MEMORANDUM

Date: May 23, 2022

To: CAMPUS HEALTH & SAFETY COMMITTEE

Brian Ceccon, Intercollegiate Athletics
Robert Mallow, Teamsters
Terry J. Quinto, Accessibility Resource Center
Kimberly Fawns, Agricultural Teaching & Research Center
Elaina McReynolds, Academic Professionals of California
Marvin Pratt, Director of Environmental Health and Safety
Christopher Nicodemus, University Police
Nereyda Rivera, Union of American Physicians and Dentists
Keith Crawford, Associated Students
Timothy Sistrunk, California Faculty Association
Randy Southall, Facilities, Management and Services
Jody Strong, Worker’s Compensation
Eddie Vela, Academic Deans
Jessie Mendoza, CSUEU

From: Eddie Vela – Vice Chair

Subject: Campus Health and Safety Committee Meeting

Present: Eddie Vela, Marvin Pratt, Terry J. Quinto, Chris Nicodemus, Heather C. Long, Timothy Sistrunk, Jessie Mendoza, Brian Ceccon, Keith Crawford

Absent: Kimberly Fawns, Elaina McReynolds, Jody Strong, Randy Southall, Nereyda Rivera

II. Approval of Agenda

It was the consensus of the Committee to approve the agenda of May 23, 2022.

III. Approval of Minutes

It was the consensus of the Committee to approve the minutes of March 30, 2022 as submitted.
IV. Review of Accidents

Heather C. Long reported there were thirteen accidents during the first quarter of the year. Five were slips, trips and falls. Three were ergonomic related. Some people need new equipment or better training. Three were back injuries. One back injury occurred while pushing a stubborn cow. One injury to a knee occurred when an employee working out of class tried to push a heavy cabinet. Another incident occurred when bleach was poured over the balcony of an apartment, splashing the person below. EMTs were called. The victim had to shower quite a few times to remove this from his skin.

When an Accident Investigation Summary is completed, it is sent to Workers Compensation and the employee’s supervisor.

V. Review of Building Inspections

Heather C. Long had three findings. A crushed cable in Langdon Hall was one finding. The WREC center had some pesticide products that they are not using, and it was recommended that the products be donated to FMS or disposed of as hazardous waste with EHS.

Marvin Pratt recommended sending out a general fire and office safety reminder in the fall.

VI. New Business:

a. Heather C. Long is Permanent in EHS

Heather C. Long is the permanent Occupational Safety Manager with EHS effective July 1, 2022. Mr. Pratt explained when Yvette Streeter retired during COVID Heather was temporarily assigned to EHS along with managing the Bus Reservations department. Marvin Pratt explained the Safety Manager oversees all the occupational safety programs at Chico State. EHS has fourteen written programs in place. While Ms. Long doesn’t have to oversee all the programs, she does have to oversee a portion of them. Fire safety is a portion of her job along with the AED program on campus.

b. Update on ETS

Mr. Pratt provided an update on ETS, which is the Emergency Temporary Standard for Cal/OSHA. It is Cal/OHSA’s regulation that they wrote for COVID safety specifically. Periodically the Emergency Temporary Standards are amended. The OSHA Standards board meeting in late April recommended that we follow California Department of Public Health guidelines. Cal/OSHA reported that the ETS will expire on January 1, 2023. We are in a COVID surge and Mr. Pratt reminded us that we are not done with COVID. There are still OSHA requirements in place that employers will have to follow.
c. **Storage vs. Use – Holt Lab**

Mr. Pratt reported that the findings in labs on campus is that people are holding onto stuff - old glassware, old chemicals, old equipment. The cost of disposal, especially in labs and technical settings, gets more expensive. What do you have in storage and what are you storing for future use? If you haven’t used something in a couple of years, consider disposing of it.

d. **Donations**

Mr. Pratt reported there is a process for donations. There might be an alumnus that works at a business or institution and wants to donate items to Chico State. It can be expensive to receive pallets of donations that will not be used, then needs to be disposed of correctly, which is expensive. Please be cognizant of unintended consequences of accepting someone’s gifts.

Jessie Mendoza asked if there should be an annual campus reminder to dispose of and clean out unwanted and unused items. Ms. Mendoza thought the prescription drug take back program works similarly as a good reminder to take care of disposal yearly. It could be a targeted reminder to the departments that have labs or use hazardous waste. Mr. Pratt explained that we need to ship hazardous waste every ninety days. Mr. Pratt reported that our EHS staff will be in the lab spaces more and will have the opportunity to have direct communication with employees in those spaces.

Dr. Vela feels it isn’t as easy to dispose of tagged electronic equipment. Mr. Pratt recommended reaching out to Property Management which has been a great resource on campus. EHS has asked Property Management to do targeted searches of equipment, but not necessarily on equipment due to age. Mr. Pratt felt that Administrative Support Coordinators on campus could be a targeted group to help us get the word out about disposing of assets.

Timothy Sistrunk felt this information was very useful.

VII. **Old Business:**

Chris Nicodemus reported that the topic of bikes, scooters, wheels on the campus core has been introduced to the Public Safety Advisory Committee. Some people want the wheels on campus and others are opposed to this. The Committee will need more time to discuss and review this issue. Chris Nicodemus will report on this at a later meeting.

Terry Quinto reminded that the reason ARC brought up this topic is because when people are visually or hearing impaired, they may not see or hear a bike, skateboard or scooter coming toward them.

Timothy Sistrunk asked how this issue can be added to the agenda of the Public Safety Advisory Committee meeting. Marvin Pratt reported that the Public Safety Advisory Committee won’t meet again until the fall. Mr. Pratt recommended that the
ARC reach out to the Chair of the Public Safety Advisory Committee with their concerns. There are several sub committees with no intention to meet during the summer.

Randy Southall will be asked for an updated report regarding communication with faculty about students being locked out of Holt Hall during evening classes at our fall 2022 meeting.

The Executive Order 1039 is the EO that lays out the CSU base safety policy. The update on EO 1039 was finalized in December 2021. There were some significant updates. There is a plan to roll out the update. It will be presented to the cabinet. Mr. Pratt will email to the committee the EO 1039 Update Brief. One key thing we will have to increase are the inspections by departments and EHS. We have been in the process of establishing the use of Risk and Safety Solutions (RSS) software. Eventually we will add general inspection checklists.

EHS was able to change Kathy Kinch’s administrative position into an Analyst position. The Analyst will monitor all the data and report back to the departments what needs to be done to be compliant with EO 1039.

There being no further business, the meeting adjourned at 4:28 pm.