

Profile

Lab Roles

Responsible Person is the owner of the group or lab, most commonly the Principal Investigator (PI).

- Assessment: Can create and certify Assessments and edit lab staff and locations.
- Inspect: Receives report notifications and can resolve findings for inspections and audits.
- Chemicals: Can create, add to, edit, share and transfer inventory. Access to manage lab functionality.

Delegate has the ability to do many of the same functions as the Responsible Person. Most often is a lab manager.

- Assessment: Can create an Assessment (but not certify) and edit lab staff and locations.
- Inspect: Receives report notifications and can resolve findings for inspections and audits.
- Chemicals: Can create, add to, edit, share, and transfer inventory. Access to manage lab functionality.

Authorized User is a staff member in a lab.

- Assessment: Can acknowledge Assessments certified by the PI for their lab(s).
- Inspect: Receives notifications and can resolve findings for inspections and audits.
- Chemicals: Can create, add to, edit, share and transfer inventory.

Administrative Roles

- Profile Admin: Can view, edit and create groups for all users at their location.
- Collections Admin: Can create collections or groups of labs. Useful for Department Safety Coordinators and others, who need access to a specific group of labs.

Inspect

Administrative Roles

- Administrator: Can create and edit all system reports, manage roles, locations, people and edit checklist.
- Inspector: Can create and edit reports.

Chemicals

Administrative Roles

- Chemical Admin: Ability to search inventories for their specific campus, create an inventory, generate reports, read only access to chemical master library.
- Inventory Manager: Can create, add to, edit, share and transfer inventory. Access to manage lab functionality.
- Chemical Informatics: Manage chemical master library, family data verification and aggregation, and resolve chemical related issues submitted by users.
- Fire Marshal: Define control areas, assign characteristics (i.e approved storage, sprinklered/non-sprinklered, occupancy, etc), generate MAQ reports.