



California State University, Chico  
Chico, California 95929-0019

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# M E M O R A N D U M

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Date: March 21, 2023

To: CAMPUS HEALTH & SAFETY COMMITTEE

Brian Ceccon, Intercollegiate Athletics  
Robert Mallow, Teamsters  
Mary Cox, Accessibility Resource Center  
Jennifer Owen, Agricultural Teaching & Research Center  
Elaina Baird, Academic Professionals of California  
Marvin Pratt, Director of Environmental Health and Safety  
Christopher Shippen, University Police  
Nereyda Rivera, Union of American Physicians and Dentists  
Keith Crawford, Associated Students  
Timothy Sistrunk, California Faculty Association  
Randy Southall, Facilities, Management and Services  
Jody Strong, Worker's Compensation  
Eddie Vela, Academic Deans  
Jessie Mendoza, CSUEU

From: Elaina Baird - Chair

Subject: Campus Health and Safety Committee Meeting

Present: Heather C. Long, Marvin Pratt, Elaina Baird, Brian Ceccon, Mary Cox, Tim Sistrunk, Chris Shippen, Jennifer Owen, Keith Crawford, Jody Strong, Jessie Mendoza, Randy Southall, Eddie Vela

Absent: Robert Mallow, Nereyda Rivera

I. Welcome

Elaina Baird welcomed Mary Cox as the new committee member representing the Accessibility Resource Center.

II. Approval of Agenda

It was the consensus of the Committee to approve the agenda of March 21, 2023.

### III. Approval of Minutes

It was the consensus of the Committee to approve the minutes of December 15, 2022 as submitted.

### IV. Review of Accidents

Heather Long, Occupational Safety Manager, reviewed the accidents for October through December 2022. There was a total of twelve injuries during this quarter. Four were slips, trips and falls. It was recommended that people slow down and pay more attention when there is inclement weather. There were two back injuries. One was a result of someone working out of class. They were counseled to submit a request with FMS for movers in the future. There were two officer injuries attempting to take combative individuals into custody. At the Farm there was an accident with a hydraulic shoot. The individual didn't follow proper protocol or training. The employee's wrist was smashed.

### V. Review of Building Inspections

Ms. Long reviewed the building inspection findings for October through December 2022. Work orders were placed for all findings. Ms. Baird shared that during the Active Shooter test, their doors remained open instead of locking. The University Police Department was notified. Mr. Pratt stated that this would be separate from our building inspection findings because it is considered emergency response and security.

### VI. New Business:

#### a. Safety of Library Occupants

Jessie Mendoza reported that there have been more incidents where the employees of the library encounter individuals who need to be removed from the library. The employees are concerned. Ms. Mendoza stated that there needs to be consideration for the employees in that building. They need to be made aware of their options. There was an incident that made the local news recently. A man entered the library and made it to the office area. Ms. Mendoza would like to know what is being done for the employees in that building.

Lieutenant Chris Shippen reported that the library could possibly be kept as a locked building with only card access. This would eliminate most of the homeless related issues. Lieutenant Shippen stated that recently a man entered the library with a machete. It resulted in an emergency response from UPD. The campus leaders need to decide the balance between accessibility and security. There are Community Service Officers posted in the library. Jessie Mendoza stated that the library employees don't always feel the CSO's are doing an effective job. Lieutenant Shippen reported he has not heard that complaint about the CSOs. Those messages need to be reported to the University Police Department.

Dr. Timothy Sistrunk questioned what role the Campus Health and Safety Committee has in providing safety for the library employees. Dr. Sistrunk explained there was a faculty grievance regarding the library. The faculty grievance has not been resolved yet. One suggestion was that perhaps there could be an intercom system in the library.

Mr. Pratt asked 'What is the library?' This is an important question because if we don't focus on the entire building we might restrict the conversation to one portion of the building. Having a list of the occupants of the building and their spaces might be a good start for deciding how to handle issues. Dr. Sistrunk will send a list of grievances of the library employees to our committee. What is the responsibility of our committee? Our Committee is a platform because it blurs the lines of work safety, physical security and public safety. Dr. Sistrunk questioned who we ask how the library spaces are categorized? Mr. Pratt said he would work with Randy Southall to determine who occupies the different spaces in the library. Ms. Mendoza reported some feedback from library staff about how they feel they are being treated.

Dr. Vela asked if any of these concerns have been shared with the CVCT, the Campus Violence Consultation Team. Seema Sehrawat is the Chair of this committee and represents the President's office. Lieutenant Shippen is a new delegate to this committee and will bring up the library concerns at their next meeting. Dr. Sistrunk reported that there is a lot of faculty and staff union interest in rewriting the Executive Memorandum describing how the CVCT operates.

## VII. Old Business:

### a. Report on the addition of cameras in the Student Services Center

Lieutenant Chris Shippen reported on the cameras in the Student Services Building. Some occupants of the building are pro camera and some are anti camera for various reasons depending on their jobs. There is a recommendation to add cameras to the common spaces like the stairwells and lobby area. The corner of Second and Ivy Streets needs a camera. Funding is a challenge for the cameras. Grants are being looked at to cover the costs of the cameras. Ms. Baird suggested contacting Ahmad Boura Vice President of University Advancement to ask if the Alumni Association or Parent Association may want to donate some money for the cameras.

### b. Discussion of implementing a color-coded system of emergency alerts

Mr. Pratt discussed color coding the alert system. Mr. Pratt reached out to his fellow Emergency Managers. There are two ways to code the system. Like in a hospital, where there are ten different colored alerts and each color means something different. Color coded alert systems are also used in K-12 school districts. These are more controlled environments than our campus. The recommendation is not to implement a color-coded alert system. We need to keep encouraging people to sign up for Chico State Alerts. Lieutenant Shippen questioned if our WellCat Health Department has a color-coded system. He supports Mr. Pratt's suggestion that we do not implement a color-coded alert system.

### c. Announcement by EHS, UPD that deal with safety

Mr. Pratt reported that there were safety forums in December, January and February to deal with safety and test the alert system. There was great feedback from the forums that were held. Dr. Sistrunk reported that during the last real emergency we had, many people didn't receive the alert because they are in a classroom and have their notifications turned off. He questioned whether ITSS had another way to alert people, light up their phone screen, etc. Mr. Pratt reported that there are systems which have desktop alert functions. He looked into the system years ago and at the time they did not have the funding to pursue it. Mr. Pratt reported that he received several complaints from campus that people received the email alert but not the phone call or text alert. This is because their phone numbers have not been

updated in our Chico State Alert system. We are working on getting a pop-up screen for our students in place April 1, 2023.

d. Update on outstanding written programs

Mr. Pratt reported that he has not revisited the outstanding written programs. It is on his to-do list to look at these written programs and see where they are in their cycle.

e. Outcome of Student Services Center lobby request for redesigning the Admissions office area

Good news that the Student Services Center lobby has been changed so the people who work in the Office of Admissions have more safety. Ms. Baird felt very good about this and wanted to share the news.

There being no further business, the meeting adjourned at 2:24 pm.