MEMORANDUM

Date: September 10, 2021

To: CAMPUS HEALTH & SAFETY COMMITTEE

Brian Ceccon, Intercollegiate Athletics
Robert Mallow, Teamsters
Holly Hunt, Accessibility Resource Center
Cindy Leonard, Agricultural Teaching & Research Center
Elaina McReynolds, Academic Professionals of California
Marvin Pratt, Director of Environmental Health and Safety
Christopher Nicodemus, University Police
Nereyda Rivera, Union of American Physicians and Dentists
Kat Johns, CSUEU
Curtis Sicheneder, Associated Students
Timothy Sistrunk, California Faculty Association
Randy Southall, Facilities, Management and Services
Jody Strong, Worker’s Compensation
Eddie Vela, Academic Deans

From: Elaina McReynolds, Chair

Subject: Campus Health and Safety Committee Meeting

Present: Heather Long, Elaina McReynolds, Marvin Pratt, Brian Ceccon, Chris Nicodemus, Randy Southall, Curtis Sicheneder, Eddie Vela, Timothy Sistrunk, Kat Johns

Absent: Jody Strong, Holly Hunt, Robert Mallow, Nereyda Rivera, Cindy Leonard

II. Approval of Agenda

It was the consensus of the Committee to approve the agenda of September 10, 2021.

III. Approval of Minutes

It was the consensus of the Committee to approve the minutes of May 18, 2021 as submitted.
IV. Review of Accidents

Mr. Pratt presented to the Committee members a summary of reported accident/injuries from April - June 2021. The summary represented injuries by department; type of accident; first aid; medical; or informational only. The type of injuries reported: falls while walking, fall from ladder, debris falling into eyes, auto accident, hernia pain, and head injury.

Accident and Injury Rates: Mr. Pratt shared that the injury rate is calculated using the formula (number of injuries and illnesses X 200,000)/employee hours worked). When COVID hit we saw a fairly drastic reduction in injuries. Our trades workers, groundworkers, and custodians are where a lot of our accidents happen, and they were nearly all working on campus during the entire pandemic. However, we are seeing less injuries. The number is down 1/3 since 2018-19. The lost time due to injuries has greatly reduced from 1006 days in 2018-19 to 25 in 2020-21.

V. EHS Training Courses

EHS has 89 training courses in CSU Learn. Custodians, for example, receive 12-15 OSHA training courses assigned to them. The more technical an employee is, the more training they will typically receive. 1288 employees completed COVID training in the 2020-21 year. Training is an evolving program. We have had online training since 2006.

Face to face training is hard to do with the EHS staffing level. Face to face training is normally the preferred training method, but not always necessary. When it comes to very technical training, such as fall protection, we bring in consultants in order to do this. Ms. McReynolds appreciated the training the Housing staff has received during COVID. In a year, we may do another COVID safety in person training with the Resident Advisors in Housing, depending on the needs at that time.

VI. Review of Building Inspections

Mr. Pratt presented to the Committee members a report on building inspections and surveys from April - June 2021. The report covered the PAC Electrical Room, Farm Repair Shop, Modoc Hall, and Science buildings.

Findings included no fire extinguishers present, electrical box open with wires exposed, deteriorated electrical cord, exit signs not illuminated, low overhead signs needed, missing electrical plates, missing warning signs on equipment, water damage, insulation falling from ceiling, doors not latching automatically, and peroxide formers not being managed as they should.

Viewing the Building Survey Report for April – June 2021, Eddie Vela questioned which second floor stairwell in Modoc Hall had the table located in it. Ms. Long could not remember in which stairwell the table was located. Mr. Pratt explained the State Fire Marshal will look to see if a table is fixed or non-fixed. Non-fixed furniture is not allowed. In addition to the table, the restroom doors in Modoc Hall do not latch. If a corridor is a fire rated corridor, doors must be able to latch when closed.
Timothy Sistrunk reported that co-workers in his department often put unused furniture or supplies in the hallways for people to take for free. This is a fire code violation. The office should complete a FMS work order to have the items removed. Ms. McReynolds asked to have a memo sent to department ASCs reminding them of the proper disposal of unwanted furniture and office supplies. Karen Heuton will take care of this and cc Ms. McReynolds on the memo.

