation Change

**Current Degree (e.g., BA, MA):**

**Propose Degree Change to:**

**Please include the following; attach pages as needed:**

(Note: see [Chancellor's Office Requirements](#))

1. Rationale for Change
2. Anticipated Term of Implementation
3. Program description, goals, and student learning outcomes
4. Degree Roadmap
  - a. For bachelor's degree programs: both 4-year and 2-year transfer major and subprogram roadmaps, which include GE requirements.
  - b. For Master's degree programs: a roadmap showing the suggested coursework and capstone experience(s) that students should complete each term.
5. Catalog copy of program

## Signatures Required

**The Department of \_\_\_\_\_  
has reviewed and approved this degree designation change**

\_\_\_\_\_  
Chair, Department Curriculum Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Chair (or unit coordinator, director, etc.)

\_\_\_\_\_  
Date

**The College of \_\_\_\_\_  
has reviewed and approved this degree designation change**

\_\_\_\_\_  
Chair, College Curriculum Committee

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Dean

\_\_\_\_\_  
Date

**Send signature page with proposal and catalog copy attached to [Curriculum Services](#), zip 128**