This guide provides safe locations to take shelter during a fire emergency. It is important that you become familiar with these locations now, rather than during an emergency! **DO NOT USE ELEVATORS DURING AN EMERGENCY!** Instead go to the locations listed below:

### Acker Gymnasium
- 2nd Floor: Near Classroom 201, stay 10-20 ft. back from top of stairs

### Arts & Humanities*
- 2nd & 3rd Inside stairwells

### Ayres Hall
- 2nd Floor: Classroom 216

### Bell Memorial Union*
- 2nd Floor: Corridor behind study lounge
- 3rd Floor: Gallery near stair access
- Basement: Corridor behind WellCat Center

### Butte Hall
- 2nd & 3rd Floors: West or North stairwell
- 4th – 7th Floors: North stairwell/ South only if needed (limited space)

### Glenn Hall
- 2nd Floor: East or West stairwell
- 3rd Floor: East or West stairwell

### Holt Hall
- 2nd Floor: Inside East Main stairwell or inside West Main stairwell
- 3rd Floor: Inside West Main stairwell

### Kendall Hall
- 2nd Floor Restrooms at end of hallways

### Langdon Engineering Center
- 2nd Floor: Exterior balcony near stairs
- 3rd Floor: Exterior balcony near stairs

### Meriam Library
- 2nd Floor: Any stairwell
- 3rd Floor: Any stairwell
- 4th Floor: North or South stairwells

### Modoc Hall
- 2nd Floor: Classroom 224

### O’ Connell Technology Center
- 2nd Floor: North stairwell or Computer Science Dept. Office, room 215.
- 3rd Floor: Either stairwell (in corner next to water pipe)
- 4th Floor: North stairwell behind roof access gate or MME Office room 419.

### Performing Arts Center
- 2nd Floor: Classroom 210

### Plumas Hall
- 2nd floor: Either stairwell (continued)
- 3rd Floor East stairwell only

### Science Building*
- Areas Of Refuge are located in the elevator lobbies of floors 2, 3 and 4. People should press the button labeled “Push for Help.” 911 will be called.

#### TEMPORARY RESCUE AREAS:
- 2nd Floor: Northwest Stairwell by room 218
- 2nd Floor: Southwest Stairwell by room 260
- 2nd Floor: Northeast Stairwell by room 250.
- 3rd Floor: Northwest Stairwell by room 320B.
- 3rd Floor: Southwest Stairwell by room 330.
- 3rd Floor: Northeast Stairwell by room 354.
- 4th Floor: Northwest Stairwell by room 427A.
- 4th Floor: Southwest Stairwell by room 465B.
- 4th Floor: Northeast Stairwell by room 460.

### Student Health Center
- 2nd Floor: North Stairway by room 237

### Student Services Center*
- 2nd thru 4th Floors: Use stairwells at ends of corridors

### Tehama Hall
- 2nd Floor: West stairwell
- 3rd Floor: East or West stairwell
- 4th Floor: West stairwell only (by Rm 401)

### Trinity Hall
- Rooms 223 or 239

### Wildcat Recreation Center*
- 2nd Floor: Emergency Exit stairwell near fitness area/stationary bikes or stairwell at back side of running track

### Yolo Hall*
- Department Office: Room 243 or 244

* Building has a Fire Sprinkler System. It is safe to shelter in any location away from the fire area if you cannot reach the designated shelter in place locations.

**Important Information:**
All campus buildings have Floor Evacuation Coordinators (FEC’s) on each floor that have been trained to assist others during evacuations. Please speak to College or Department office staff regarding evacuation procedures; they will alert the Floor Evacuation Coordinators so they can be aware of your specific needs for assistance during an emergency.

It is critical that others know you will be taking shelter. These areas are checked by FEC’s during the evacuation; however, we need to be certain that First Responders (Fire/Polic) know where you are. If you are taking shelter call 911 immediately to report your location.

Also, visit the Campus Emergency Preparedness website and review “Evacuation Procedures for People with Mobility Impairments.” This will provide you with information to help you become better prepared for an emergency. The first step is to form a plan that works for you! Then, share your plan with others!

If you need any help forming a plan or have questions related to your personal emergency preparedness, please contact the Accessibility Resource Center, Student Services Center 170, (530) 898-5959.

For more information contact the campus Department of Environmental Health & Safety at (530)898-5126 or at ehsadmin@csuchico.edu