



MEMORANDUM of INTENT

Special Topics Course

RESPONSE DUE:

Course cannot be scheduled until the two-week advertising period has passed. Please complete all fields.

FROM: Dean
College of

SUBJECT: Intent to Offer

Section number: Day(s)/Time(s) offered:
Semester and year offered: Units:

Component (e.g., lecture, discussion, activity):
C Class (code for above component):
Grade Basis (e.g., graded, credit/no credit):
Mode of Instruction (e.g., regular, hybrid, online):
Mode of Instruction Letter Code (e.g., X, H):

Course Description:

This course may be used as an elective in the following program(s):

Check all that will apply to the course (approval required):

- GE
- US Diversity (USD)
- Global Cultures (GC)
- Writing (W)
- Graduation Writing Assessment (GW)

Please explain why you will be offering this course and how it focuses on material not already covered in existing courses: