Present: Milton Lang, Sara Cooper, Teresita Curiel, Annabel Grimm, Rachel McBride - Praetorius, Malcolm McLemore, Michelle Morris Evanne O’Donnell, Katie Peterson Kate Post, Tray Robinson, Dylan Saake, Alisha Sharma, Eddie Vela, Jed Wyrick
Absent: Kaitlyn Bumgartner, James Luyirika Sewagudde Jr, Chela Mendoza Patterson, Matthew Miller, Prairie Yana Francia

1. Announcements
Milton Lang welcomed everyone to the UDC Meeting and asked the membership to introduce themselves.

a. Marketing Campaign
Milton Lang mentioned the conversation that the UDC Executive Team had with Garrett Caldwell, Director of University Communication about developing a marketing and communication plan. This plan would convey what is going on in regards to diversity, equity and inclusion to students and the rest of the campus community. Dean Vela mentioned that similar conversations and thoughts are occurring through BSS.

b. Diversity Updates/Presentations
   i. Cabinet (February/March)
   ii. Academic Senate (April/May)
   iii. Associated Students (Spring)
   iv. Staff Council (Spring)

There was a discussion about adding additional organizations to the list above, a comprehensive list will be created by the next meeting.

v. University Chairs Council
vi. Provost Academic Chair Council
vii. All Division Diversity Groups
viii. Student Government Officers
ix. Graduate Initiative Team

The UDC will determine which of the above organizations to visit and will update them on the work of the UDC.

c. Late Spring Diversity & Collaborations Event
The Collaboration on Diversity & Inclusion event was postponed because of the CAMP fire, and has been rescheduled to April 18 in BMU 203. This is an event for different offices and departments to work collaboratively on diversity & inclusion. Depending on the number of RSVP’s, a bigger room may be reserved.

2. **Review Updated Charge**
   There was continued discussion about the verbiage included in the charge of the UDC. It was agreed that the charge should be for the Academy at large and minimize academic jargon. The charge will continue to be a working document.

3. **Takeaways from Faculty/Staff Leadership Summit**
   The Faculty & Staff Leadership Summit report will be emailed to different groups on campus by Sara Cooper.

   **UDC Priorities**
   There was a brief discussion about the Key Performance Indicators moving forward and it is a working document that guides the work of the UDC.

   **KPI’s**
   Michelle Morris spoke about the most recent KPI’s (Key Performance Indicators) are from the 2016 – 2017 academic year.

4. **Other**
   The Women of Wisdom Event
   March 1, 2019 | BMU Auditorium | 5 – 9 p.m.

   A Google Doc with the UDC Priorities will be created and posted for the membership to review, as well as a googledoc for members to sign up for workgroups.

   There will be an End of the Semester event that will be scheduled (tentatively) a day during dead week. The Office of Diversity and Inclusion will send a meeting maker invite for the event.