



---

## Instructions for Completing the New Department of Homeland Security (DHS) Chemical Facility Anti-Terrorism Standard (CFATS)

The U.S. Department of Homeland Security has generated a list of chemicals that they feel pose significant security risks and has enacted a new law requiring chemical facilities, including universities, to report the quantities of each of these materials in their possession.

This regulation is concerned with three (3) different potential terrorism risks; release risks, theft risks, and sabotage risks. Since some facets of this regulation do not apply to our campus at this time, the lists posted on our website ([www.csuchico.edu/ehs](http://www.csuchico.edu/ehs)) have been tailored to fit our specific campus in an effort to simplify and streamline the process of surveying and reporting your chemicals of interest. The first list is sorted alphabetically and the second list sorts the chemicals by the minimum concentration which requires reporting. Chemicals on-hand at concentrations below the minimum concentration do not need to be reported. You may use whichever list works best for your area. Each table also includes a column for you to report the quantities of each chemical that you have on-hand in your areas. For those of you who would like to have an Excel copy of this list can forward a request to Kenny Wahl at 898-5126.

**Exemptions:** There are a couple exemptions in this regulation which apply to universities. Chemicals found in laboratories and associated stockrooms contained in beakers, test tubes, machinery, and equipment are exempt from reporting requirements. However, chemicals found in equipment and machinery in non-laboratory areas, such as maintenance or farm operations are not exempt and need to be reported. Hazardous wastes (for our purposes) are exempt from reporting requirements.

Please take the time to thoroughly survey chemicals in your areas and report the quantity of each of these chemicals that you have on-hand. Please send the results of your survey to the Department of Environmental Health and Safety **by February 15, 2008**. If you do not have any of these chemicals, please report that you do not have any so that we may ensure that all areas of campus have been surveyed.

Thank you for helping to ensure the security of chemicals at our University! If you have any questions about this requirement, please contact Kenny Wahl at 898-5126.