VI. NEW BUSINESS:

a. Election of Vice-Chair. Ms. McReynolds asked for volunteers for this position which is vacant. Eddie Vela volunteered for the position of Vice-Chair. The Vice-Chair will run the meetings in Ms. McReynolds absence. Dr. Vela was elected on a voice vote.

VII. OLD BUSINESS:

a. COVID Update:

Mr. Pratt says we have COVID cases on campus daily. The COVID Hotline has had some struggles getting set up, however, Mr. Pratt feels now they are in a good rhythm and are able to keep up with the daily reports. Contract tracing is a legal term that Butte County Health Department has not granted CSUC. The University instead, conducts exposure investigations.

Calls come into the Hotline. EHS, departments and Human Resources are notified. Mr. Pratt sends out announcements. There is a notification to infected employees, done by Human Resources. There is a notification to employees working in the area of the case which is done by EHS. There is a requirement to notify contractors who are on site. There is a requirement to notify the Union leadership of the employees who were in the area as well. Classroom notifications occur when students become ill and call the Hotline. Mr. Pratt then sends out the notification to the faculty member. Students in the class are notified by the faculty member.

Our Housing cases are well below what was anticipated. Initially, we had a really hard time with people coming to campus symptomatic. Social media messages went to the students to stay home if they have any symptoms. Announcements were sent out to staff and faculty. The testing site on campus has been a huge help and great asset. It has benefited the entire campus population. Tests are performed each day, seven days a week, 12 hours a day. Another vaccination clinic is coming up on September 14.

Dr. Vela asked if the COVID protocols Mr. Pratt described are the same or different for people that are considered to be essential personnel. Mr. Pratt was not aware of different protocols for different personnel. The WellCat Health Center has some other protocols because they are the Health Center. Dr. Vela asked if any of our positive reported cases have resulted in hospitalization. Mr. Pratt hasn’t heard of any campus members being hospitalized. Mr. Pratt says there is some CSU systemwide data. It is being kept track of from a workers’ compensation aspect.
Dr. Sistrunk asked if they receive notification that there was a COVID case in their classroom, does he just notify the other students? Yes, just to give the students a heads up that they may have been exposed. The ill student’s name cannot be released due to HIPPA regulations. If the students have any questions, they need to go to the hotline. If there is a seating chart in the classroom, it is helpful and the faculty are encouraged to send he seating chart to the hotline.

Ms. McReynolds asked about the protocol of cleaning the rooms where COVID is found. Mr. Pratt reported that common area high touch surfaces are being cleaned at least once a day. Bathrooms are cleaned twice a day in the Residence Halls. In the Residence Halls if an infected student is found, the areas are cleaned when the student is relocated for quarantine or isolation. CDC says if the positive case has been more than 24 hours in the area than normal cleaning is suggested. If it has been more than 72 hours no extra cleaning is required.

b. Review of Plans/Programs for 2021 – McReynolds

Mr. Pratt thinks he can get the plans reviewed with the help of his staff. EO 1039 from the Chancellor’s office governs EHS. It has been updated and should be released any time. The old executive order said we should review our plans annually but the updated EO will allow us to follow Cal/OSHA requirements which state some need to be reviewed annually, some periodically. Mr. Pratt will update the plans with their review frequency. We should never go longer than three years to review a plan. Ms. McReynolds asked for volunteers to review the Lockout/Tagout Program plan. Randy Southall volunteered. Curtis Sicheneder volunteered to review the Exposure Control Plan. Eddie Vela volunteered to review the Medical Waste Manual, but it was already completed in 2021. A volunteer is needed to join Dr. Vela in reviewing the Hazardous Communication Plan. Mr. Pratt said he will communicate with his staff about completing the plans. Ms. McReynolds asked Mr. Pratt about the Fire Prevention Plan. Mr. Pratt explained the Fire Prevention Plan is a Cal/Osha program. Mr. Pratt suspects this will be a program that only needs to be reviewed every three years.

There being no further business, the meeting adjourned at 3:00 p.m.