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# M E M O R A N D U M

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Date: May 23, 2023

To: CAMPUS HEALTH & SAFETY COMMITTEE

Brian Cecon, Intercollegiate Athletics  
Robert Mallow, Teamsters  
Mary Cox, Accessibility Resource Center  
Jennifer Owen, Agricultural Teaching & Research Center  
Elaina Baird, Academic Professionals of California  
Marvin Pratt, Director of Environmental Health and Safety  
Christopher Shippen, University Police  
Nereyda Rivera, Union of American Physicians and Dentists  
Keith Crawford, Associated Students  
Timothy Sistrunk, California Faculty Association  
Randy Southall, Facilities, Management and Services  
Jody Strong, Worker's Compensation  
Eddie Vela, Academic Deans  
Jessie Mendoza, CSUEU

From: Eddie Vela – Vice Chair

Subject: Campus Health and Safety Committee Meeting

Present: Heather Long, Marvin Pratt, Timothy Sistrunk, Brian Cecon, Jody Strong, Eddie Vela, Jessie Mendoza, Jennifer Owen, Keith Crawford, Randy Southall, Christopher Shippen

Absent: Mary Cox, Elaina Baird, Nereyda Rivera, Robert Mallow

I. Welcome

Eddie Vela, Vice Chair, welcomed the committee.

II. Approval of Agenda

It was the consensus of the committee to approve the agenda of May 23, 2023.

### III. Approval of Minutes

It was the consensus of the Committee to approve the minutes of March 21, 2023 as submitted.

### IV. Review of Accidents

Heather Long, Occupational Safety Manager, reviewed the accidents for January through March 2023. Slips, trips and falls continue to be the majority of our accidents. Most of the accidents involved counseling employees to do their tasks correctly. Three warranted mentioning in detail.

A police officer reported a cumulative injury sustained after 16 years of wearing his police equipment (duty belt and ballistic vest). This caused soreness to his right hip area and right side of lower back. He found a vest that carries 2/3 of the equipment which takes the weight off of his hips.

One employee slipped when leaving Sapp Hall. It was a rainy day and she slipped on the front steps and fell backward. The non-slip tape on the steps was found to need replacing. Marvin Pratt, Director of Environmental Health and Safety, added that custodians are reminded to keep an eye on their own area. Don't make assumptions that others have addressed problems that need attention, or decided that no action needs to be taken. Often EHS and FMS have not likely seen potential issues in a work area. If you see something, please let FMS or EHS know about problems.

At the new Science building, an individual opening a very tall door to the main corridor got their finger caught and smashed badly. Since these doors are usually open at all times, staff within the building have been made aware these doors could potentially create a pinch hazard when they are opened back up after the fire alarm releases them.

### V. Review of Building Inspections

Ms. Long reviewed the building inspection findings for January through March 2023. Only one issue was noted. An electrical room was being used as a custodial closet and temporary waste storage room. Ms. Long made a visit there today. The sign on the door still reads Custodial and an FMS work order was entered to remove that sign on the door.

### VI. New Business:

#### a. Research Animal Handler – Occupational Safety Program

Marvin Pratt has been working for a while with Chico State Enterprises on a program required by a national organization called Office of Laboratory and Animal Welfare (OLAW). One of the requirements is that employees with significant animal handling duties must be medically evaluated prior to being put in their position. This is to determine if the employee has allergies to the animals. It was challenging to find a medical provider but we found one in San Diego who will do this testing for us. This will first affect the research animals, not the husbandry animals that they have on the University Farm. There will be 12-15 employees that need to be tested to start. The employee will not be required to travel to San Diego. The first level of evaluation is a questionnaire that will be filled out with their medical history. If the responses to these questions give the medical provider concern, then a blood draw will be required. Normally one

in twenty or one in twenty-five requires a blood draw. Dr. Timothy Sistrunk asked if this requirement is due to the University Foundation rewriting their policies. Mr. Pratt responded the requirement is not a CSE policy, but the attention this program is getting is because of their focus on their policies. Jessie Mendoza asked if this testing will be required for pre-employment. Mr. Pratt responded no. Mr. Pratt reported that the testing will be required every three years. Mr. Pratt hopes to get this testing implemented this summer. Dr. Sistrunk asked if he should be informing faculty at the University Farm that this testing is coming. Mr. Pratt didn't feel that was necessary at this time.

b. Review of Selected Data from Systemwide EHS Annual Reports

Marvin Pratt shared data on Power Point slides from the CSU EHS Program Evaluation Initial Analysis. The data showed how CSU, Chico compares to the other campuses. We are doing well with our accident rate. We are low on EHS staffing. When we can increase staffing, we can be more proactive rather than reactive to what is happening on campus. Mr. Pratt would like to be able to hire an Emergency Manager. Mr. Pratt feels EHS could use a consultant. The consultant could focus on one big project like our Lock Out/Tag Out program and get it completed. Jessie Mendoza questioned if the data Mr. Pratt supplied was accidents and injuries that involve the police. Mr. Pratt replied that employee accidents are reported to EHS, visitors to campus are UPD/Risk Management's concern and students are Risk Management's concern. Mr. Pratt said he can work with Lieutenant Shippen and Mike Thorpe to share the past year's reports.

VII. Old Business:

a. Dr. Timothy Sistrunk will send a list of grievances of the library employees to our committee.

Dr. Timothy Sistrunk reported that he had a California Faculty Association Librarian join him and review a list of grievances. CFA has been discussing the Emergency Alert Notification system with the CSU Chancellor's Office. Faculty in the Library would like to have an intercom system that they can use to communicate with faculty/staff in different parts of the library. Mr. Pratt reported that a mass notification system in the library will not be feasible. There is a good portion of the library that has radios, not intercoms. Mr. Pratt will work on mapping what portion of the Library the radios cover. Lieutenant Shippen said the radio reception doesn't work well in the library. Dr. Eddie Vela asked if there is a technical fix so that radios/intercoms work better. Lieutenant Shippen reported there are Wi-Fi boosters and radio boosters that can be used. FMS and UPD radios are on different systems, VHF and UHF. He didn't feel he has a solution right now. Dr. Sistrunk remembers when we went to using cameras on campus. A policy was written. He feels this would be a similar process. Dr. Sistrunk asked if we could organize a sub-committee of the Campus Health and Safety committee to deal with the library concerns. Dr. Sistrunk will send an invite to the committee to determine who would like to attend.

b. Marvin Pratt will work with Randy Southall and Michael Watts to determine who occupies the different spaces in the library.

Mr. Pratt has not had time to compile this information to date.

c. Marvin Pratt will determine which written programs/plans are due for review.

Mr. Pratt will send an email to the committee regarding the written programs/plans and which ones are due for review.

There being no further business, the meeting adjourned at 4:00 pm.