Date: August 27, 2018

To: CAMPUS HEALTH & SAFETY COMMITTEE

Anita Barker, Intercollegiate Athletics & Recreational Sports
Jamie Clyde, Associated Students
Lauri Evans, Student Health Center
Mike Guzzi, Facilities, Management and Services
Cindy Leonard, Agricultural Teaching & Research Center
Elaina McReynolds, Academic Professionals of California
Robert Henry, SETC
John Reid, University Police
Chris Rhoda, University Housing
Sean Rough, Worker’s Compensation
Phillip Sackstedter, CSUEU
Timothy Sistrunk, California Faculty Association
Yvette Streeter, Environmental Health and Safety

From: J. Marvin Pratt, Director of Environmental Health and Safety

Subject: Campus Health and Safety Committee Meeting

Present: Anita Barker, Jamie Clyde, Mike Guzzi, Robert Henry, John Reid, Sean Rough, Phillip Sackstedter, Timothy Sistrunk, Yvette Streeter

Absent: Lauri Evans, Cindy Leonard, Elaina McReynolds, and Chris Rhoda.

The Campus Health and Safety Committee meeting commenced at 10:00 a.m. in the Training Room located in Park II, Room 119.

Approval of Minutes – May 17, 2018

The minutes of May 17, 2018, were approved as submitted.

Review of Accidents

Mr. Pratt presented to the Committee members a summary of reported accident/injuries from April – June 2018. The summary represented injuries by department; type of accident; first aid; medical; or informational only. The type of injuries reported were slip, trip, and falls; contusions; repetitive motion to wrists, hands, and elbows; strained shoulder; and skin irritation.
Review of Inspections

Mr. Pratt presented to the Committee members a report on building inspections and surveys from April – June 2018. The report covered Gateway Science Museum, Meriam Library, Plumas Hall, and Whitney Hall.

Findings included review of new exhibit, new space for First Year Experience Program; and inspection of labs that have been completely emptied, reorganized, and updated.

Introduction of Returning Member:

• Robert Henry – SETC

Mr. Pratt introduced new member Robert Henry. Robert is a returning member to the Committee representing SETC.

Chair and Vice-Chair

At the May 17, 2018 meeting, Mr. Pratt stated in reviewing Executive Memorandum 07-19 and the guidelines established for membership terms set on November 1, 2007, all memberships are 2-year terms.

Mr. Pratt advised Lauri Evans has graciously served as Vice-Chair from October 2007 to May 2011 and as Chair since August 2011.

Chris Rhoda, Vice-Chair, return date to Campus is not known at this time.

It was the consensus of the Committee to elect Sean Rough as the new Chair.

Election of a new Vice-Chair will be revisited at the December 7, 2018 meeting.

Status of CalOSHA Inspection

Mr. Pratt advised CSU, Chico has not received a findings report from the State Auditor’s Office regarding their audit report on the CSU’s oversight of the safety of employees and students who work with hazardous materials.

Since the May 17, 2018 meeting, EHS has received one (1) additional request for training records.

Update on RSS Software

Mr. Pratt stated that since the UCLA lab fatality in 2008, the UC System has been developing a software package to assist faculty ensure safer lab environments. The software, Risk and Safety Solutions (RSS), is comprehensive and includes numerous modules (Assessment, Inspection, Chemicals, and Communication) each focused on a different aspect of campus safety. The EHS Directors have been working with CSU Risk Management Authority to procure and implement portions of this software.

The Chancellor announced the CSU will be purchasing this software which will be implemented on all 23 campuses by October 1, 2018 and in operation by December
31, 2018. The Chancellor’s Office has committed to funding up to $500,000 annually for this project.

On August 7th and 8, 2018, representatives from UC Davis presented RSS software training for the College of Natural Sciences and Environmental Health and Safety and on “train-the-trainers. Mr. Pratt also noted UC Davis has weekly webinars on the RSS software.

Timothy Sistrunk asked if there is an Executive Order with the Chancellor’s Office.

Mr. Pratt responded not at this time. He noted that he has been working with CalState Risk Management, Northridge, Fullerton, and CalPoly to update Executive Order 1039.

Discussion on Seat Belts in Carts

Mr. Pratt reminded the Committee members that all employees and student employees must wear seat belts while operating a vehicle on campus. This includes driving an automobile, truck, golf cart, tractor, and electric cart. If carts do not have seat belts, the department must contact the FMS Garage to have seat belts installed. He noted it has been observed that seat belts are not being worn when vehicles are in operation.

Meriam Library Breezeway Access

Mr. Pratt noted that Facilities Management and Services has recently relocated the trash receptacles to the south side to allow better flow of pedestrian and vehicle traffic.

Upcoming Training – NFPA 70E Electrical Safe Work Practices

Mr. Pratt reported that on September 25, 2018, Lewellyn Technology will be presenting 2018 NFPA 70E Electrical Safety Work Practices training. The training will be two (2) 3-hour refresher training session. Attendees will be Facilities Management and Services, University Housing, and the Farm.

Other

On October 3, 2018, the offices of Risk Management, Employee Leave & Workers Compensation, and Environmental Health and Safety will be holding a Gemba Walk. Gemba Walk is the term used to describe personal observation of work, where the work is happening; to observe the process, not to evaluate the people performing the process; team interaction; input and reflection. It is not to find fault in others while being observed, not time solve problems or make changes.

Chief Reid reported UPD will no longer provide after-hour access for students. There have been issues with providing after hour access, stating if students contact FMS for access and are denied they contact UPD.

Schools and Colleges have the responsibility of who has after hour access to laboratories within their area. Non-CSU students should not be allowed to use laboratories after hours. Schools or Colleges should be notifying University Police when students will be conducting after hour lab work.
Mr. Barker stated Facilities Reservations should be contacted regarding the policy of after hour use of facilities.

Chief Reid advised with the construction of the new Physical Science Building, the crosswalks at Ivy and Warner will be eliminated to allow better fire response access and pedestrian access.

Mr. Guzzi noted an FMS project for this year is to repaint the crosswalks.

There being no further business, the meeting adjourned at 11:00 a.m.